

TOWN OF PORT MCNEILL
Bylaw No. 558.8, 2011

A bylaw to establish fees and charges for various municipal services and goods for the Town of Port McNeill.

WHEREAS in accordance with the provisions of Section 8(2) of the Community Charter, a municipality may provide any service that the council considers necessary or desirable, and may do this directly or through another public authority or another person or organization,

AND WHEREAS in accordance with the provisions of Section 8(3) of the Community Charter, a council may, by bylaw, regulate, prohibit and impose requirements in relation to municipal services,

AND WHEREAS in accordance with the provisions of Section 12 of the Community Charter a council may, by bylaw, establish variations, terms and conditions in relation to municipal services,

AND WHEREAS in accordance with the provisions of Section 15 of the Community Charter a council may provide for a system of licenses, permits or approvals,

AND WHEREAS in accordance with the provisions of Section 194 of the Community Charter a council may, by bylaw, impose a fee payable in respect of all or part of a service of the municipality,

NOW THEREFORE the Town of Port McNeill, in open meeting assembled, enacts as follows:

- a. THAT FEES AND CHARGES BE ESTABLISHED AS FOLLOWS:
1. Fees and Charges for a service established under the Town of Port McNeill Solid Waste Bylaw No. 559, 2003 and attached as Schedule "A" to Bylaw No 558.8, 2011.
 2. Fees and Charges for a service established under the Town of Port McNeill Sewer Regulation Bylaw No. 560, 2003 and attached as Schedule "B" to Bylaw No. 558.8, 2011.
 3. Fees and Charges for a service established under the Town of Port McNeill Water Regulation Bylaw No. 561, 2003 and attached as Schedule "C" to Bylaw No. 558.8, 2011.
 4. Schedule "D" Recreation Fees and Charges
 5. Schedule "E" Administration Fees and Charges
 6. Schedule "F" Harbour Rates
 7. Schedule "G" Building Permit Fees
- b. The Town of Port McNeill Fee Setting Bylaw No. 558.7, 2010 and all amendments thereto are repealed on the date this bylaw comes into effect.

- c. This Bylaw may be cited as the "Town of Port McNeill Fee Setting Bylaw No. 558.8, 2011".

Read a first time the 21st day of February, 2011.


Read a second time the 21st day of February, 2011.

Read a third time the 21st day of February, 2011.

Reconsidered, finally passed and adopted the 23rd day of February, 2011.

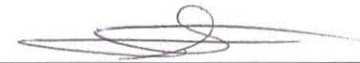


Mayor



Administrator

Certified to be a correct copy of Bylaw No. 558.8, 2011 as adopted.



Administrator

Schedule "A"
To Bylaw No. 558.8, 2011

Town of Port McNeill
Solid Waste Bylaw Fees For Service
(refers to Bylaw No. 559, 2003)

| <u>1. Description</u> | <u>Monthly Rates</u> |
|--|-----------------------------|
| Single Family Dwelling | \$ 9.00 |
| Per Unit of a Duplex | \$ 9.00 |
| Per Unit of a Townhouse Development | \$ 9.00 |
| Per Unit of an Apartment Development | \$ 9.00 |
| Per Bay of a Mobile Home Park | \$ 9.00 |
| Each Residence in a Light Industrial/ Commercial Area | \$ 9.00 |
| Each Office, Each Church Building | \$ 9.00 |
| Extra Container tag | \$ 2.00 per tag |

Rates shall be charged from the date of service.

2. Accounts are billed from January 1st to December 31st in each year and shall be allowed a discount of five percent (5 %) for prompt payment if paid by the last business day in February in the year in which the account is billed.

3. An additional twenty five percent (25%) discount on utility bills shall be allowed for Senior Citizens and physically challenged property owners, who qualify under the regulations set out in the Homeowner Grant Act (Age and Disability). This discount is applicable for the entire calendar year in which the utilities are billed. The twenty five percent (25%) discount is to be applied first, followed by the normal five percent (5%) discount being applied to the balance after the additional discount is taken.

Schedule "B"
To Bylaw No. 558.8, 2011

Town of Port McNeill
Sewer Regulation Bylaw Fees For Service
(refers to Bylaw No. 560, 2003)

| <u>1. Description</u> | <u>Monthly Rate</u> |
|--|----------------------------|
| Single family dwelling | \$ 19.50 |
| Bed and Breakfast/Boarding House Per Room | 19.50 9.00 |
| Duplex, multiple dwellings, apartments (per single family dwelling suite or unit) | 19.50 |
| Campsites (per serviced site) | 9.00 |
| Hotel/motel/motor inn | |
| Coffee shop or dining room (per unit) Per room | 19.50 9.00 |
| Beer parlour/neighbourhood pub | 32.00 |
| Laundromat - per wash machine | 9.00 |
| Schools: Per classroom | 19.50 |
| Store, office, restaurant or other commercial establishment | 19.50 |
| Churches, non-profit organizations - per establishment | 19.50 |

2. Accounts are billed from January 1st to December 31st in each year and shall be allowed a discount of five percent (5 %) for prompt payment if paid by the last business day in February in the year in which the account is billed.

3. An additional twenty five percent (25%) discount on utility bills shall be allowed for Senior Citizens and physically challenged property owners, who qualify under the regulations set out in the Homeowner Grant Act (Age and Disability). This discount is applicable for the entire calendar year in which the utilities are billed. The twenty five percent (25%) discount is to be applied first, followed by the normal five percent (5%) discount being applied to the balance after the additional discount is taken.

Schedule "C"
To Bylaw No. 558.8, 2011

Town of Port McNeill
Water Regulation Bylaw Fees For Service
(refers to Bylaw No. 561, 2003)

| <u>1. Description</u> | <u>Monthly Rate</u> |
|--|----------------------------|
| Single family dwelling | \$ 15.00 |
| Bed and Breakfasts/Boarding House | 15.00 |
| Per rentable room | 7.50 |
| Duplex, multiple dwellings, apartments (per single family dwelling suite or unit) | 15.00 |
| Campsites (per serviced site) | 7.50 |
| Hotel/motel/motor inn | |
| Coffee shop or dining room (per unit) | 15.00 |
| Per room | 7.50 |
| Beer parlour/neighbourhood pub | 15.00 |
| Laundromat - per wash machine | 7.50 |
| Schools: | |
| Per classroom | 15.00 |
| Store, office, restaurant or other commercial establishment | 15.00 |
| Churches, non-profit organizations - per establishment | 15.00 |
| Metered rate users - per cubic meter or part thereof | .25 |

2. Accounts are billed from January 1st to December 31st in each year and shall be allowed a discount of five percent (5%) for prompt payment if paid by the last business day in February in the year in which the account is billed.

3. An additional twenty five percent (25%) discount on utility bills shall be allowed for Senior Citizens and physically challenged property owners, who qualify under the regulations set out in the Homeowner Grant Act (Age and Disability). This discount is applicable for the entire calendar year in which the utilities are billed. The twenty five percent (25%) discount is to be applied first, followed by the normal five percent (5%) discount being applied to the balance after the additional discount is taken.

Schedule "D"
To Bylaw No. 558.8, 2011

Recreation Fees and Charges
All subject to HST except where noted

COMMUNITY HALL

| | |
|--|---------------------------------------|
| Funerals | There shall be no charge for funerals |
| Non-alcohol Event | \$ 35.00 per hour |
| Non-alcohol Event, Day Rate to 5:00 p.m. | \$ 100.00 per day |
| Alcohol Event | \$ 50.00 per hour |
| Janitorial Fee – Non-alcohol banquet | \$ 75.00 |
| Janitorial Fee – Alcohol Event | \$ 200.00 |
| Kitchen | \$ 40.00 per day |
| Refundable Bond – Alcohol Events | \$ 300.00 |
| Refundable Bond – Beer Garden | \$ 300.00 |
| Chairs and Tables | No rental permitted |

OLD ELEMENTARY SCHOOL RECREATION CENTRE

| | |
|--|---------------------|
| Meeting Room | \$ 15.00 per hour |
| Meeting Room, Day Rate to 5:00 p.m. | \$ 75.00 per day |
| Meeting Room, Monthly Contract Rate | \$ 400.00 per month |
| Gymnasium | \$ 20.00 per hour |
| Gymnasium, Day Rate to 5:00 p.m. | \$ 75.00 per day |
| Kitchen, Used as Meeting Room | \$ 15.00 per hour |
| Kitchen, Used as Meeting Room, Day Rate to 5:00 p.m. | \$ 75.00 per day |
| Storage Units | \$ 25.00 per month |

CONCESSION STANDS

| | |
|--------------------------------------|--------------------|
| Day Rate | \$ 40.00 per field |
| Weekend Rate (Friday through Monday) | \$ 75.00 per field |
| Refundable Cleaning Deposit | \$ 75.00 per field |

MISCELLANEOUS RENTAL RATES

| | |
|--|------------------|
| Portable Public Address System (No charge if using Town facility) | \$ 25.00 per day |
| Coffee Urns (No charge if using Town facility) | \$ 5.00 per day |

Keys

| | |
|---|-----------------|
| Refundable Deposit, up to 5 Sets of Ball Keys | \$ 50.00 |
| Lost Keys | \$ 3.00 per key |
| Refundable Deposit, Community Hall Gate | \$ 30.00 |

Recreation Fees and Charges Continued

Sign Space

| | |
|-------------------------|--------------------------------|
| Harbour Park Sign Board | \$ 25.00 per year per space |
| Ball Fields | \$ 50.00 per year per space |
| Installation Fee | \$ 25.00 one time fee per sign |

| | |
|------------------------------|--------------------|
| Pad Rental, Airport Security | \$100.00 per month |
|------------------------------|--------------------|

SWIMMING POOL

Season (50% after June 30th)

| | |
|--------------------------|----------|
| Child, 3 – 12 | \$100.00 |
| Senior, 55+ | \$115.00 |
| Teen/Student (with card) | \$115.00 |
| Adult | \$165.00 |
| Family | \$300.00 |
| Lengths Only | \$150.00 |
| Weight watchers | \$148.50 |
| Aquafit | \$150.00 |

Monthly

| | |
|--------------------------|----------|
| Child, 3 – 12 | \$ 40.00 |
| Senior , 55+ | \$ 45.00 |
| Teen/Student (with card) | \$ 45.00 |
| Adult | \$ 60.00 |
| Family | \$105.00 |
| Lengths Only | \$ 50.00 |

Day

| | |
|--------------------------|---------|
| Loonie Swim | \$ 1.00 |
| Child, under 3 | free |
| Child, 3 – 12 | \$ 2.00 |
| Senior, 55+ | \$ 2.00 |
| Teen/Student (with card) | \$ 2.00 |
| Adult | \$ 3.00 |
| Family | \$ 7.00 |

Punch Cards (11 Tickets for the Price of 10)

| | |
|--------------------------|----------|
| Child, 3 – 12 | \$ 20.00 |
| Senior, 55+ | \$ 20.00 |
| Teen/Student (with card) | \$ 20.00 |
| Adult | \$ 30.00 |
| Family | \$ 70.00 |

Pool Rentals

| | |
|---|---------------------|
| One Hour | \$ 50.00 |
| Deck Area (After pool hour is finished) | \$ 15.00/30 minutes |

Lesson Rates

| | |
|-------------------------|-----------------------------------|
| Preschool Swimkids | \$ 35.00 (10 – 20 minute classes) |
| Swimkids, Levels 1 – 4 | \$ 40.00 (10 – 30 minute classes) |
| Swimkids, Levels 5 – 10 | \$ 45.00 (10 – 45 minute classes) |

Recreation Fees and Charges Continued

| | |
|-------------------------------------|-----------------------------------|
| Junior Lifeguard Club | \$105.00 |
| Patrols and Bronze Star | \$110.00 (10 – 45 minute classes) |
| Bronze Medallion | \$150.00 including books |
| Bronze Cross | \$150.00 (20 hour course) |
| Assistant Water Safety Inst. (AWSI) | \$300.00 (30 hour course) |
| Water Safety Instructor (WSI) | \$300.00 (30 hour course) |
| Private Lessons | \$ 15.00 per Half Hour |
| Additional Child | \$ 5.00 |

Schedule "E"
To Bylaw No. 558.8, 2011

Administration Fees and Charges
except where noted

| | |
|--|---|
| Application to amend Official Community Plan Bylaw | \$350.00 |
| Application to amend Zoning Bylaw | \$350.00 |
| Application to amend Zoning Bylaw which requires that the Official Community Plan Bylaw also be amended | \$500.00 |
| Certification by the Corporate Officer for the authenticity of a document | \$ 5.00 |
| Commemorative Gift Program | |
| Bench | \$ 900.00 plus HST |
| Picnic Table | \$1,250.00 plus HST |
| Shrub or tree | \$ 75.00 plus HST |
| | Plus actual cost of plant and plaque |
| Copies of Bylaws | |
| Official Community Plan | \$ 10.00 plus HST |
| Subdivision Bylaw | \$ 10.00 plus HST |
| Copies of miscellaneous Bylaws exceeding 20 pages | \$ 5.00 per bylaw plus HST |
| Election Costs, School Trustee Election | |
| If the election involves a Councillor, Mayor and School Trustee ballot | 33.3% of election cost billed to School District No. 85 |
| If the election involves only 2 ballots (Mayor in by acclamation) | 50% of election cost billed to School District No. 85 |
| If the Regional District of Mount Waddington does not have an election for either Electoral Area "D" (Woss) or Area "C" (Hyde Creek, Telegraph Cove) the Town's CEO will arrange the School Trustee ballot | 100% of cost billed to School District No. 85 |
| Election Staffing Pay Rates | |
| Staff Positions | |
| ▪ Chief Election Officer | \$800.00 |
| ▪ Deputy Chief Election Officer | \$500.00 |
| ▪ Election Official | \$350.00 |
| Non-Staff Positions | |
| ▪ Election Official | \$200.00 |
| ▪ Counters/Advance Voting Opportunity | |

Administration Fees and Charges Continued

- Staff \$ 15.00 per hour
- Training (flat fee) \$ 20.00

Additional Election Rates

If an election is required for School Trustee at Woss and there is no Regional District Election (due to acclamation) the Chief Election Officer shall receive an additional \$100, to be charged out 100% to School District No. 85

| | |
|---|--|
| Fax – to send | \$ 1.00 |
| Freedom of Information and Privacy Act Requests for Information | Actual cost as provided for in the Act |
| Garbage Collection – extra tags | \$ 2.00 |
| General Search Fee | \$ 20.00 plus HST |
| Laminating-per page or part thereof | \$ 5.00 plus HST |
| Maps – House Numbering | \$ 15.00 plus HST |
| NSF Cheques | \$ 25.00 |
| Photocopies/Printer Copies Plus HST | |
| 8.5" x 11" | \$.25 per page |
| 8.5" x 14" | \$.25 per page |
| double sided, 8.5" x 11" or 8.5" x 14" | \$.50 per page |
| 11" x 17" | \$.50 per page |
| Colour laser copies, 8.5" x 11" or 8.5" x 14" | \$ 1.00 per page |
| Pins for resale | Actual Cost |
| Property Tax Information Request | \$ 10.00 |
| Public Works Charges (all labour rates calculated on actual rate plus benefits) Plus HST | |
| Backhoe, Including Operator | \$ 70.00 per hour |
| Dump Truck, Including Operator | \$ 50.00 per hour |
| L90 Loader, Including Operator | \$ 85.00 per hour |
| Equipment Operator – working within scheduled 8 hour day | \$ 40.00 per hour |
| Equipment Operator – working in excess of 8 hour day | \$ 55.00 per hour |
| Public Works Supervisor – working within scheduled 8 hour day | \$ 50.00 per hour |
| Public Works Supervisor – working in excess of 8 hour day | \$ 70.00 per hour |
| Sewer Flusher – Includes Pickup Truck, One Employee and Flusher, charged from the time the flusher leaves Port McNeill yard to the return to the yard | \$ 70.00 per hour |

Bylaw No. 558.8, 2011
Fee Setting Bylaw

| | |
|--|---------------------------------|
| To turn water off and turn it on again to allow for repairs | \$ 50.00 |
| Mileage | \$ 0.52 per km |
| Ferry Actual Cost | |
| Meals – Breakfast | \$ 15.00 (includes tip and HST) |
| Lunch | \$ 15.00 (includes tip and HST) |
| Dinner | \$ 25.00 (includes tip and HST) |

Vehicle Parking (All fees are payable in advance and are non-refundable)

| | |
|--|------------------------|
| Parking only, per day or portion thereof | \$ 3.00 (HST included) |
| Parking Weekly | \$ 15.00 |
| Monthly vehicle parking pass | \$ 50.00 |
| Annual vehicle parking pass | \$ 180.00 |

Note: One parking pass is included in the annual moorage rate purchase (not transferable)

Baseball Caps with Harbour Logo \$ 14.00 (HST included)

Hydro

| | |
|----------------|----------|
| 20 amp daily | \$ 5.00 |
| 20 amp monthly | \$ 45.00 |
| 30 amp daily | \$ 7.00 |
| 30 amp monthly | \$ 75.00 |
| 50 amp daily | \$ 12.00 |
| 50 amp monthly | \$120.00 |

Live Aboard Service Charge

Tenant contract (includes hydro) \$800.00
(moorage not included)

Current live aboard to be grandfathered in. No new live aboards will be accepted

Emergency Pump-out \$ 50.00 per hour

NSF Cheques \$ 25.00

Loading Dock – 2 hour courtesy unloading except by prearrangement with Harbour Manager – vessels exceeding the posted time limit or overnight mooring are subject to a \$100.00 moorage charge.

Schedule "G"
To Bylaw No. 558.8, 2011

BUILDING PERMIT FEES

The Schedule of fees to be charged for the issuance of a permit under the current Town of Port McNeill Building and Plumbing Bylaw and any amendments is as follows:

1. DECLARED OR ASSESSED VALUE

The permit fee for the construction, reconstruction, addition, extension, alteration and repair of any buildings or any other work requiring a permit and not specifically listed here:

Minimum fee \$ 50.00

Plus \$5.00 per \$1,000.00 or portion thereof to \$500,000 of value and \$4.00 per \$1,000.00 thereafter.

The fee for each plumbing fixture, which includes all traps and hot water tanks shall be:

\$7.50 per fixture when issued in conjunction with a Building Permit, or
\$7.50 per fixture plus \$75.00 flat rate when issued separately from a Building Permit.

2. NON-REFUNDABLE APPLICATION FEE

Every permit application shall include a non-refundable application fee:

Actual Permit Fee up to \$10,000.00 of construction cost;
• \$50.00 for each application \$10,000.00 to \$50,000.00
• \$150.00 for each application valued over \$50,000.00.

This fee will be applied against the cost of the permit.

3. RELATED BUILDING PERMIT FEES

| | |
|---|--|
| Solid Burning Fuel Appliance Inspection (max. 2 visits per) | \$ 75.00 |
| Re-inspection fee | \$ 75.00 |
| Demolition Fee | \$ 50.00 |
| Moving Permit | \$ 75.00 |
| Temporary Building Permit | \$ 75.00** |
| Mobile Home or Modular Home Placement | \$ 75.00** |
| Minimum Inspection Fee | \$ 50.00 |
| After Hours Building Inspection Fee | based on time actually spent making the inspection, including travel time. |
| Water Connection Permit Fee | \$500.00 |
| Sanitary Sewer Connection Permit Fee | \$500.00 |
| Storm Sewer Connection Permit Fee | \$500.00 |
| Water Capping Off Fee | \$ 50.00 |
| Sanitary Sewer Capping Off Fee | \$ 50.00 |
| Storm Sewer Capping Off Fee | \$ 50.00 |
| Deposit – building or demolition – single family/ Duplex residential | \$1,000.00 |

Deposit – building or demolition – commercial or
Industrial \$2,000.00

** Plus construction values of new work on-site such as foundations, basements,
additions and plumbing.

4. BUILDING PERMIT REFUNDS

Construction Value up to \$50,000.00 \$ 50.00
Construction Value in excess of \$50,000.00 \$ 2.00 per \$1,000.00 value

Where a Permit has been issued pursuant to the current Town of Port McNeill Building
and Plumbing Bylaw and any amendments thereto, and construction has not
commenced:

75% of the permit fee may be refunded upon application for the cancellation of the
permit.

No refund shall be made in the amount of less than \$50.00.

Applications for refunds must be received within 12 months of permit issuance.

5. NOTICE ON TITLE

Administrative Charge to Remove \$200.00