

TOWN OF PORT McNEILL

AGENDA for the regular meeting of Council to be held Monday, December 13, 2010 at 7:30 p.m. at 1775 Grenville Place.

1. PETITIONS AND DELEGATIONS

- a) Request for delegate status from Miles Trevor.
- b) Request for delegate status from the Port McNeill Lions.

2. MINUTES

- a) Minutes of the Regular Council meeting, November 15, 2010. M S
- b) Minutes of the Special Council meeting, November 22, 2010. M S

3. CORRESPONDENCE

- a) Letter received November 08, 2010 from BC Hydro regarding the application for funding to undertake the Campbell Way Beautification project. M S
- b) Letter dated November 12, 2010 from W. Manke trustee for School District 85 regarding the 2010/2011 school year. M S
- c) Letter dated November 17, 2010 from the Rotary Club of Port McNeill requesting support to proceed with construction of a new bus shelter. M S
- d) E-mail dated November 25, 2010 from the Port McNeill Family Centre requesting use of the Community Hall at a reduced price. M S
- e) Grant in aid application for the Port McNeill Marine Rescue Society. M S

4. TABLE ITEMS

- a) Gowlings Publications from H. Brown. M S
- b) See Virtual 360 tour statistics for November. M S
- c) Heritage BC Quarterly Newsletter. M S

5. REPORTS

- a) Re-appointments of Committee/Commission members. M S
- b) 2011 Grant in aid applications. M S
- c) Recommendations from John Motherwell & Associates Engineering Ltd. for the 2010 Water Pipeline Replacement Project Phase 2. M S

6. BYLAWS

- a) The Town of Port McNeill Fee Setting Bylaw No. 558.7, 2010. Final Reading. M S

7. NEW BUSINESS
8. QUESTIONS FROM THE PUBLIC AND THE MEDIA
9. Resolution to go "In Camera" as per section 90 (1) (k) municipal services of the Community Charter. M S
10. ADJOURNMENT M S



**ACCESS FOREST
MANAGEMENT LTD.**

Forestry Consultants

P.O. Box 1029
2163 Pioneer Hill Dr.
Port McNeill, BC
V0N 2R0, Canada
Phone/Fax (250) 956-2992
Email accessfm@telus.net

November 22, 2010

0230-01
0530-01
A18-13

COPY TO AL Gery / Agenda
DATE NOV. 22/10

RECEIVED
NOV 22 2010
TOWN OF PORT McNEILL

Town of Port McNeill
Box 728
Port McNeill, BC
V0N 2R0

To Mayor and Council,

Re: Delegate status at the next upcoming meeting

I would like to propose a trail project that is before the ministry to the Town of Port McNeill. The trail is called the McNeill Bay Trail and is currently designed and located around the bay.

I have a proposal to show the council and wish to ask if the Town of Port McNeill would be willing to be a proponent of the trail either themselves or in conjunction with the Port McNeill & District Chamber of Commerce and/or the Tourism Board for Port McNeill.

I would need about 10-15 minutes to present the whole project and what is needed.

Thank you.

Sincerely,

Miles Trevor
President, Access Forest Management Ltd.
Direct, Port McNeill & District Chamber of Commerce



COPY TO Gerry - Agenda
DATE DEC 7/10 Dec 13

December 7, 2010

Port McNeill Lions Club Proposal for Island Wrestling Championships 2011

Vancouver Island Wrestling Championships
Port McNeill, B.C. - February 11/12, 2011

RECEIVED

DEC - 7 2010

TOWN OF PORT McNEILL

To be run by the Port McNeill Lions and Lioness clubs.

Additional support by the Port McNeill Masons, the Port McNeill Chamber of Commerce and the Town of Port McNeill

Weigh in at the Port McNeill Lions Hall on Mine Road on February 11 between 4 and 6 pm with a medical check at 6:30 pm if required. Entrance fees to be collected by Port McNeill Lions with cross check that all athletes and coaches are members of B.C. Wrestling (Insurance coverage for sanctioned event by B.C. Wrestling).

Community rental of North Island Secondary School gymnasium for setting up of mats on Friday evening after gymnasium has been cleaned. Set up three mats, 3 scoring tables and VIW clocks. Fourth table for set up for match master.

Community rental of Drama Studio or Music Room (coaches and officials room only), Gymnasium and Multi Purpose Room for Saturday, February 12 between 8 am and 4 pm for B.C. Wrestling officials to run tournament, Port McNeill Masons to run security and Port McNeill Lioness to run concession. First Aid will be run by Western Forest Products. Security will make sure that the main school is not entered as alarm will be live. Two NISS teachers will be in attendance to help out with tournament and security issues if required.

Mats will be removed after the competition so that clean up can be completed on Saturday evening or Sunday.

Finances will be through the Port McNeill Lions, Medals supplied by Ladybird Engraving of Port McNeill along with 2011 Island Wrestling Championships T shirt mementos.

Our reasons for hosting the tournament are to:

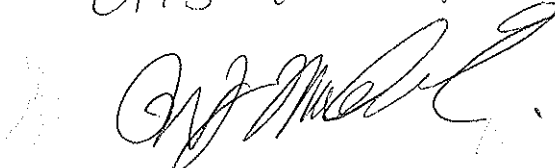
- Support local businesses in Port McNeill
- Support athletes on Northern Vancouver Island
- Complete a community project that will allow our members to feel good about their volunteer community support.

Yours sincerely,

Frank Shelley

Representing the Port McNeill Lions Club with 100% support from our membership.

Can I be on the agenda to discuss this proposal?



TOWN OF PORT McNEILL

MINUTES of the regular meeting of Council held Monday, November 15, 2010 at 7:30 p.m. at 1775 Grenville Place.

PRESENT: Mayor G. Furney, Councillors S. Ackland, S. Downey, A. Frost, G. Wickstrom and Staff S. Harvey

APOLOGIES: Staff A. Sweet

1. PETITIONS AND DELEGATIONS

- a) Request for delegate status from the North Island Timing Association.

M. Anderson from North Island Timing Association gave a presentation on the great success the club has had this past year and requested support to continue for the 2011 year.

2. MINUTES

- a) Minutes of the Regular Council meeting, November 01, 2010.

340/2010 – Moved, seconded and CARRIED that the November 01, 2010 minutes of the Regular Council meeting be accepted as circulated. Regular Minutes

- b) Minutes of the Special Council meeting, November 03, 2010.

341/2010 – Moved, seconded and CARRIED that the November 03, 2010 minutes of the Special Council meeting be accepted as circulated. Special Minutes

3. CORRESPONDENCE

- a) Letter received October 26, 2010 from Telus regarding 1% of Revenue Grant for 2011.

342/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed. Telus 1% Grant

- b) Letter received October 26, 2010 from BC Hydro regarding 1% of Revenue Grant for 2011.

343/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed. BC Hydro 1% Grant

- c) E-mail received October 28, 2010 from Community Futures offering free video conference seminars.

344/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed.

Community
Futures

- d) E-mail received October 28, 2010 from Mt. Waddington Healthy Foods Network regarding an upcoming meeting.

345/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed.

Mt Wad.
Healthy Food
Network

- e) Letter dated November 01, 2010 from Ministry of Children and Family Development and Minister Responsible for Child Care regarding adoption awareness.

346/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed.

Adoption
Awareness

- f) E-mail dated November 04, 2010 from Colin Hansen Minister of Finance, Deputy Premier and Minister Responsible for Small Business regarding the Additional Hotel Room Tax (AHRT).

347/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed.

AHRT

4. TABLE ITEMS

348/2010 – Moved, seconded and CARRIED that the Table Items be received and filed.

Table item

5. REPORTS

- a) Applications for Grant in Aid for 2011.

349/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed for discussion.

350/2010 – Moved, seconded and CARRIED that the applications for Grant in Aid for 2011 be tabled pending further information.

Grant in Aid

- b) Re-appointments of representatives for Committees.

351/2010 – Moved, seconded and CARRIED that the re-appointments of representatives for Committees be accepted as presented.

Re-
appointments

c) Financial Report for October.

352/2010 – Moved, seconded and CARRIED that the financial report be accepted as presented. Financial Report

d) Councillor G. Wickstrom reported the Harbour Committee has recommended acceptance of B. Foster's application to become a member of the Harbour Committee.

353/2010 – Moved, seconded and CARRIED that the application for membership from B. Foster for the Harbour Committee be accepted. Harbour Committee

6. BYLAWS

a) The Town of Port McNeill Fee Setting Bylaw No. 558.7, 2010. First, Second and Third Reading

354/2010 – Moved, seconded and CARRIED that the Town of Port McNeill Fee Setting Bylaw No. 558.7, 2010 be given First, Second and Third Reading. Fee Setting Bylaw No. 558.7, 2010

b) 2011 Tax Exemption Bylaw Amendment Bylaw No. 627, 2010 First, Second and Third Reading

355/2010 – Moved, seconded and CARRIED that the 2011 Tax Exemption Bylaw Amendment Bylaw No. 627, 2010 be given First, Second and Third Reading. 2011 Tax Exemption Amendment Bylaw 627, 2010

7. NEW BUSINESS

8. QUESTIONS FROM THE PUBLIC AND THE MEDIA

9. ADJOURNMENT

356/2010– Moved, seconded and CARRIED that the meeting be adjourned at 8:10 p.m. Adjourn

Mayor

Administrator

TOWN OF PORT McNEILL

MINUTES of the special meeting of Council held Monday, November 22, 2010 at 5:00 p.m. at 1775 Grenville Place.

PRESENT: Mayor G. Furney, Councillors S. Ackland, S. Downey, A. Frost, G. Wickstrom and Staff A. Sweet, S. Harvey

1. BYLAWS

- a) The Town of Port McNeill Fee Setting Bylaw No. 558.7, 2010
Final Reading

357/2010 – Moved, seconded and CARRIED that the Town of Port McNeill Fee Setting Bylaw No. 558.7, 2010 be tabled pending further information.

Fee Setting
Bylaw No.
558.7, 2010

- b) 2011 Tax Exemption Bylaw Amendment Bylaw No. 627, 2010
Final Reading.

358/2010 – Moved, seconded and CARRIED that the 2011 Tax Exemption Bylaw Amendment Bylaw No. 627, 2010 be given final reading.

2011Tax
Exemption
Bylaw No.
627, 2010

2. ADJOURNMENT

359/2010– Moved, seconded and CARRIED that the meeting be adjourned at 5:15 p.m.

Adjourn

Mayor

Administrator

Albert Sweet
Administrator
Box 728
Port Mc Neill, B.C.
V0N 2R0

November 2010

Dear Albert:

Further to your application for funding to undertake the *Campbell Way* Beautification project, we would like to congratulate you in being successful in its application for support under the Tree Canada – BC Hydro a maximum contribution of **\$5,900** including taxes is being provided for the purchase of trees and shrubs subject to the following conditions:

A) Project Recognition:

Please assure that BC Hydro and Tree Canada being formally recognized as sponsors of the project in communication materials, on site signage and media coverage. Communication strategies should be coordinated with BC Hydro and Tree Canada.

If you are planning a special event around this project, Tree Canada and BC Hydro would appreciate an invitation.

B) After project completion please mail (e-mail preferred) your final report (template provided) and your invoice for the amount of the approved sum shown above to:

Christian Walli, Tree Canada, 520 Sharpe St., New Westminster, B.C. V3M 4R2

C) Your project number: Please use this project number BC Hydro 10-18

Please note that BC Hydro and Tree Canada will receive any carbon credits resulting from the planting program.

D) Planting Guidelines:

BC Hydro requests that no trees should be planted within 5 meters of any powerline corridor which may exist where tall growing trees are planned. Low growing species will need to be selected if a powerline exists. Please refer to the enclosed *Tree Tips* handout for more detail.

If you have any questions, please feel free to call me anytime at the numbers shown below.

Sincerely,

Christian Walli

Christian Walli R.P.F.,
Tree Canada Community Advisor
520 Sharpe Street, New Westminster, B.C. V3M 4R2
Ph. (604) 521-7771 ext. 103 / Cell (604) 817-7626
e-mail christian_walli@brinkman.ca

CC: Dianne Belanger, TC
Brian Fisher, BC Hydro

45-5
0400-50

COPY TO AL Council / Sue / Agenda
DATE NOV 12 / 10

RECEIVED

NOV 12 2010

TOWN OF PORT McNEILL

Werner H. Manke
Box 1016
Port McNeill, B.C.

Town Council of Port McNeill
P.O. Box 728
Port McNeill, B.C.
VON 2R0

November 12, 2010

Dear Mr. Mayor and Counselors:

Now that the schools in our district are well into the first quarter of the school year allow me to bring you some information of what topics have been on the board's agendas and what some issues are that the board will face in the months ahead.

Always of interest to the board at the beginning of a new school year is school enrolment. The number of students enrolled drives the funding the district receives. I'm happy to report that our district's enrolment at 1529 pupils is higher than projected by about a dozen students. Of the 1529 pupils 549, close to 36% of the total district's student population, attend Port McNeill schools. Of special interest to the district is the number of students in rural, isolated schools. All of those students, to a certain limit, generate more than \$10,000 each in addition to the funding other students generate.

Early concerns to the board were classes exceeding class size regulations and the number of classes with more than three students who require an individual educational plan. Our district staff worked hard toward resolving these issues. In the end not all of these difficulties were resolved without additional cost to the district. An additional concern to the trustees has been the number of children from families living at or below the poverty line. In our province the number of students living in poverty has climbed from one in six to one in five in recent years. Some of our district's students are among these. Research shows that there is a direct correlation between poverty and school performance by children affected. Many of our schools have breakfast programs or sharing baskets or similar measures meant to make sure all our students have something to eat. We will continue to explore what more we can do in our schools to help students in need.

In the coming months the issues the board will need to address include, among others, creating a new three year district educational plan. Our current plan will end with this school year. The board will call on its partner groups to work with trustees on a new plan for the three years ahead.

The future of schools in Port McNeill is a major issue the board with PACs, parents and the community will need to address in the months ahead. A meeting held recently at the community hall in our town brought together parents from both of our elementary schools, community members, district and school administrators and trustees. The purpose of the meeting was to hear from the people of Port McNeill and

to explore options that will guide the board in determining what form elementary education in Port McNeill in the future might take for the longer term. While other trustees in attendance and I were disappointed in the number of individuals who came to the meeting, I did notice that a good cross section of the town's people did attend and participated in the discussions. A summery compiled by district staff shows that most people in attendance believed the best scenario for Cheslakees to be a form of preschool, the Strong Start program and early primary classes. The board will consider all ideas brought forward at the meeting on October 25th. It is the board's desire to respond to the community early in the New Year with a plan for future directions or meetings.

The number of trustees to make up this district's board and the geographical areas they will oversee will also demand board time. Most board members believe a seven member board like the one serving at this time is best able to represent the people of the North Island and to provide the best leadership for our students and schools. However, this area of Port McNeill, Hyde Creek, Nimpkish and Woss is by far the greatest underrepresented area. All other areas except Port Hardy are greatly overrepresented. While I believe these inequities need to be addressed, I sense reluctance at this time on the part of most board members to request the province to initiate the changes that would provide the communities of this district with more equitable representation.

In addition, the issue of ongoing insufficient funding will be on boards' agendas across the province once more. It is also a problem for boards that the funding available for a succeeding school year is not announced by the Ministry to districts until the end of the previous March. This makes planning for the new school year difficult on several fronts including making decisions regarding keeping schools with small enrolment open.

In the months ahead the board will also work on a number of district policies which need to be revised or updated. Board policy manuals may be accessed at local schools or by logging onto www.sd85.bc.ca.

These issues among others will demand much planning and time. As always, it is my goal to work with other board members in the best interest of all our students and the areas I represent. Parent Advisory meetings on November 15th and December 6th will not allow me to attend a council meeting until council meets December 20th when I will be happy to answer questions council might have.

Sincerely,



W. H. Manke, trustee

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NOV 17 2010

TOWN OF PORT McNEILL

November 17, 2010

Rotary Club of Port McNeill
Box 1148
Port McNeill, B.C.
V0N 2R0

46-7
0230-20
0530-01

COPY TO AL/Council/Agenda
DATE Nov. 17/10

Town of Port McNeill
PO Box 728
Port McNeill, B.C., V0N 2R0

Dear Sirs:

Re: Rotary Bus Shelter Project

The Rotary Club of Port McNeill is proposing to construct a third bus shelter for use by local citizens utilizing the Regional Transit bus.

Based on input from the Transit Authority, we propose to construct the shelter at the corner of Haddington & Quatsino. We have received input from Mr. Glen Boyd regarding the location of the shelter which will be the same as the two shelters previously constructed by the Club.

We request your approval to proceed with the construction of this bus shelter.

Yours truly,



Elisabeth Eggenburger
President
Rotary Club of Port McNeill

Deputy Administrator

From: "Port McNeill Family Centre" <pmfamilycentre@telus.net>
To: "Sue Harvey" <pmassist@telus.net>
Cc: "Traci Fontana-Wegelin" <nics-ed@telus.net>
Sent: Thursday, November 25, 2010 9:55 AM
Subject: Bookings....

Hi Sue

We attempted to book the Old school for Fitness Classes into the New Year and apparently the Dance Classes have been booked into the space every weekday night.

We went to look at the Community Hall yesterday and this would work for us until Alana's dance classes move into their new space sometime in March.

Wondering if we would be able to get the same rate for the Community Hall in the interim? and hoping to book the following dates & times for our Fitness Classes...

Dec 7, 9, 14 and 16 from 6:30 to 7:30 pm. (Floor Aerobics)

&

Jan - April - Mon, Tues, Wed, Thursdays from 6:30 to 7:30 pm (Boot Camp & Floor Aerobic Classes)

Please reply as soon as you can for advertising purposes :)

Thanks so much
Charlotte

3d)

2010-11-29

COPY TO Agenda - Dec 6th
DATE Nov 26/10

A18-15
1850-20

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NOV 26 2010

TOWN OF PORT MCNEILL
Box 728, Port McNeill, B.C. V0N 2R0
Tel: 250 956-3111
Fax: 250 956-4300



TOWN OF PORT MCNEILL

GRANT IN AID APPLICATION

1. CHRIS D. STEWART of 2202 BEACH DRIVE
Full Name Street Address
Port McNeill Telephone No. (250) 956-2912 or ()
Town Home Work

In the Province of British Columbia, do solemnly declare that:

1. I am the DEPUTY STATION HEAD / TREASURER of the
Position currently held within organization
PORT MCNEILL MARINE RESCUE SOCIETY /
Name of Association, Society or Organization
AUX / COAST GUARD - PORT MCNEILL B.C.
and have knowledge of the facts as stated with respect to the following application.

1. Name and phone number of two other officials in the organization

Name: AARON FROST

Name: SCOTT MURPHY

Title: STATION CHIEF

Title: PRESIDENT

Day Phone No.: _____

Day Phone No.: _____

Night Phone No.: _____

Night Phone No.: _____

2. Please describe the work your organization does in this community.

PROVIDES MARINE RESCUE SERVICES
TO THE COMMUNITY.

3. What are your organization's specific priorities for the coming year?

- ATTAIN A MEMBERSHIP THROUGHOUT
- ATTAIN SUITABLE FUNDING TO FULFIL
REQUIRE FUNCTIONS
- OBTAIN REQUIRED EQUIPMENT TO
PROVIDE BASIC SERVICES

RECEIVED

4. How does your organization ensure that its services address continuing and emerging community needs?

BY STAYING AHEAD OF CURRENT AND EMERGING MARINE ISSUES.

5. Please describe the role of volunteers in your organization.

TO PROVIDE PRIMARY LIFE SAVING PURPOSES. SECURITY PROTECTION OF MARINE RESOURCES.

6. Please list grants applied for/received from other governments or service clubs.

NIL.

7. Please provide details of fees for service in your organization, and how costs and fees are determined.

NONE - RESCUE PROVIDED FREE OF COST.

8. If your organization is a branch of a larger organization, please indicate how this affects the financial and other information you have provided.

N/A

9. Please provide details of any funds that are controlled by your organization that are not part of your operating income. Also provide details of any capital, special purpose bequests, endowments or reserve funds.

None At this time

10. Please describe your policy and treatment of year-end surpluses or deficits.

All no Acc Funds Raised/Acquired will go back directly to the regular maintenance of acquired objects - equipment

11. Please detail current and/or planned revenue-generating activities of your organization.

- Application to BC Gaming Board

12. What will the effect be if you do not receive a Grant in Aid from the Town of Port McNeill?

Have no place to meet.

13. Calculation for Grant in Aid funding. (Attach extra page if required)

Facility requested	Dates requested	Rental rate
Old School	Two nights	\$ _____
Room - Rm #4	2 x \$15 x 26	\$ 780
1900-2100	(every two weeks)	\$ _____
		\$ _____
Total assistance requested		\$ _____

14. Please describe the event(s) for which you require the facility. (Attach extra page if required.)

FOR PURPOSE OF MEETINGS BY-WEEKLY YEARLY.

15. Please describe the benefit or the common good the community will receive from this event. (Attach extra page if required.)

PROVIDE A MEETING PLACE FOR RESCUE SOCIETY MONTHLY MEETINGS

Copy of current financial statements:

attached

NONE AT THIS TIME

AND I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of the CANADA EVIDENCE ACT.



Signature

2010-11-03

Date

Name Printed

DEPUTY STATION MASTER

For Town of Port McNeill use only

Date application received: _____

Approved: Yes No

Amount Approved: _____

Notes: _____

Memo

To: Advisory Planning Commission

From: Karen

Date: October 20, 2010

Re: Renewal of Appointments

Per Bylaw No.543 Section 2 b) the term of office for Commission members shall be for two calendar years. Renewal of a term of office for members shall be confirmed in January of each year by a majority of Council upon the recommendation by the Commission.

Advisory Planning Commission members need to be renewed on an annual basis. Please let us know if you will be continuing (Y) or stepping down (N) as a member for the 2011 year:

Paula Aldersey Y N

David Baird Y N

Joan Chislett Y N YES

Denis Foster Y N

Derek Koel Y N

Travis McDonnell Y N

Laura Smith Y N

Thank-you,

Karen.

Memo

To: Harbour Advisory Committee

From: Karen

Date: November 2, 2010

Re: Renewal of Appointments

-
- 1) Per Bylaw No.613 Section 2 c) the term of office for the Committee members shall be two calendar years. Renewal of a term of office for members shall be confirmed in January of each year by a majority of Council upon the recommendation by the Committee.
 - 2) Per Bylaw No. 613 Section 3 b) if volunteers are not continuing on the Harbour Advisory Committee, the Council must be informed by December 1st in each year.

In order to give notice of your intention to stand or step down, please confirm if you would like to continue as a member for the 2011 year:

K. Menzies Y N

B. McCormick Y N

J. Furney Y N

K. Schwalm Y N

B. Jackman Y N

C. Stewart Y N

Thanks

Karen

Town of Port McNeill

P.O. Box 728,
Port McNeill, B.C.
V0N 2R0

Tel: 1-250-956-3111
Fax: 1-250-956-4300
email: pmadmin@telus.net

Report to Council

From: Sue Harvey _____

Date: Nov. 2, 2010

RE: 2011 Grant in Aid

The staff sent out 16 letters to previous grant applicants and we received a total of 13 Grant in Aid requests.

We did not get a response from 3 previous applicants; Cats Meow Society, Port McNeill Citizens on Patrol and Port McNeill Emergency Program. (2 of whom also did not apply last year, and they will be taken off our mail out list).

APPLICATIONS RECEIVED FROM:

1) **Chamber of Commerce** is asking for the Community Hall for their Gala event, (cleaning is not included in any grant approval) for a total of \$395, for their Salute to Business for a total of \$310.00, possibly for Canada Day (weather dependant) for \$140.00 and the Old School gym for Orca Fest - \$75 plus the anticipation of All Candidates meeting in 2010 - \$105 for a grant total of **\$1,025.00.**

2) **Communities in Bloom** is asking for a possible 10 full days in the multi-purpose room for special projects (such as banner painting) at \$75/day to total **\$750.00.**

3) **NA** is requesting the Old School room Wed & Sat evenings for 1 hr all year for a grant total of **\$1560.00.**

4&5) NICS (Huckleberry House and Port McNeill Family Centre);

4) Huckleberry House uses 4 rooms including the newly built Preschool room at \$400 per room per month, plus the gym for one hour Monday through Friday (+ sporadic usage for Grad, Halloween/Santa) and they have office space within the building at no charge to them. The rental revenue would be **\$24,400** they are asking for monthly assistance of **\$1,033.34** for a total Grant in Aid of **\$12,400.00.**

We assume that the Family Services are, on behalf of Huckleberry House, willing to pay \$12,000 annually or \$1,000 per month.

5) Port McNeill Family Centre uses Room 6 at \$400 per month for a total of \$4,800, the gym for 1 ½ hours three times a week for a total of \$4,680, 4 – 6 weeks room rental for summer camp at \$600, 1 hour 2 days a week for 30 weeks in the gym for a total of \$1,200, 1 hour 4 mornings and Tuesday and Thursday evenings for 40 weeks for a total of \$4,800 plus occasional use of the kitchen which cannot be determined at this time. Grant total **\$16,080.00.**

Total request from Family Services for the 2011 year is \$28,480.00.

56)

Town of Port McNeill

P.O. Box 728,
Port McNeill, B.C.
V0N 2R0

Tel: 1-250-956-3111
Fax: 1-250-956-4300
email: pmadmin@telus.net

6) Port McNeill Canadian Rangers have requested the same as previous years which was rental of a room at the Old School for 10, two hour meetings per year and 2 weekends of 4 hour sessions for a total of **\$540.00.**

7) Port McNeill Group (AA) is requesting room 3 in the Old School for their 1 hour Monday and Friday meetings for a total request of **\$1,560.00.**

8) Port McNeill Hospital Auxiliary is asking for room 4 in the Old School for their 2 hour meetings on the second Wednesday monthly, for 9 months of the year. This would be a total request of **\$270.00.**

9) Port McNeill Lioness are asking for the recreation facilities for the 2010 Christmas Craft Showcase, (they will be charged \$150 cleaning fee for each facility) for a total of **\$880.00.**

10) Port McNeill Minor Hockey is requesting 3 days room rental for Referee/Coaching Clinics, and 2 meetings in the summer for a total of **\$305.00.**

11) Port McNeill Slo-Pitch is asking for the Community Hall, kitchen and Concession as well as the Mantic Concession for their annual August tournament at **\$930.00.**

12) VIHA - Public Health is asking for 3 Old School rooms over 2 days, to hold their annual Healthy Kids Day clinic for 3-5 year old health screening. This request totals **\$450.00.**

13) VIHA – Teen Centre (Youth Drop In) is again requesting the use of the Old School kitchen and gym on Friday evenings for a total of 40 weeks at a cost of **\$2,200.00.**

****13 Grant in Aid requests for 2011 Total \$38,950.00****

John Motherwell & Associates Engineering Ltd.

RECEIVED

DEC - 3 2010

TOWN OF PORT McNEIL

35 CADILLAC AVENUE, VICTORIA B. C. V8Z 1T3

Telephone: Bus. 250 475-3535
Fax. 250 475-3538
Res. 250 477-6701

A-UST

A20-1

5600-04

CONSULTING ENGINEERS

JOHN L. MOTHERWELL
B.A.Sc., P.Eng. C.L.S., B.C.L.S.

COPY TO AL/Gerry/Glen/Agerda

DATE Dec 3/10

P22-421

December 3, 2010

FAX (250 956-4300)

Town of Port McNeill
1775 Grenville Place
Box 728
Port McNeill BC V0N 2R0

Attention: F. Albert Sweet, C.A.
Administrator

Dear Sirs:

Re: **2010 Water Pipeline Replacement Project**
Phase 2 McNeill Road

The following tenders for the above work were received at 4:00 pm on Friday November 26, 2010:

Northwin Contracting Ltd.		839,044.22
Port Hardy Bulldozing Ltd.		816,020.52
Fournier Excavating Ltd.		595,175.00
Lana Construction Ltd.		514,754.00
Wacor Holdings Ltd.	660,720.00	
Less faxed reduction	<u>-162,830.00</u>	497,890.00
K. Pearson Contracting Ltd.		491,106.84
Knappett Industries (2006) Ltd.		471,585.00
Locar Industries Ltd.		454,358.00
J. R. Ewen Ltd.		432,080.00
Copcan Contracting Ltd.		429,595.00
Hub Excavating Ltd.	486,400.00	
Less faxed reduction	<u>-96,600.00</u>	389,800.00
Windley Contracting Ltd.	371,720.00	
Less faxed reduction	<u>-25,020.00</u>	346,700.00

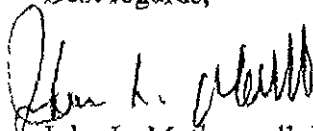
The lowest tenderer is thus Windly Contractng Ltd. and we have accordingly examined their tender.

The Contract Documents require, at Page IT 2, certain particulars. A copy of that page is attached. Windly has submitted the following documents:

- The Form of Tender duly completed, which includes acknowledgement of Addenda 1 and 2.
- Appendix 1 to Form of Tender, duly completed.
- Appendix 2 to Form of Tender, duly completed.
- Amendment No. 1 to the Form of Tender.
- Amendment No. 2 to the Form of tender, which rescinds Amendment No. 1
- A bid bond.
- Consent of Surety.

We believe this to be a compliant tender and therefore wish to recommend its acceptance. Kindly advise of the Council's decision.

Best regards,



John L. Motherwell, P. Eng.

JL.M:ma

TOWN OF PORT MCNEILL
Bylaw No. 558.7, 2010

A bylaw to establish fees and charges for various municipal services and goods for the Town of Port McNeill.

WHEREAS in accordance with the provisions of Section 8(2) of the Community Charter, a municipality may provide any service that the council considers necessary or desirable, and may do this directly or through another public authority or another person or organization,

AND WHEREAS in accordance with the provisions of Section 8(3) of the Community Charter, a council may, by bylaw, regulate, prohibit and impose requirements in relation to municipal services,

AND WHEREAS in accordance with the provisions of Section 12 of the Community Charter a council may, by bylaw, establish variations, terms and conditions in relation to municipal services,

AND WHEREAS in accordance with the provisions of Section 15 of the Community Charter a council may provide for a system of licenses, permits or approvals,

AND WHEREAS in accordance with the provisions of Section 194 of the Community Charter a council may, by bylaw, impose a fee payable in respect of all or part of a service of the municipality,

NOW THEREFORE the Town of Port McNeill, in open meeting assembled, enacts as follows:

a. THAT FEES AND CHARGES BE ESTABLISHED AS FOLLOWS:

1. Fees and Charges for a service established under the Town of Port McNeill Solid Waste Bylaw No. 559, 2003 and attached as Schedule "A" to Bylaw No 558.7, 2010.
2. Fees and Charges for a service established under the Town of Port McNeill Sewer Regulation Bylaw No. 560, 2003 and attached as Schedule "B" to Bylaw No. 558.7, 2010.
3. Fees and Charges for a service established under the Town of Port McNeill Water Regulation Bylaw No. 561, 2003 and attached as Schedule "C" to Bylaw No. 558.7, 2010.
4. Schedule "D" Recreation Fees and Charges
5. Schedule "E" Administration Fees and Charges
6. Schedule "F" Harbour Rates
7. Schedule "G" Building Permit Fees

- b. The Town of Port McNeill Fee Setting Bylaw No. 558.6, 2010 and all amendments thereto are repealed on the date this bylaw comes into effect.

ba)

c. This Bylaw may be cited as the "Town of Port McNeill Fee Setting Bylaw No. 558.7, 2010".

Read a first time the 15th day of November, 2010.

Read a second time the 15th day of November, 2010.

Read a third time the 15th day of November, 2010.

Reconsidered, finally passed and adopted the _ day of _____, 2010.

Mayor

Administrator

Certified to be a correct copy of Bylaw No. 558.7, 2010 as adopted.

Administrator

Schedule "A"
To Bylaw No. 558.7, 2010

Town of Port McNeill
Solid Waste Bylaw Fees For Service
(refers to Bylaw No. 559, 2003)

<u>1. Description</u>	<u>Monthly Rates</u>
Single Family Dwelling	\$ 9.00
Per Unit of a Duplex	\$ 9.00
Per Unit of a Townhouse Development	\$ 9.00
Per Unit of an Apartment Development	\$ 9.00
Per Bay of a Mobile Home Park	\$ 9.00
Each Residence in a Light Industrial/ Commercial Area	\$ 9.00
Each Office, Each Church Building	\$ 9.00
Extra Container tag	\$ 2.00 per tag

Rates shall be charged from the date of service.

2. Accounts are billed from January 1st to December 31st in each year and shall be allowed a discount of five percent (5 %) for prompt payment if paid by the last business day in February in the year in which the account is billed.

3. An additional twenty five percent (25%) discount on utility bills shall be allowed for Senior Citizens and physically challenged property owners, who qualify under the regulations set out in the Homeowner Grant Act (Age and Disability). This discount is applicable for the entire calendar year in which the utilities are billed. The twenty five percent (25%) discount is to be applied first, followed by the normal five percent (5%) discount being applied to the balance after the additional discount is taken.

Schedule "B"
To Bylaw No. 558.7, 2010

Town of Port McNeill
Sewer Regulation Bylaw Fees For Service
(refers to Bylaw No. 560, 2003)

<u>1. Description</u>	<u>Monthly Rate</u>
Single family dwelling	\$ 19.50
Bed and Breakfast/Boarding House	19.50
Per Room	9.00
Duplex, multiple dwellings, apartments (per single family dwelling suite or unit)	19.50
Campsites (per serviced site)	9.00
Hotel/motel/motor inn	
Coffee shop or dining room (per unit)	19.50
Per room	9.00
Beer parlour/neighbourhood pub	32.00
Cocktail lounge	19.50
Laundromat - per wash machine	9.00
Schools:	
Per classroom	19.50
Store, office, restaurant or other commercial establishment	19.50
Car wash - additional charge if part of other commercial establishment	19.50
Churches, non-profit organizations - per establishment	19.50

2. Accounts are billed from January 1st to December 31st in each year and shall be allowed a discount of five percent (5 %) for prompt payment if paid by the last business day in February in the year in which the account is billed.

3. An additional twenty five percent (25%) discount on utility bills shall be allowed for Senior Citizens and physically challenged property owners, who qualify under the regulations set out in the Homeowner Grant Act (Age and Disability). This discount is applicable for the entire calendar year in which the utilities are billed. The twenty five percent (25%) discount is to be applied first, followed by the normal five percent (5%) discount being applied to the balance after the additional discount is taken.

Schedule "C"
To Bylaw No. 558.7, 2010

Town of Port McNeill
Water Regulation Bylaw Fees For Service
(refers to Bylaw No. 561, 2003)

<u>1. Description</u>	<u>Monthly Rate</u>
Single family dwelling	\$ 15.00
Bed and Breakfasts/Boarding House	15.00
Per rentable room	7.50
Duplex, multiple dwellings, apartments (per single family dwelling suite or unit)	15.00
Campsites (per serviced site)	7.50
Hotel/motel/motor inn	
Coffee shop or dining room (per unit)	15.00
Per room	7.50
Licensed premises	15.00
Laundromat - per wash machine	7.50
Schools:	
Per classroom	15.00
Store, office, restaurant or other commercial establishment	15.00
Churches, non-profit organizations - per establishment	15.00
Metered rate users - per cubic meter or part thereof	.25

2. Accounts are billed from January 1st to December 31st in each year and shall be allowed a discount of five percent (5%) for prompt payment if paid by the last business day in February in the year in which the account is billed.

3. An additional twenty five percent (25%) discount on utility bills shall be allowed for Senior Citizens and physically challenged property owners, who qualify under the regulations set out in the Homeowner Grant Act (Age and Disability). This discount is applicable for the entire calendar year in which the utilities are billed. The twenty five percent (25%) discount is to be applied first, followed by the normal five percent (5%) discount being applied to the balance after the additional discount is taken.

Schedule "D"
To Bylaw No. 558.7, 2010

Recreation Fees and Charges
All subject to HST except where noted

COMMUNITY HALL

Funerals	There shall be no charge for funerals
Non-alcohol Event	\$ 35.00 per hour
Non-alcohol Event, Day Rate to 5:00 p.m.	\$ 100.00 per day
Alcohol Event	\$ 50.00 per hour
Janitorial Fee – Non-alcohol banquet	\$ 75.00
Janitorial Fee – Alcohol Event	\$ 200.00
Kitchen	\$ 40.00 per day
Dishes	\$ 1.50 per place setting
Refundable Bond – Alcohol Events	\$ 300.00
Refundable Bond – Beer Garden	\$ 300.00
Chairs and Tables	No rental permitted

OLD ELEMENTARY SCHOOL RECREATION CENTRE

Meeting Room	\$ 15.00 per hour
Meeting Room, Day Rate to 5:00 p.m.	\$ 75.00 per day
Meeting Room, Monthly Contract Rate	\$ 400.00 per month
Gymnasium	\$ 20.00 per hour
Gymnasium, Day Rate to 5:00 p.m.	\$ 75.00 per day
Kitchen, Used as Meeting Room	\$ 15.00 per hour
Kitchen, Used as Meeting Room, Day Rate to 5:00 p.m.	\$ 75.00 per day
Storage Units	\$ 25.00 per month

CONCESSION STANDS

Day Rate	\$ 40.00 per field
Weekend Rate (Friday through Monday)	\$ 75.00 per field
Refundable Cleaning Deposit	\$ 75.00 per field

MISCELLANEOUS RENTAL RATES

Portable Public Address System (No charge if using Town facility)	\$ 25.00 per day
Coffee Urns (No charge if using Town facility)	\$ 5.00 per day

Keys

Refundable Deposit, up to 5 Sets of Ball Keys	\$ 50.00
Lost Keys	\$ 3.00 per key
Refundable Deposit, Community Hall Gate	\$ 30.00

Recreation Fees and Charges Continued

Sign Space

Harbour Park Sign Board	\$ 25.00 per year per space
Ball Fields	\$ 50.00 per year per space
Installation Fee	\$ 25.00 one time fee per sign

Pad Rental, Airport Security	\$100.00 per month
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SWIMMING POOL

Season (50% after June 30th)

Child, 3 – 12	\$100.00
Senior, 55+	\$115.00
Teen/Student (with card)	\$115.00
Adult	\$165.00
Family	\$300.00
Lengths Only	\$150.00
Weight watchers	\$148.50
Aquafit	\$150.00

Monthly

Child, 3 – 12	\$ 40.00
Senior , 55+	\$ 45.00
Teen/Student (with card)	\$ 45.00
Adult	\$ 60.00
Family	\$105.00
Lengths Only	\$ 50.00

Day

Loonie Swim	\$ 1.00
Child, under 3	free
Child, 3 – 12	\$ 2.00
Senior, 55+	\$ 2.00
Teen/Student (with card)	\$ 2.00
Adult	\$ 3.00
Family	\$ 7.00

Punch Cards (11 Tickets for the Price of 10)

Child, 3 – 12	\$ 20.00
Senior, 55+	\$ 20.00
Teen/Student (with card)	\$ 20.00
Adult	\$ 30.00
Family	\$ 70.00

Pool Rentals

One Hour	\$ 50.00
Deck Area (After pool hour is finished)	\$ 15.00/30 minutes

Lesson Rates

Preschool Swimkids	\$ 35.00 (10 – 20 minute classes)
Swimkids, Levels 1 – 4	\$ 40.00 (10 – 30 minute classes)
Swimkids, Levels 5 – 10	\$ 45.00 (10 – 45 minute classes)

Recreation Fees and Charges Continued

Junior Lifeguard Club	\$105.00
Patrols and Bronze Star	\$110.00 (10 – 45 minute classes)
Bronze Medallion	\$150.00 including books
Bronze Cross	\$150.00 (20 hour course)
Assistant Water Safety Inst. (AWSI)	\$300.00 (30 hour course)
Water Safety Instructor (WSI)	\$300.00 (30 hour course)
Private Lessons	\$ 15.00 per Half Hour
Additional Child	\$ 5.00

Schedule "E"
To Bylaw No. 558.7, 2010

Administration Fees and Charges
except where noted

Application to amend Official Community Plan Bylaw	\$350.00
Application to amend Zoning Bylaw	\$350.00
Application to amend Zoning Bylaw which requires that the Official Community Plan Bylaw also be amended	\$500.00
Certification by the Corporate Officer for the authenticity of a document	\$ 5.00
Commemorative Gift Program	
Bench	\$ 900.00 plus HST
Picnic Table	\$1,250.00 plus HST
Shrub or tree	\$ 75.00 plus HST
	Plus actual cost of plant and plaque
Copies of Bylaws	
Official Community Plan	\$ 10.00 plus HST
Subdivision Bylaw	\$ 10.00 plus HST
Copies of miscellaneous Bylaws exceeding 20 pages	\$ 5.00 per bylaw plus HST
Election Costs, School Trustee Election	
If the election involves a Councillor, Mayor and School Trustee ballot	33.3% of election cost billed to School District No. 85
If the election involves only 2 ballots (Mayor in by acclamation)	50% of election cost billed to School District No. 85
If the Regional District of Mount Waddington does not have an election for either Electoral Area "D" (Woss) or Area "C" (Hyde Creek, Telegraph Cove) the Town's CEO will arrange the School Trustee ballot	100% of cost billed to School District No. 85
Election Staffing Pay Rates	
Staff Positions	
▪ Chief Election Officer	\$800.00
▪ Deputy Chief Election Officer	\$500.00
▪ Election Official	\$350.00
Non-Staff Positions	
▪ Election Official	\$200.00
▪ Counters/Advance Voting Opportunity	

Administration Fees and Charges Continued

- Staff \$ 15.00 per hour
- Training (flat fee) \$ 20.00

Additional Election Rates

If an election is required for School Trustee at Woss and there is no Regional District Election (due to acclamation) the Chief Election Officer shall receive an additional \$100, to be charged out 100% to School District No. 85

Fax – to send	\$ 1.00
Freedom of Information and Privacy Act Requests for Information	Actual cost as provided for in the Act
Garbage Collection – extra tags	\$ 2.00
General Search Fee	\$ 20.00 plus HST
Laminating-per page or part thereof	\$ 5.00 plus HST
Maps – House Numbering	\$ 15.00 plus HST
NSF Cheques	\$ 25.00
Photocopies/Printer Copies Plus HST	
8.5" x 11"	\$.25 per page
8.5" x 14"	\$.25 per page
double sided, 8.5" x 11" or 8.5" x 14"	\$.50 per page
11" x 17"	\$.50 per page
Colour laser copies, 8.5" x 11" or 8.5" x 14"	\$ 1.00 per page
Pins for resale	Actual Cost
Property Tax Information Request	\$ 10.00
Public Works Charges (all labour rates calculated on actual rate plus benefits) Plus HST	
Backhoe, Including Operator	\$ 70.00 per hour
Dump Truck, Including Operator	\$ 50.00 per hour
L90 Loader, Including Operator	\$ 85.00 per hour
Equipment Operator – working within scheduled 8 hour day	\$ 40.00 per hour
Equipment Operator – working in excess of 8 hour day	\$ 55.00 per hour
Public Works Supervisor – working within scheduled 8 hour day	\$ 50.00 per hour
Public Works Supervisor – working in excess of 8 hour day	\$ 70.00 per hour
Sewer Flusher – Includes Pickup Truck, One Employee and Flusher, charged from the time the flusher leaves Port McNeill yard to the return to the yard	\$ 70.00 per hour

To turn water off and turn it on again to allow for repairs	\$ 50.00
Mileage	\$ 0.52 per km
Ferry Actual Cost	
Meals – Breakfast	\$ 15.00 (includes tip and HST)
Lunch	\$ 15.00 (includes tip and HST)
Dinner	\$ 25.00 (includes tip and HST)

Schedule "F"
To Bylaw No. 558.7, 2010

HARBOUR RATES

All rates are subject to HST unless otherwise noted

Pleasure Craft

Daily Rate

June 01 – September 15 \$.85 per foot
June 01 – September 15 \$.85 per foot
reservations (limited area) must cancel before 11 am same day, reservations held to 4pm

September 16 – May 31 \$.50 per foot

Monthly Rate

September 16 – May 31 \$ 5.00 per foot (Pleasure Boats)
June 1 – Sept. 15 \$ 20.00 per foot

Weekly Rate (Pleasure Craft on Federal Dock)

June 1 – September 15 \$4.00 per foot

Annual Rate

12 months (reserved)
(Port McNeill/Area "C" residents) \$ 42.00 per foot
\$ 40.00 per foot (non reserved residents on municipal dock)

Non residents will be considered if reserved \$ 65.00 per foot
Slips available – on a year to year basis

Port McNeill resident Senior Citizen rate 20% discount for advance payment
Only (proof of age required)

12 months (not reserved) \$ 32.00 per foot
Pleasure craft on Commercial dock
(Port McNeill/ Area "C" residents only)

Vessels that have paid the annual rate at the Federal dock and are in non-compliance, by mooring at the Municipal dock, are subject to additional daily pleasure rate charges.

Annual Non Resident
12 months (not reserved) \$65.00 per foot
Pleasure craft on Municipal or Federal dock

North Island Commuter Rate
Prepaid, 30 non-consecutive days - 2 year limit \$ 8.00 per foot
(Available to residents of Port McNeill with a proven Port McNeill and permanent residents of the Broughton Archipelago)

HARBOUR RATES Continued

Commercial Fishing Vessel (CFV) Rates - On Federal Dock only

Daily Rate	\$.20 per foot
Monthly Rate (non-consecutive)	\$ 3.00 per foot
12 month (annual – paid in advance)	\$ 12.60 per foot

Commercial Fishing Vessel moorage rates apply to:

- Commercial fishing vessels with a current license/tabs

Commercial Non Fishing Rates - On Federal Dock only

Daily Rate	\$.30 per foot
Monthly Rate (consecutive)	\$ 4.50 per foot
Annual (paid in advance)	\$ 20.00 per foot

MOT Dock (Wharfhead) Rates

Commercial loading per use	\$ 55.00
Commercial loading annual	\$1,000.00

Barge Ramp

Commercial loading per use	\$ 55.00
Commercial loading annual	\$1,000.00

Boat Launch

To launch a boat and park	\$ 5.00 (HST included)
Each additional day	\$ 3.00 (HST included)
Season launch pass (includes one day of parking each day of launch)	\$ 50.00
Season launch pass, Commercial business (Parking not included)	\$ 150.00

Vessels exceeding the posted time limit or overnight mooring are subject to a \$100.00 Moorage Charge.

Vehicle Parking (All fees are payable in advance and are non-refundable)

Parking only, per day or portion thereof	\$ 3.00 (HST included)
Parking Weekly	\$ 15.00
Monthly vehicle parking pass	\$ 50.00
Annual vehicle parking pass	\$ 180.00

Shed Storage Lockers

Annual (January to December)	\$ 300.00
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Shed Open Storage

\$ 0.10 per square foot per day
\$ 0.50 per square foot per month

Baseball Caps with Harbour Logo

\$ 14.00 (HST included)

HARBOUR RATES Continued

Hydro

20 amp daily	\$ 4.00
20 amp monthly	\$ 45.00
30 amp daily	\$ 6.00
30 amp monthly	\$ 75.00
30 amp 6 months adv	\$200.00
30 amp yearly	\$375.00 per cord (paid in advance, October 1 – September 30)
30 or 20 amp 6 months adv	\$200.00
50 amp daily	\$ 10.00
50 amp monthly (September 16 – May 31)	\$120.00

Live Aboard Service Charge

Annual (includes hydro, moorage not included) \$800.00
(\$200.00 paid quarterly Oct. 1, Jan. 1, Apr. 1, Jul. 1)

Emergency Pump-out \$ 50.00 per hour

NSF Cheques \$ 25.00

Loading Dock – 1 hour courtesy unloading except by prearrangement with Harbour Manager – vessels exceeding the posted time limit or overnight mooring are subject to a \$100.00 moorage charge.

Note: One parking pass is included in the annual rate purchase (not transferable)

Schedule "G"
To Bylaw No. 558.7, 2010

BUILDING PERMIT FEES

The Schedule of fees to be charged for the issuance of a permit under the current Town of Port McNeill Building and Plumbing Bylaw and any amendments is as follows:

1. DECLARED OR ASSESSED VALUE

The permit fee for the construction, reconstruction, addition, extension, alteration and repair of any buildings or any other work requiring a permit and not specifically listed here:

Minimum fee \$ 50.00

Plus \$5.00 per \$1,000.00 or portion thereof to \$500,000 of value and \$4.00 per \$1,000.00 thereafter.

The fee for each plumbing fixture, which includes all traps and hot water tanks shall be:

\$7.50 per fixture when issued in conjunction with a Building Permit, or
\$7.50 per fixture plus \$75.00 flat rate when issued separately from a Building Permit.

2. NON-REFUNDABLE APPLICATION FEE

Every permit application shall include a non-refundable application fee:

- Actual Permit Fee up to \$10,000.00 of construction cost;
- \$50.00 for each application \$10,000.00 to \$50,000.00
 - \$150.00 for each application valued over \$50,000.00.

This fee will be applied against the cost of the permit.

3. RELATED BUILDING PERMIT FEES

Solid Burning Fuel Appliance Inspection (max. 2 visits per)	\$ 75.00
Re-inspection fee	\$ 75.00
Demolition Fee	\$ 50.00
Moving Permit	\$ 75.00
Temporary Building Permit	\$ 75.00**
Mobile Home or Modular Home Placement	\$ 75.00**
Minimum Inspection Fee	\$ 50.00
After Hours Building Inspection Fee	based on time actually spent making the inspection, including travel time.
Water Connection Permit Fee	\$500.00
Sanitary Sewer Connection Permit Fee	\$500.00
Storm Sewer Connection Permit Fee	\$500.00
Water Capping Off Fee	\$ 50.00
Sanitary Sewer Capping Off Fee	\$ 50.00
Storm Sewer Capping Off Fee	\$ 50.00
Deposit – building or demolition – single family/ Duplex residential	\$1,000.00

Deposit – building or demolition – commercial or Industrial	\$2,000.00
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** Plus construction values of new work on-site such as foundations, basements, additions and plumbing.

4. BUILDING PERMIT REFUNDS

Construction Value up to \$50,000.00	\$ 50.00
Construction Value in excess of \$50,000.00	\$ 2.00 per \$1,000.00 value

Where a Permit has been issued pursuant to the current Town of Port McNeill Building and Plumbing Bylaw and any amendments thereto, and construction has not commenced:

75% of the permit fee may be refunded upon application for the cancellation of the permit.

No refund shall be made in the amount of less than \$50.00.

Applications for refunds must be received within 12 months of permit issuance.

5. NOTICE ON TITLE

Administrative Charge to Remove	\$200.00
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