

TOWN OF PORT McNEILL
APPLICATION FOR OFFICIAL COMMUNITY PLAN AMENDMENT AND
ZONING AMENDMENT
(Joint Application)

I/We _____ hereby apply for
an amendment to:

_____ to the text of Official Community Plan Bylaw No. _____ and/or the change in
Land Use Designation

_____ to the text of Zoning Bylaw No. _____ and/or rezoning of the property
described as (legal description):

and located at (street address or general location):

from _____ to _____.
(current designation) (proposed designation)

Required application fee of \$ _____ and the completed Official Community Plan
and Rezoning Amendment Information form are attached.

(date)

(signature of applicant)

Where the Applicant is NOT the REGISTERED OWNER, the Application must be
signed by the REGISTERED OWNER or his SOLICITOR.

**THIS APPLICATION IS MADE WITH MY FULL KNOWLEDGE AND
CONSENT**

(date)

(signature)

FOR OFFICE USE ONLY

APPLICATION FEE \$ _____ RECEIVED. Receipt No> _____

(date)

(signature of official)

TOWN OF PORT McNEILL
OFFICIAL COMMUNITY PLAN AND REZONING AMENDMENT
INFORMATION FORM

The information request in this form is required to expedite the application and assist the staff in preparing a recommendation.

This form is to be completed in full and submitted with all requested information, Official Community Plan and Zoning Amendment Application, Application Fee and a copy of a State of Title Certificate or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership for the subject property.

1. Applicant and Registered Owner

a. Applicant's Name: _____

Address: _____

Telephone No. Business: _____ Home:

b. Registered Owner's Name: _____

Address: _____

Telephone No. Business: _____ Home:

c. A copy of a State of Title Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.

2. Application Fee

An application fee as set out in Bylaws shall be made payable to The Town of Port McNeill and shall accompany the application.

3. Text Amendment

a. Describe the Proposed Text Amendment

4. Redesignation and Rezoning – Property to be Redesignated and Rezoned

a. Legal Description in full

b. Location (street address of property, general description or map)

c. Size of Property (area, number of parcels)

d. Present Designation: _____

e. Present Zoning: _____

f. Proposed Designation: _____

g. Proposed Zoning: _____

h. Description of existing use/development

i. Description of proposed use/development (use separate sheet if necessary)

j. Services currently existing or readily available to the property (check applicable area)

Services	Currently Existing		Readily Available*	
	Yes	No	Yes	No
Road Access	_____	_____	_____	_____
Water Distribution	_____	_____	_____	_____
Sewage Collection	_____	_____	_____	_____
Hydro	_____	_____	_____	_____
Telephone	_____	_____	_____	_____
Cable TV	_____	_____	_____	_____
School Bus Service	_____	_____	_____	_____

NOTE: *Readily available means existing services can be easily extended to the subject Property

k. Proposed water supply method

l. Proposed Sewage disposal method

m. Approximate commencement date of proposed project

5. Information in Support of the Application (attach separate sheets as necessary)

6. Attachments

At the time of providing Application and Information Forms to the applicant, the Corporate Administrator shall indicate which of the following attachments are required or not required for this application. **Additional information may be required.**

- a. A dimensioned Sketch Plan drawn to scale of _____ to _____ showing the parcel(s) or part of the parcel(s) to be rezoned and the location of existing buildings, structures and uses.

REQUIRED: YES _____ NO _____

- b. A dimensioned Site Plan drawn to a scale of _____ to _____ showing the proposed use, buildings and structures, highway access, etc.

REQUIRED: YES _____ NO _____

- c. A Contour Map (Plan) drawn to a scale of _____ to _____ with contour interval of _____, if warranted by the topographic condition (of the subject site).

REQUIRED: YES _____ NO _____

- d. A dimensioned Sketch Plan drawn to a scale of _____ to _____ of the proposed subdivision, where subdivision (small or large) is contemplated.

REQUIRED: YES _____ NO _____

(date)

(applicants signature)

FOR OFFICE USE ONLY
Forms duly completed, received.

(date)

(signature of official)