

TOWN OF PORT McNEILL

AGENDA for the regular meeting of Council to be held Monday, January 17, 2011 at 7:30 p.m. at 1775 Grenville Place.

1. PETITIONS AND DELEGATIONS

2. MINUTES

- a) Minutes of the Regular Council meeting, December 13, 2010. M S
- b) Minutes of the Special Council meeting, January 03, 2011. M S

3. CORRESPONDENCE

- a) Letter dated December 10, 2010 from Ministry of Community, Sport and Cultural Development regarding the appointment of Stephanie Cadieux. M S
- b) Letter dated December 16, 2010 from John Motherwell regarding Windley Contracting Ltd. M S
- c) Letter dated December 20, 2010 from the Vancouver Island Regional Library regarding the 2011 budget. M S
- d) Letter dated December 20, 2010 from the District of Port Hardy regarding the centralization of six Vancouver Island crisis lines. M S
- e) Letter and e-mail received from District of Port Hardy regarding the Department of Fisheries and Oceans allocation of six new positions in Port Hardy. M S
- f) Letter dated January 07, 2011 from the Port McNeill & District Chamber of Commerce inviting the Council to attend and welcome their business portion of the Annual General Meeting. M S

4. TABLE ITEMS

- a) Gowlings Publications from H. Brown. M S
- b) See Virtual 360 tour statistics for December. M S

5. REPORTS

6. BYLAWS

7. NEW BUSINESS

8. QUESTIONS FROM THE PUBLIC AND THE MEDIA

- 9. Resolution to go "In Camera" as per section 90 (1) (k) municipal services of the Community Charter. M S**

- 10. ADJOURNMENT M S**

TOWN OF PORT McNEILL

MINUTES of the regular meeting of Council held Monday, December 13, 2010 at 7:30 p.m. at 1775 Grenville Place.

PRESENT: Mayor G. Furney, Councillors S. Ackland, S. Downey, A. Frost, G. Wickstrom and Staff A. Sweet, S. Harvey

1. PETITIONS AND DELEGATIONS

- a) Request for delegate status from Miles Trevor.

Miles Trevor gave a presentation on the trail project around the McNeill Bay.

McNeill Bay Trail

- b) Request for delegate status the Port McNeill Lions.

Bill McCormick gave a presentation on the Vancouver Island Wrestling Championship.

Wrestling Championship

2. MINUTES

- a) Minutes of the Regular Council meeting, November 15, 2010.

360/2010 – Moved, seconded and CARRIED that the November 15, 2010 minutes of the Regular Council meeting be accepted as circulated.

Regular Minutes

- b) Minutes of the Special Council meeting, November 22, 2010.

361/2010 – Moved, seconded and CARRIED that the November 22, 2010 minutes of the Special Council meeting be accepted as circulated.

Special Minutes

3. CORRESPONDENCE

- a) Letter received November 08, 2010 from BC Hydro regarding the application for funding to undertake the Campbell Way Beautification project.

362/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed.

BC Hydro Grant

- b) Letter dated November 12, 2010 from W. Manke trustee for School District 85 regarding the 2010/2011 school year.

363/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed.

School District 85

- c) Letter dated November 17, 2010 from the Rotary Club of Port McNeill requesting support to construct a new bus shelter.

364/2010 – Moved, seconded and CARRIED that Council supports the Rotary Club of Port McNeill's request for support to construct a new bus shelter. Bus Shelter

- d) E-mail dated November 25, 2010 from the Port McNeill Family Centre requesting use of the Community Hall at a reduced price.

365/2010 – Moved, seconded and CARRIED that the Port McNeill Family Centre be granted use of the Community Hall for the same fee as the Old School Recreational Gym while the Old School Gym is unavailable for their fitness class. Port McNeill
Family Centre
Community
Hall

- e) Grant in Aid application for the Port McNeill Marine Rescue Society.

366/2010 – Moved, seconded and CARRIED that the application for a Grant in Aid for the Marine Rescue Society be granted. Port McNeill
Marine
Rescue
Society

4. TABLE ITEMS

367/2010 – Moved, seconded and CARRIED that the Table Items be received and filed. Table item

5. REPORTS

- a) Re-appointments of Committee/Commission members.

368/2010 – Moved, seconded and CARRIED that the Committee/Commission members be re-appointed as presented. Committee/Co
mmission
members

- a) Applications for Grant in Aid for 2011.

369/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed for discussion.

370/2010 – Moved, seconded and CARRIED that the applications for Grant in Aid for 2011 be accepted as presented with exclusion of the Port McNeill Family Centre request for free gym time for fitness classes. Grant in Aid

- c) Recommendations from John Motherwell & Associates Engineering Ltd. for the 2010 Water Pipeline Replacement Project Phase 2.

371/2010 – Moved, seconded and CARRIED that the 2010 Water Pipeline Replacement Project Phase 2 be awarded to Windley Contracting Ltd. Water Pipeline Phase 2

d) Councillor S. Downey reported on the Vancouver Island Regional Library Board, and the Regional District of Mount Waddington Board. Report S. Downey

372/2010 – Moved, seconded and CARRIED that a letter of support to reinstate the North Island Crisis Line be sent to the Vancouver Island Health Authority. North Island Crisis Line

e) Councillor G. Wickstrom reported on the storm damage to the North Coast Trail (Cape Scott) cable car.

373/2010 – Moved, seconded and CARRIED that a letter be sent to the Ministry of Environment urging them to tend to the damage sustained at Cape Scott Provincial Park this past October. North Coast Trail

6. BYLAWS

a) The Town of Port McNeill Fee Setting Bylaw No. 558.7, 2010. Final Reading

373/2010 – Moved, seconded and CARRIED that the Town of Port McNeill Fee Setting Bylaw No. 558.7, 2010 be given Final Reading Fee Setting Bylaw No. 558.7, 2010

7. NEW BUSINESS

8. QUESTIONS FROM THE PUBLIC AND THE MEDIA

9. Resolution to go “In Camera” as per section 90 (1) (k) municipal services of the Community Charter.

374/2010 – Moved, seconded and CARRIED that Council go “In Camera” as per section 90 (1) (k) municipal services of the Community Charter. “In camera”

10. ADJOURNMENT

375/2010– Moved, seconded and CARRIED that the meeting be adjourned at 9:30 p.m. Adjourn

Mayor

Administrator

TOWN OF PORT McNEILL

MINUTES of the special meeting of Council held Monday, January 03, 2011 at 9:10 a.m. at 1775 Grenville Place.

PRESENT: Mayor G. Furney, Councillors S. Downey, A. Frost, G. Wickstrom and Staff S. Harvey

APOLOGIES: Councillor S. Ackland and Staff A. Sweet

1. NEW BUISNESS

- a) Motion required requesting an extension for the Water Pipeline Renewal project #14863.

001/2011– Moved by Gaby Wickstrom, Seconded by Shelley Downey and CARRIED

Renewal project #14863

WHEREAS the federal and provincial governments will make a one-time extension of the deadline for funding of projects under the Infrastructure Stimulus Fund from March 31, 2011 to October 31, 2011;

AND WHEREAS all funding from the Government of Canada and the Province will cease after October 31, 2011;

AND WHEREAS the *Town of Port McNeill* has asked the provincial government for an extension to October 31, 2011 for the following project(s):

Project number	Project title	Total eligible cost	Federal contribution	Provincial contribution
14863	Water Pipeline Renewal Project	\$4, 200, 000	\$1,400,000	\$1,400,000

THEREFORE BE IT RESOLVED THAT the *Town of Port McNeill* attests that it will continue to contribute its share of the required funding for the aforementioned project(s);

AND BE IT FURTHER RESOLVED THAT actual claims for all eligible costs incurred by March 31, 2011, for the aforementioned project(s) must be and will be submitted no later than April 15, 2011 to the Province;

AND BE IT FURTHER RESOLVED THAT the *Town of Port McNeill* will ensure that the project(s) will be completed.

2. ADJOURNMENT

002/2011– Moved, seconded and CARRIED that the meeting be adjourned at 9:12 a.m.

Adjourn

Mayor

Administrator



RECEIVED
DEC 20 2010
TOWN OF PORT McNEILL

51-1
0403-20
COPY TO ALL Gerry/CEL
DATE DEC 20/10

Ref: 137400

December 10, 2010

His Worship Mayor Gerry Furney
and Members of Council
Town of Port McNeill
PO Box 728
Port McNeill, BC V0N 2R0

Dear Mayor Furney and Councillors:

I would like to introduce myself as the new Minister of Community, Sport and Cultural Development. I am honoured to have been appointed to this important portfolio and am excited about the opportunities we have to further support our sustainable, active and culturally vibrant communities.

I am also grateful for the partnership our government enjoys with all communities in the province. Together, I know we will continue to build on this foundation for a stronger future for all British Columbians. I look forward to working with you and your community in the near future.

Sincerely,

Stephanie Cadieux
Minister

307

RECEIVED

DEC 16 2010

TOWN OF PORT McNEILL

0110-01
5600-04
A20-17

COPY TO AL Gerry / ECL
DATE Dec. 16/10

P22-421

December 16, 2010

FAX 250-758-3444

956-4300

Windley Contracting Ltd.
3711 Shenton Road
Nanaimo BC V9T 2H1

Dear Sirs:

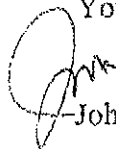
**Re: Town of Port McNeill
2010 Water Pipeline Replacement Project
Phase 2, McNeill Road**

On behalf of our client as above, we wish to advise that your tender received on Friday November 26, 2010 for the above project, has been accepted.

We are enclosing the contract documents in three copies. Would you kindly do as follows:

1. Execute the Agreement in each copy, and fill in all relevant blank spaces.
2. Send us:
 - The three copies of the Contract Documents.
 - Your Performance Bond in the amount of 50% of the tender price.
 - Your Labour and Materials Payment Bond in the amount of 50% of the tender price.
 - Your Insurance Certificate showing coverage as is required by GC11.1 of the General Conditions of Contract.
 - A copy of your notification of the project submitted to Worksafe B.C.
 - Your work schedule.

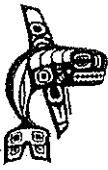
Yours very truly,



John L. Motherwell, P. Eng.

JLM:ma
c.c. Town of Port McNeill ✓

367



December 20, 2010

7960-01
A20-22

COPY TO Al/Eileen/Sue
DATE Dec 29/10

RECEIVED

DEC 29 2010

TOWN OF PORT McNEILL

Mr Albert Sweet
Administrator
Town Of Port McNeill
Box 728
Port McNeill B.C. V0N 2R0

Dear Sir/madam

Re: LIBRARY BUDGET AND LEVY TO MEMBERS

The Vancouver Island Regional Library Board adopted the 2011 budget at its November 27, 2010 Board meeting. The 2011-2015 Financial Plan will see a 3.53% general increase to member levies, with an additional 1.25% dedicated to new or expanded long term facility issues, and 1% dedicated to funding correction of substantial deferred maintenance, ultimately correcting and providing appropriate funding for maintenance, furniture, fixtures and equipment as approved at the June 19 Board meeting. Had it not been for actions of the Province in changing grants and increasing pensions the core increase to member levies would have been 2.93%.

The boards approach to dealing with Facility maintenance and long term planning issues is to minimize impact by spreading the additional levies required to correct the issues over a long time span.

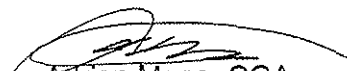
The budget document is attached and the levy information is on page 17. Detail on populations and assessments used for apportioning the levy are on pages 15 and 16.

Following is the detail on the first payment due before March 1, 2011. A formal invoice will follow.

	Quarterly Installment	Annual Amount
Population portion	12,295	49,179
Assessment portion	<u>5,808</u>	<u>23,231</u>
2011 First Quarter Total Levy	\$18,103	\$72,410

Please do not hesitate to contact us if you have any questions.

Thank you,


Adrian Maas, CGA
Director of Finance

30

Vancouver Island Regional Library
2011- 2015 Financial Plan

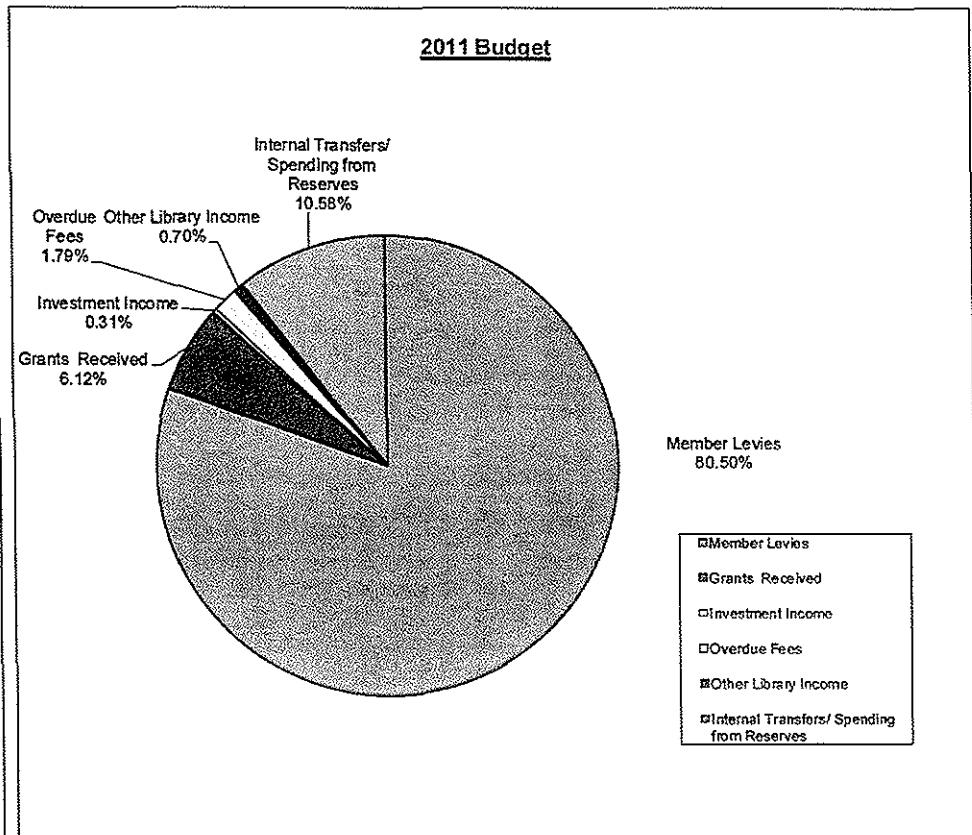
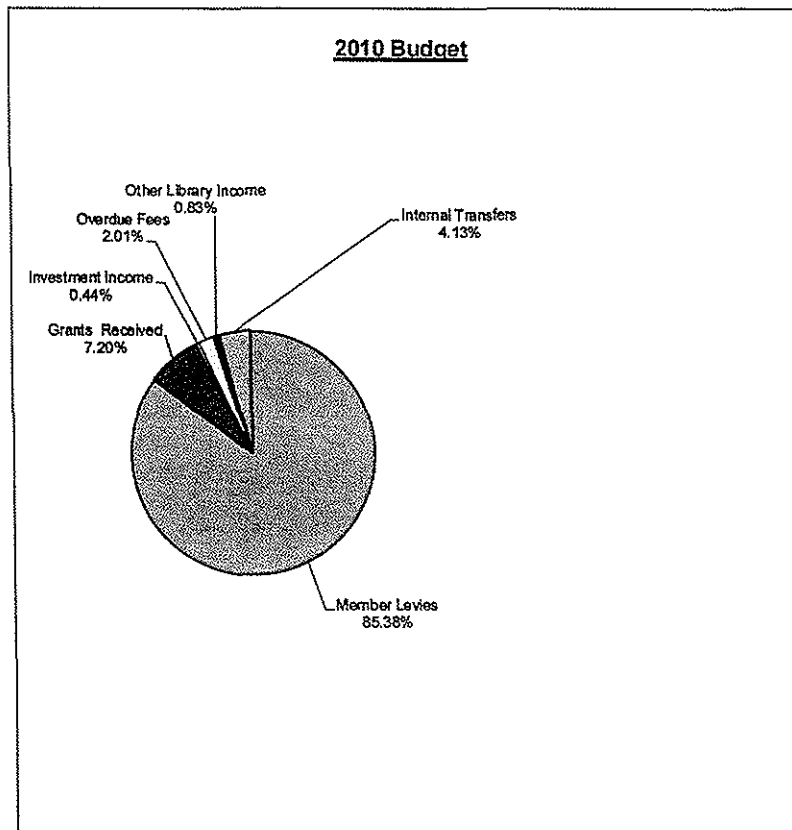
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Total Member Levies	17
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Weighted Votes 2011	19

Vancouver Island Regional Library Revenue by Major Category

	2010
Member Levies	14,674,009
Grants Received	1,237,509
Investment Income	76,400
Overdue Fees	345,081
Other Library Income	143,130
Internal Transfers	710,550
	<u>17,186,679</u>

	2011	
Member Levies	15,521,540	80.50%
Grants Received	1,179,056	6.12%
Investment Income	60,100	0.31%
Overdue Fees	345,081	1.79%
Other Library Income	135,050	0.70%
Internal Transfers/ Spending from Reserves	2,039,474	10.58%
	<u>19,280,301</u>	



- Member Levies 80.50%
- Grants Received
- Investment Income
- Overdue Fees
- Other Library Income
- Internal Transfers/ Spending from Reserves

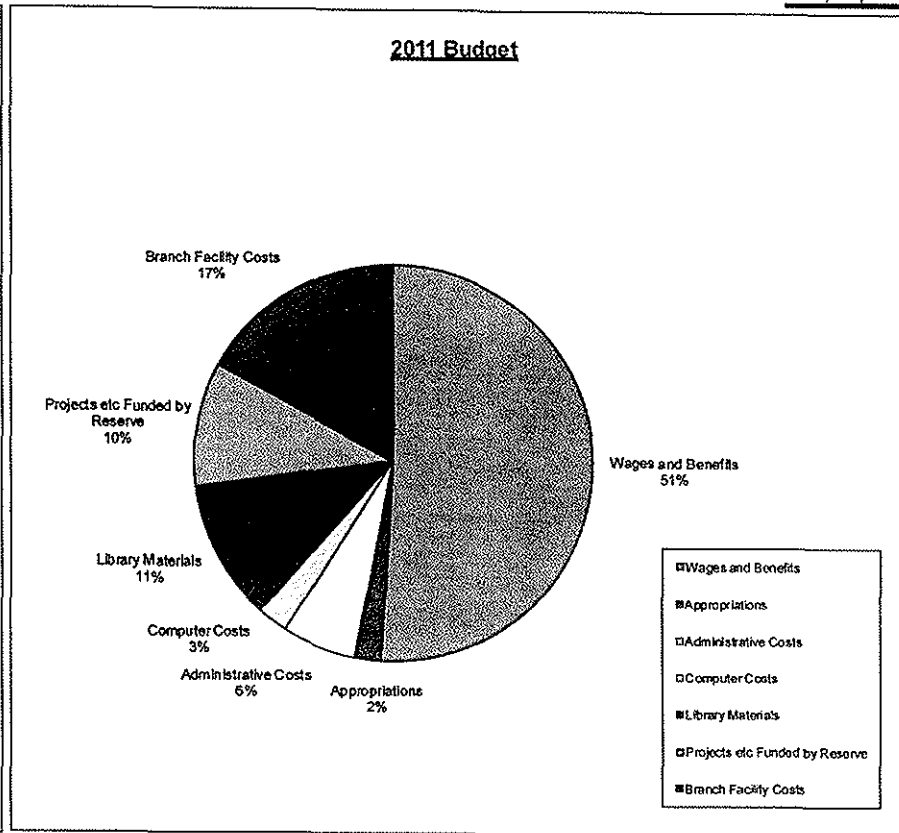
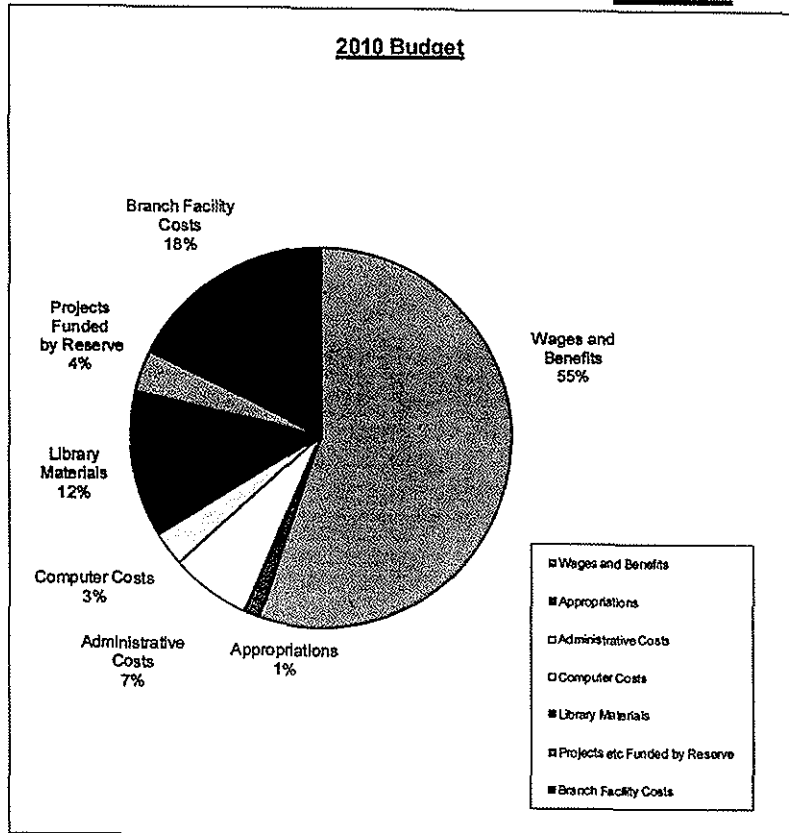
Vancouver Island Regional Library Expense by Major Category

Wages and Benefits
Appropriations
Administrative Costs
Computer Costs
Library Materials
Projects etc Funded by Reserve
Branch Facility Costs

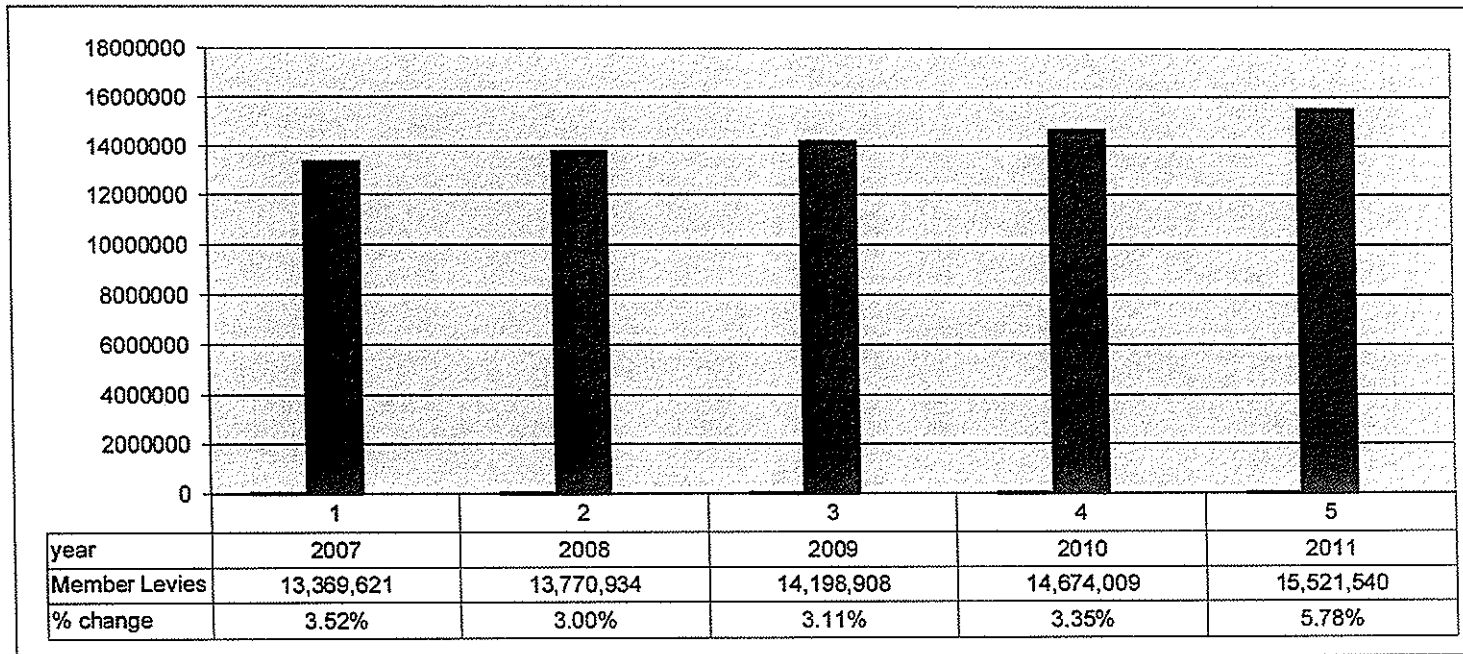
2010
9,500,217
240,000
1,157,306
488,125
2,120,998
635,550
3,044,483
17,186,679

Wages and Benefits
Appropriations
Administrative Costs
Computer Costs
Library Materials
Projects etc Funded by Reserve
Branch Facility Costs

2011
9,831,536
413,425
1,150,498
478,225
2,163,603
1,964,474
3,278,540
19,280,301



Vancouver Island Regional Library Member Levies



2011 Core Increase	2.93%
Provincial Grant Effect	0.39%
Pension Increase Effect	0.21%
	<u>3.53%</u>

Note:
Beginning in 2011 Special Levies of
1% Maintenance, Fixtures, Furniture & Equipment
and 1.25% for Facilities Reserve
are included in %change as approved by the
Board on June 19th, 2010

Agenda



DISTRICT OF PORT HARDY

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Telephone: (250) 949-6665 • Fax: (250) 949-7433
E-mail: general@porthardy.ca • www.porthardy.ca

0230-20 Misc-NICC
0400-80 VIHA
December 20, 2010

COPY TO All Council / Sue
DATE Jan 7/11

RECEIVED
JAN - 7 2011
TOWN OF PORT McNEILL

1-6
0400-50
4900-10

Mr. Don Hubbard (Chair)
Mr. Howard Waldner (President and CEO)
Vancouver Island Health Authority
1952 Bay Street
V8R 1J8

Dear Mr. Hubbard and Mr. Waldner:

In April of 2010, VIHA made the decision to centralize all six Vancouver Island crisis lines into one island-wide call center based in Nanaimo. This decision was made despite the objections of the District of Port Hardy, Town of Port McNeill, Regional District of Mount Waddington and the people who have been served so well by the North Island Crisis and Counseling Center for many years. Our sincere concerns and the case given for the retention of the current service went unheeded by VIHA.

The NICCCS board was so concerned about this change that they chose to finance the continued existence of this service for the past year. As of March 31, 2011, they will no longer be able to provide the funding to continue this service.

What has become apparent during the past year is that there are many services provided to the citizens of the North Island that are indelibly linked to our local crisis line. These services will likely collapse without the support and leadership of the NICCCS.

At a Mount Waddington Health Network meeting held in December, it became apparent that discontinuing our local crisis line will lead to the demise of many other life and death services in our area. A motion was put forward by myself and seconded by Chief George Hunt of the Kwakiutl First Nation, that we appeal this decision and request that VIHA reconsider centralizing the service to the North Island.

.....2

3d)

Mr. Don Hubbard (Chair) and Mr. Howard Waldner (President and CEO
Vancouver Island Health Authority re: N.I. Crisis and Counseling Center

I am making that appeal once again on behalf of the citizens of Port Hardy and the North Island. We are an area unique in geography, unique in the types of services we need and unique in our ability to effectively and efficiently deliver those services.

Please reconsider your decision and continue to fund the NICCCS to deliver these important services to our residents.

Yours truly,



Bev Parnham, Mayor
District of Port Hardy

Cc: Mt. Waddington Health Network
Claire Trevena, MLA
Regional District of Mt. Waddington
Town of Port McNeill
NICCCS

Mayor of Port McNeill

From: Mayor of Port McNeill [mayor.portmcneill@telus.net]
Sent: Thursday, January 06, 2011 8:39 AM
To: mayor@porthardy.ca
Subject: Re: DFO jobs

Your Worship:

Thank you for your note on the good news story of the appointment of six DFO staff members to be located in Port Hardy. It makes good economic sense for DFO people to be close to where the action is.

Through the good offices of MP John Duncan I had the opportunity to have lunch with Minister Shea in Vancouver. She understands the value of our small communities and the benefits of having personnel close to their area of responsibility.

I have invited Minister Shea to visit the North Island and see for herself what a wonderful place this is.

Best of the New Year to you.

Gerry

----- Original Message -----

From: <mayor@porthardy.ca>
To: <mayor.portmcneill@telus.net>
Sent: Tuesday, January 04, 2011 5:12 PM
Subject: DFO jobs

> Hi Gerry and a very Happy New Year to you!
>
> I want to thank you and your council for their support of Port Hardy's bid
> to have some of the DFO Aquaculture regulatory positions assigned to the
> Port Hardy office.
>
> The Minister announced today that 6 of the jobs will be assigned to Port
> Hardy and we are very grateful.
>
> As always, your support leads to wonderful things for the North Island and
> it is truly appreciated.
>
> Cheers!
>
> Bev
>
>
>
>



DISTRICT OF PORT HARDY

7360 Columbia Street • PO Box 68, Port Hardy, BC V0N 2P0 Canada
Telephone: (250) 949-6665 • Fax: (250) 949-7433
E-mail: general@porthardy.ca • www.porthardy.ca

Our File: 0400-40 Fisheries & Oceans

January 5, 2011

Honourable Gail Shea
Minister of Fisheries and Oceans
Parliament Buildings, Wellington Street
Ottawa, Ontario
K1A 0A6

COPY TO Council

DATE Jan 10/11

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0400-50

RECEIVED

JAN 10 2011

TOWN OF PORT McNEILL

Dear Minister Shea:

The District of Port Hardy was delighted to learn that six of the new positions created as the Department of Fisheries and Oceans commences control of the Aquaculture industry in B.C. have been allocated to the Port Hardy office.

Having DFO representatives so close at hand with the ability to supervise and respond effectively will go a long way in attaining transparency and confidence in our thriving aquaculture industries.

Please accept my sincere thanks, on behalf of our council and the citizens of Port Hardy, the Regional District of Mt. Waddington and our First Nations neighbours who all benefit either directly or indirectly from finfish and shellfish production and processing.

I would also like to extend an invitation to you to visit the North Island. It would be a wonderful opportunity for you to see not only the beauty of our area, but to witness first-hand the value of aquaculture to our community as you prepare to assume control of the industry.

Yours truly,

Mayor Bev Parnham
District of Port Hardy

cc: Town of Port McNeill
Regional District of Mt. Waddington

2-4
0230-20

COPY TO Council
DATE JAN 7 2011

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JAN - 7 2011

TOWN OF PORT McNEILL



Port McNeill & District Chamber of Commerce
PO Box 129, Port McNeill, BC V0N 2R0
Tel (250) 956-3131 * Fax (250) 956-3132
Email pmccc@island.net * Website www.portmcneill.net

January 7, 2011

Mayor Gerry Furney
Town of Port McNeill
Box 728
Port McNeill, BC V0N 2R0

Dear Mr. Furney and Council,

On behalf of The Port McNeill & District Chamber of Commerce I would like to extend to you an invitation as honored guests to the business portion of our Annual General Meeting scheduled for Tuesday, February 22 at the Black Bear Resort in Port McNeill. We would be honored if Mayor Furney would swear in our new officers for their 2011-2012 term of office.

The Port McNeill & District Chamber of Commerce and its members would be grateful for the opportunity to have the Mayor and Council attend and welcome our new Board of Directors and Executives. The evening will begin at 7:00pm, followed by the introduction and swearing in of officers by a Town of Port McNeill representative; refreshments to follow.

Please consider our invitation and advise us of your intentions at your earliest convenience.

Kind regards,

Cheryl Jorgenson
Executive Director
Port McNeill & District Chamber of Commerce