

TOWN OF PORT MCNEILL
Bylaw No. 558.5, 2009

A bylaw to establish fees and charges for various municipal services and goods for the Town of Port McNeill.

WHEREAS in accordance with the provisions of Section 8(2) of the Community Charter, a municipality may provide any service that the council considers necessary or desirable, and may do this directly or through another public authority or another person or organization,

AND WHEREAS in accordance with the provisions of Section 8(3) of the Community Charter, a council may, by bylaw, regulate, prohibit and impose requirements in relation to municipal services,

AND WHEREAS in accordance with the provisions of Section 12 of the Community Charter a council may, by bylaw, establish variations, terms and conditions in relation to municipal services,

AND WHEREAS in accordance with the provisions of Section 15 of the Community Charter a council may provide for a system of licenses, permits or approvals,

AND WHEREAS in accordance with the provisions of Section 194 of the Community Charter a council may, by bylaw, impose a fee payable in respect of all or part of a service of the municipality,

NOW THEREFORE the Town of Port McNeill, in open meeting assembled, enacts as follows:

a. THAT FEES AND CHARGES BE ESTABLISHED AS FOLLOWS:

1. Fees and Charges for a service established under the Town of Port McNeill Solid Waste Bylaw No. 559, 2003 and attached as Schedule "A" to Bylaw No 558.5, 2009.
 2. Fees and Charges for a service established under the Town of Port McNeill Sewer Regulation Bylaw No. 560, 2003 and attached as Schedule "B" to Bylaw No. 558.5, 2009.
 3. Fees and Charges for a service established under the Town of Port McNeill Water Regulation Bylaw No. 561, 2003 and attached as Schedule "C" to Bylaw No. 558.5, 2009.
 4. Schedule "D" Recreation Fees and Charges
 5. Schedule "E" Administration Fees and Charges
 6. Schedule "F" Harbour Rates
 7. Schedule "G" Building Permit Fees
- b. The Town of Port McNeill Fee Setting Bylaw No. 558.4, 2008 and all amendments thereto are repealed on the date this bylaw comes into effect.

- c. This Bylaw may be cited as the "Town of Port McNeill Fee Setting Bylaw No. 558.5, 2009" and becomes effective on April 1, 2009.

Read a first time the 19th day of January, 2009.

Read a second time the 19th day of January, 2009.

Read a third time the 19th day of January, 2009.

Reconsidered, finally passed and adopted the 2nd day of February, 2009.

Mayor

Administrator

Certified to be a correct copy of Bylaw No. 558.5, 2009 as adopted.

Administrator

Schedule "A"
To Bylaw No. 558.5, 2009

Town of Port McNeill
Solid Waste Bylaw Fees For Service
(refers to Bylaw No. 559, 2003)

<u>1. Description</u>	<u>Monthly Rates</u>
Single Family Dwelling	\$ 9.00
Per Unit of a Duplex	\$ 9.00
Per Unit of a Townhouse Development	\$ 9.00
Per Unit of an Apartment Development	\$ 9.00
Per Bay of a Mobile Home Park	\$ 9.00
Each Residence in a Light Industrial/ Commercial Area	\$ 9.00
Each Office, Each Church Building	\$ 9.00
Extra Container tag	\$ 2.00 per tag

Rates shall be charged from the date of service.

2. Accounts are billed from January 1st to December 31st in each year and shall be allowed a discount of five percent (5 %) for prompt payment if paid by the last business day in February in the year in which the account is billed.

3. An additional twenty five percent (25%) discount on utility bills shall be allowed for Senior Citizens and physically challenged property owners, who qualify under the regulations set out in the Homeowner Grant Act (Age and Disability). This discount is applicable for the entire calendar year in which the utilities are billed. The twenty five percent (25%) discount is to be applied first followed by the normal five percent (5%) discount being applied to the balance after the additional discount is taken.

Schedule "B"
To Bylaw No. 558.5, 2009

Town of Port McNeill
Sewer Regulation Bylaw Fees For Service
(refers to Bylaw No. 560, 2003)

<u>1. Description</u>	<u>Monthly Rate</u>
Single family dwelling	\$ 19.50
Bed and Breakfast/Boarding House	19.50
Per Room	9.00
Duplex, multiple dwellings, apartments (per single family dwelling suite or unit)	19.50
Campsites (per serviced site)	9.00
Hotel/motel/motor inn	
Coffee shop or dining room (per unit)	19.50
Per room	9.00
Beer parlour/neighbourhood pub	32.00
Cocktail lounge	19.50
Laundromat-per wash machine	9.00
Schools:	
Per classroom	19.50
Store, office, restaurant or other commercial establishment	19.50
Car wash - additional charge if part of other commercial establishment	19.50
Churches, non-profit organizations-per establishment	19.50

2. Accounts are billed from January 1st to December 31st in each year and shall be allowed a discount of five percent (5 %) for prompt payment if paid by the last business day in February in the year in which the account is billed.

3. An additional twenty five percent (25%) discount on utility bills shall be allowed for Senior Citizens and physically challenged property owners, who qualify under the regulations set out in the Homeowner Grant Act (Age and Disability). This discount is applicable for the entire calendar year in which the utilities are billed. The twenty five percent (25%) discount is to be applied first followed by the normal five percent (5%) discount being applied to the balance after the additional discount is taken.

Schedule "C"
To Bylaw No. 558.5, 2009

Town of Port McNeill
Water Regulation Bylaw Fees For Service
(refers to Bylaw No. 561, 2003)

<u>1. Description</u>	<u>Monthly Rate</u>
Single family dwelling	\$ 10.50
Bed and Breakfasts/Boarding House	10.50
Per room	5.00
Duplex, multiple dwellings, apartments (per single family dwelling suite or unit)	10.50
Campsites (per serviced site)	5.00
Hotel/motel/motor inn	
Coffee shop or dining room (per unit)	10.50
Per room	5.00
Beer parlour/neighbourhood pub	31.00
Cocktail lounge	10.50
Laundromat-per wash machine	5.00
Schools:	
Per classroom	10.50
Store, office, restaurant or other commercial establishment	10.50
Car wash - additional charge if part of other commercial establishment	10.50
Churches, non-profit organizations-per establishment	10.50
Metered rate users - per cubic meter or part thereof	.20

2. Accounts are billed from January 1st to December 31st in each year and shall be allowed a discount of five percent (5%) for prompt payment if by the last business day in February in the year in which the account is billed.

3. An additional twenty five percent (25%) discount on utility bills shall be allowed for Senior Citizens and physically challenged property owners, who qualify under the regulations set out in the Homeowner Grant Act (Age and Disability). This discount is applicable for the entire calendar year in which the utilities are billed. The twenty five percent (25%) discount is to be applied first followed by the normal five percent (5%) discount being applied to the balance after the additional discount is taken.

Schedule "D"
To Bylaw No. 558.5, 2009

Recreation Fees and Charges
All subject to GST except where noted

COMMUNITY HALL

Funerals	There shall be no charge for funerals
Non-alcohol Event	\$ 35.00 per hour
Non-alcohol Event, Day Rate to 5:00 p.m.	\$ 100.00 per day
Alcohol Event	\$ 50.00 per hour
Janitorial Fee – Non-alcohol banquet	\$ 75.00
Janitorial Fee – Alcohol Event	\$ 200.00
Kitchen	\$ 40.00 per day
Dishes	\$ 1.50 per place setting
Refundable Bond – Alcohol Events	\$ 300.00
Refundable Bond – Beer Garden	\$ 300.00
Chairs and Tables	No rental permitted

OLD ELEMENTARY SCHOOL RECREATION CENTRE

Meeting Room	\$ 15.00 per hour
Meeting Room, Day Rate to 5:00 p.m.	\$ 75.00 per day
Meeting Room, Monthly Contract Rate	\$ 400.00 per month
Gymnasium	\$ 20.00 per hour
Gymnasium, Day Rate to 5:00 p.m.	\$ 75.00 per day
Kitchen, Used as Meeting Room	\$ 15.00 per hour
Kitchen, Used as Meeting Room, Day Rate to 5:00 p.m.	\$ 75.00 per day
Storage Units	\$ 25.00 per month

CONCESSION STANDS

Day Rate	\$ 40.00 per field per day
Weekend Rate (Friday through Monday)	\$ 75.00 per field per weekend
Refundable Cleaning Deposit	\$ 75.00 per field

MISCELLANEOUS RENTAL RATES

Portable Public Address System (No charge if using Town facility)	\$ 25.00 per day
Coffee Urns (No charge if using Town facility)	\$ 5.00 per day

Keys

Refundable Deposit, up to 5 Sets of Ball Keys	\$ 50.00
Lost Keys	\$ 3.00 per key
Refundable Deposit, Community Hall Gate	\$ 30.00

Recreation Fees and Charges Continued

Sign Space

Harbour Park Sign Board	\$ 25.00 per year per space
Entrance Park Sign Board	\$ 50.00 per year per space
Ball Fields	\$ 50.00 per year per space
Installation Fee	\$ 25.00 one time fee per sign

Pad Rental, Airport Security	\$100.00 per month
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SWIMMING POOL

Season (50% after June 30th)

Child, 3 – 12	\$100.00
Senior, 55+	\$115.00
Teen/Student (with card)	\$115.00
Adult	\$165.00
Family	\$300.00
Lengths Only	\$150.00

Monthly

Child, 3 – 12	\$ 40.00
Senior , 55+	\$ 45.00
Teen/Student (with card)	\$ 45.00
Adult	\$ 60.00
Family	\$105.00
Lengths Only	\$ 50.00

Day

Loonie Swim	\$ 1.00
Child, under 3	free
Child, 3 – 12	\$ 2.00
Senior, 55+	\$ 2.00
Teen/Student (with card)	\$ 2.00
Adult	\$ 3.00
Family	\$ 7.00

Punch Cards (11 Tickets For the Price of 10)

Child, 3 – 12	\$ 20.00
Senior, 55+	\$ 20.00
Teen/Student (with card)	\$ 20.00
Adult	\$ 30.00
Family	\$ 70.00

Pool Rentals

One Hour	\$ 50.00
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Lesson Rates

Preschool Swimkids	\$ 35.00 (10 – 20 minute classes)
Swimkids, Levels 1 – 4	\$ 35.00 (10 – 30 minute classes)
Swimkids, Levels 5 – 10	\$ 42.00 (10 – 45 minute classes)

Recreation Fees and Charges Continued

Junior Lifeguard Club	\$105.00
Patrols and Bronze Star	\$110.00 (10 – 45 minute classes)
Bronze Medallion	\$148.00 including books
Bronze Cross	\$120.00 (20 hour course)
C.P.R. "C"	\$ 50.00
National Lifeguard Service (NLS)	\$275.00 (40 hour course)
Assistant Water Safety Inst. (AWSI)	\$325.00 (30 hour course)
Water Safety Instructor (WSI)	\$275.00 (30 hour course)
Private Lessons	\$ 15.00/Half Hour
Additional Child	\$ 5.00

Schedule "E"
To Bylaw No. 558.5, 2009

Administration Fees and Charges
except where noted

Application to amend Official Community Plan Bylaw	\$350.00
Application to amend Zoning Bylaw	\$350.00
Application to amend Zoning Bylaw which requires that the Official Community Plan Bylaw also be amended	\$500.00
Certification by the Corporate Officer for the authenticity of a document	\$ 5.00
Commemorative Gift Program	
Bench	\$ 900.00 plus GST
Picnic Table	\$1,250.00 plus GST
Shrub or tree	\$ 75.00 plus GST
	Plus actual cost of plant and plaque
Copies of Bylaws	
Official Community Plan	\$ 10.00 plus GST
Subdivision Bylaw	\$ 10.00 plus GST
Copies of miscellaneous Bylaws exceeding 20 pages	\$ 5.00 per bylaw plus GST
Election Costs, School Trustee Election	
If the election involves a Councillor, Mayor and School Trustee ballot	33.3% of election cost billed to School District No. 85
If the election involves only 2 ballots (Mayor in by acclamation)	50% of election cost billed to School District No. 85
If the Regional District of Mount Waddington does not have an election for either Electoral Area "D" (Woss) or Area "C" (Hyde Creek, Telegraph Cove) the Town's CEO will arrange the School Trustee ballot	100% of cost billed to School District No. 85
Election Staffing Pay Rates	
Staff Positions	
▪ Chief Election Officer	\$800.00
▪ Deputy Chief Election Officer	\$500.00
▪ Election Official	\$350.00
Non-Staff Positions	
▪ Election Official	\$200.00
▪ Counters/Advance Voting Opportunity	

Administration Fees and Charges Continued

- Staff \$ 15.00 per hour
- Training (flat fee) \$ 20.00

Additional Election Rates

If an election is required for School Trustee at Woss and there is no Regional District Election (due to acclamation) the Chief Election Officer shall receive an additional \$100, to be charged out 100% to School District No. 85

Fax – to send	\$ 1.00
Freedom of Information and Privacy Act Requests for Information	Actual cost as provided for in the Act
Garbage Collection – extra tags	\$ 2.00
General Search Fee	\$ 20.00 plus GST
Laminating-per page or part thereof	\$ 5.00 plus GST
Maps – House Numbering	\$ 15.00 plus GST
NSF Cheques	\$ 25.00
Photocopies/Printer Copies Plus GST	
8.5" x 11"	\$.25 per page
8.5" x 14"	\$.25 per page
double sided, 8.5" x 11" or 8.5" x 14"	\$.50 per page
11" x 17"	\$.50 per page
Colour laser copies, 8.5" x 11" or 8.5" x 14"	\$ 1.00 per page
Pins for resale	Actual Cost
Property Tax Information Request	\$ 10.00
Public Works Charges (all labour rates calculated on actual rate plus benefits) Plus GST	
Backhoe, Including Operator	\$ 70.00 per hour
Dump Truck, Including Operator	\$ 50.00 per hour
L90 Loader, Including Operator	\$ 85.00 per hour
Equipment Operator – working within scheduled 8 hour day	\$ 40.00 per hour
Equipment Operator – working in excess of 8 hour day	\$ 55.00 per hour
Public Works Supervisor – working within scheduled 8 hour day	\$ 50.00 per hour
Public Works Supervisor – working in excess of 8 hour day	\$ 70.00 per hour
Sewer Flusher – Includes Pickup Truck, One Employee and Flusher, charged from the time the flusher leaves Port McNeill yard	

to the return to the yard	\$ 70.00 per hour
To turn water off and turn it on again to allow for repairs	\$ 50.00
Mileage \$ 0.46 per km	
Ferry Actual Cost	
Meals – Breakfast	\$ 15.00 (includes tip and GST)
Lunch	\$ 15.00 (includes tip and GST)
Dinner	\$ 25.00 (includes tip and GST)

Schedule "F"
To Bylaw No. 558.5, 2009

HARBOUR RATES

All rates are subject to GST unless otherwise noted

Pleasure Craft

Daily Rate

	June 01 – September 15	\$.85 per foot
Amended Jan 2009	September 16 – May 31	\$.50 per foot

Monthly Rate

Amended Jan 2009	September 16 – May 31	\$ 5.00 per foot (Pleasure Boats)
New Jan 2009	June 1 – Sept.15	\$ 20.00 per foot

Annual Rate

Amended Jan 2009	12 months (reserved) (Port McNeill/Area "C" residents Only)	\$ 40.00 per foot
	NOTE: existing non-resident owners of Reserved slips will continue. No new non-resident reserved slips will be available	

Port McNeill resident Senior Citizen rate 20% discount for advance payment
 Only (proof of age required)

Amended Jan 2009	12 months (not reserved) Pleasure craft on Commercial dock (Port McNeill/ Area "C" residents only)	\$ 32.00 per foot
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Vessels that have paid the annual rate at the Federal dock and are in non-compliance, by mooring at the Municipal dock, are subject to additional daily pleasure rate charges.

New Jan 2009	Annual Non Resident 12 months (not reserved) Pleasure craft on Municipal or Federal dock	\$80.00 per foot
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Summer Residents special 2 week rate \$ 4.00 per foot
 (Available to residents
 of Port McNeill with a
 proven Port McNeill address)

Amended Jan 2009	North Island Commuter Rate Prepaid, 30 non-consecutive days (Available to permanent residents of the Broughton Archipelago with Town Approval)	\$ 5.50 per foot
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HARBOUR RATES Continued

Commercial Fishing Vessel (CFV) Rates - On Federal Dock only

Daily Rate	\$.20 per foot
Monthly Rate (non-consecutive)	\$ 3.00 per foot
12 month (annual – paid in advance)	\$ 12.00 per foot

Commercial Fishing Vessel moorage rates apply to:

- Commercial fishing vessels with a current license/tabs

Commercial Non Fishing Rates - On Federal Dock only

Daily Rate	\$.30 per foot
Monthly Rate (consecutive)	\$ 4.50 per foot
Annual (paid in advance)	\$ 18.00 per foot

MOT Dock (Wharfhead) Rates

Commercial loading per use	\$ 55.00
Commercial loading annual	\$1,000.00

Barge Ramp

Commercial loading per use	\$ 55.00
Commercial loading annual	\$1,000.00

Boat Launch

Amended Jan 2009

To launch a boat and park	\$ 5.00 (GST included)
Each additional day	\$ 3.00 (GST included)
Season launch pass (includes one day of parking each day of launch)	\$ 50.00
Season launch pass, Commercial business (Parking not included)	\$ 150.00

Vessels exceeding the posted time limit or overnight mooring are subject to a \$100.00 Moorage Charge.

Vehicle Parking (All fees are payable in advance and are non-refundable)

Amended Jan 2009

Amended Jan 2009

Amended Jan 2009

Parking only, per day or portion thereof	\$ 3.00 (GST included)
Parking Weekly	\$ 20.00
Monthly vehicle parking pass	\$ 50.00
Annual vehicle parking pass	\$ 180.00

Shed Storage Lockers

Annual (January to December)	\$ 300.00
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Shed Open Storage

\$ 0.10 per square foot per day
\$ 0.50 per square foot per month

Baseball Caps with Harbour Logo

\$ 15.00 inclusive of GST

Hydro

20 amp daily	\$ 3.00
20 amp monthly	\$ 45.00
30 amp daily	\$ 5.00
30 amp monthly	\$ 75.00
20 – 30 amp yearly	\$265.00 per cord (paid in advance, October 1 – September 30)

50 amp daily	\$ 8.00
50 amp monthly (September 16 – May 31)	\$ 120.00
50 amp annual	\$ 400.00 per cord (paid in advance, October 1 – September 30)

Live Aboard Service Charge

Annual (includes hydro, moorage not included)	\$800.00 (\$200.00 paid quarterly Oct. 1, Jan. 1, Apr. 1, Jul. 1)
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Grid

Daily	\$ 30.00
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Emergency Pump-out

\$ 50.00 per hour

NSF Cheques

\$ 25.00

Loading Dock – 1 hour courtesy unloading except by prearrangement with Harbour Manager – vessels exceeding the posted time limit or overnight mooring are subject to a \$100.00 moorage charge.

Note: One parking pass is included in the annual rate purchase (not transferable)

Schedule "G"
To Bylaw No. 558.5, 2009

BUILDING PERMIT FEES

The Schedule of fees to be charged for the issuance of a permit under the current Town of Port McNeill Building and Plumbing Bylaw and any amendments is as follows:

1. DECLARED OR ASSESSED VALUE

The permit fee for the construction, reconstruction, addition, extension, alteration and repair of any buildings or any other work requiring a permit and not specifically listed here:

Minimum fee \$ 50.00

Plus \$5.00 per \$1,000.00 or portion thereof to \$500,000 of value and \$4.00 per \$1,000.00 thereafter.

The fee for each plumbing fixture, which includes all traps and hot water tanks shall be:

\$7.50 per fixture when issued in conjunction with a Building Permit, or
\$7.50 per fixture plus \$75.00 flat rate when issued separately from a Building Permit.

2. NON-REFUNDABLE APPLICATION FEE

Every permit application shall include a non-refundable application fee:

- Actual Permit Fee up to \$10,000.00 of construction cost;
- \$50.00 for each application \$10,000.00 to \$50,000.00
 - \$150.00 for each application valued over \$50,000.00.

This fee will be applied against the cost of the permit.

3. RELATED BUILDING PERMIT FEES

Solid Burning Fuel Appliance Inspection (max. 2 visits per)	\$ 75.00
Re-inspection fee	\$ 75.00
Demolition Fee	\$ 50.00
Moving Permit	\$ 75.00
Temporary Building Permit	\$ 75.00**
Mobile Home or Modular Home Placement	\$ 75.00**
Minimum Inspection Fee	\$ 50.00
After Hours Building Inspection Fee	based on time actually spent making the inspection, including travel time.
Water Connection Permit Fee	\$500.00
Sanitary Sewer Connection Permit Fee	\$500.00
Storm Sewer Connection Permit Fee	\$500.00
Water Capping Off Fee	\$ 50.00
Sanitary Sewer Capping Off Fee	\$ 50.00
Storm Sewer Capping Off Fee	\$ 50.00
Deposit – building or demolition – single family/ Duplex residential	\$1,000.00

Deposit – building or demolition – commercial or
Industrial \$2,000.00

** Plus construction values of new work on-site such as foundations, basements,
additions and plumbing.

4. BUILDING PERMIT REFUNDS

Construction Value up to \$50,000.00 \$ 50.00
Construction Value in excess of \$50,000.00 \$ 2.00 per \$1,000.00 value

Where a Permit has been issued pursuant to the current Town of Port McNeill Building
and Plumbing Bylaw and any amendments thereto, and construction has not
commenced:

75% of the permit fee may be refunded upon application for the cancellation of the
permit.

No refund shall be made in the amount of less than \$50.00.

Applications for refunds must be received within 12 months of permit issuance.

5. NOTICE ON TITLE

Administrative Charge to Remove \$200.00