

TOWN OF PORT McNEILL

AGENDA for the regular meeting of Council to be held Monday, July 05, 2010 at 7:30 p.m. at 1775 Grenville Place.

1. PETITIONS AND DELEGATIONS

2. MINUTES

- a) Minutes of the Regular Council meeting, June 21, 2010. M S

3. CORRESPONDENCE

- a) E-mail received June 21, 2010 from the Union of British Columbia Municipalities inviting all local governments to participate in the 2010 Energy & Climate Action Awards competition. M S
- b) News Release dated June 24, 2010 from the Ministry of Forests and Range regarding campfires. M S
- c) News Release dated June 25, 2010 from the BC Government Caucus regarding a one stop shop for business licences. M S
- d) Letter received June 29, 2010 from the Youth Coordinator for the Port McNeill Family Centre requesting a donation of 50 free teen swim tickets. M S

4. TABLE ITEMS

- a) Gowlings Publications from H. Brown. M S
- b) 2009 Vancouver Island Regional Library consolidated financial statements. M S

5. REPORTS

- a) Application for membership with the Port McNeill Volunteer Fire Department for Matt Rydalch. M S
- b) Mid-season pool report. M S

6. BYLAWS

- a) Town of Port McNeill Loan Authorization Bylaw No. 614, 2010. Final Reading. M S

7. NEW BUSINESS

8. QUESTIONS FROM THE PUBLIC AND THE MEDIA

9. ADJOURNMENT

M S

TOWN OF PORT McNEILL

MINUTES of the regular meeting of Council held Monday, June 21, 2010 at 7:30 p.m. at 1775 Grenville Place.

PRESENT: Mayor G. Furney, Councillors S. Ackland, S. Downey, A. Frost, and G. Wickstrom, Staff A. Sweet and S. Harvey

1. PETITIONS AND DELEGATIONS

2. MINUTES

a) Minutes of the Regular Council meeting, June 7, 2010.

227/2010 – Moved, seconded and CARRIED that the June 7, 2010 minutes of the Regular Council meeting be accepted as circulated. Minutes

3. CORRESPONDENCE

a) Letter dated June 2, 2010 from the Transportation Board regarding taxi and limousine rates.

228/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed. Taxi rates

b) Letter received June 9, 2010 from Port McNeill Family Centre requesting a contribution for their 4 week summer day camp.

229/2010 – Moved, seconded and CARRIED that the above correspondence be received for discussion. Port McNeill Family Centre Day camp

239/2010 – Moved, seconded and CARRIED that the Town of Port McNeill grants the Port McNeill Family Centre free exclusive use of a room at the Old School Recreation Centre for the 4 week summer day camp.

c) Letter received June 11, 2010 from the Union of British Columbia (UBCM) calling for nominations for the UBCM executive.

240/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed. UBCM Executive

d) Letter received June 21, 2010 from the Port McNeill RCMP requesting a donation of free swim passes for the graduates from the Drug Abuse Resistance Education (DARE) program.

241/2010 – Moved, seconded and CARRIED that the above correspondence be received for discussion. D.A.R.E.

242/2010 – Moved, seconded and CARRIED that the Town of Port McNeill donate 30 free swim passes for the graduates of the D.A.R.E program and ask for permission to print some of the essays in the Town Log.

4. TABLE ITEMS

243/2010 – Moved, seconded and CARRIED that the Table Items be received and filed. Table item

5. REPORTS

a) Annual Municipal Report.

244/2010 – Moved, seconded and CARRIED that the above report be received for discussion. Annual Municipal Report

245/2010 – Moved, seconded and CARRIED that the Annual Municipal Report be accepted as presented.

b) Consolidated Financial Report. Consolidated Financial Report

246/2010 – Moved, seconded and CARRIED that the Consolidated Financial Report be accepted as presented.

c) Monthly Financial Report

247/2010 – Moved, seconded and CARRIED that the Monthly Financial Report be accepted as presented. Monthly Financial Report

d) Report on Chamber of Commerce Executive meeting and Tourism Steering meeting from Councillor G. Wickstrom.

248/2010 – Moved, seconded and CARRIED that the Public Works Department inspect the two Welcome to Port McNeill signs on Highway 19. Highway signs

e) Bike trails. Signage/work parties.

249/2010 – Moved, seconded and CARRIED that D. Koel be sent a letter requesting that the bike trail behind the Regional District of Mount Waddington's Office be completed before moving forward with a Bike Recreation Area on Pioneer Hill Drive and that signs be posted warning people to use at their own risk. Bike Trail

f) Council attendance at Grad. Grad

g) Citizenship scholarships.

Scholarships

250/2010 – Moved, seconded and CARRIED that the Town of Port McNeill award two \$1000 scholarships for one man and woman graduating Grade 12 at North Island Secondary School.

h) Councillor S. Ackland reported on adult basic education for North Island College.

NIC

i) Councillor S. Downey reported on Regional District of Mount Waddington and the Vancouver Island Regional Board meeting.

VIRL/RDMW

6. BYLAWS

7. NEW BUSINESS

8. QUESTIONS FROM THE PUBLIC AND THE MEDIA

9. Resolution to go “In Camera” as per section 90 (1) (k) municipal services of the Community Charter.

In Camera

10. ADJOURNMENT

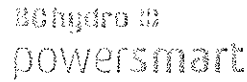
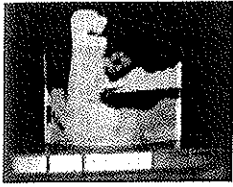
251/2010– Moved, seconded and CARRIED that the meeting be adjourned at 8:30 p.m.

Adjourn

Mayor

Administrator

2010 Energy & Climate Action Awards Invitation: Application Deadline August 20, 2010



Your invitation for the...

2010 Energy & Climate Action Awards

The Community Energy Association and Union of BC Municipalities are pleased to invite all local governments in British Columbia to participate in the 2010 Energy & Climate Action Awards competition. The awards are offered annually to a municipality or regional district implementing a project or program best integrating energy /climate planning into community planning processes and development strategies. Awards are offered in two categories:

- 1. Community Planning and Development**
- 2. Corporate Operations**

About the Awards

The design of a community — its density and land-use patterns, transportation options, buildings and infrastructure — has a major impact on the community's energy consumption, energy sustainability, local economy, air quality and contribution to climate change. As energy costs climb, long-term energy affordability and energy security become important community objectives. Energy efficiency and renewable energy can be built into communities from the start or through redevelopments and retrofits.

The Community Energy Association (CEA) promotes sustainable community development through planning and implementation of energy-efficient land use, transportation, buildings and infrastructure, and renewable or alternative energy supply. CEA has recognized the efforts of local and regional governments best exemplifying the spirit of energy awareness in community planning since 1998.

Eligibility

All BC municipalities and regional districts are encouraged to apply. Winners come from all sizes of communities — leadership demonstrated to surmount challenges is an important judging criterion. Large or small, come one, come all!

A submission must be based on an action or a commitment to act. Eligible actions or commitments include: adopted plans, bylaws, regulations, policies, inducements or rewards programs, education programs, technological or institutional innovation, or project implementation. Commitments are only eligible if there is demonstrated commitment to implementation, e.g. approval to proceed, work plans, budgets or funding. Draft plans are not eligible.

Criteria

Judging criteria in both categories include:

- **Energy /Climate Action:** Integration of energy and climate action considerations, including: dense, compact development, community design supporting low impact transportation, efficient buildings and infrastructure, and renewable energy.
- **Demonstrated Community Leadership:** Leadership demonstrated by elected officials and staff and barriers faced and overcome (e.g. geography, limited resources, small community population base).
- **Energy Impact and Cost Effectiveness:** Demonstrated or projected energy produced or saved, GHG reductions, and cost savings.
- **Best Practices and Innovation:** Forefront of local government practices and replicability potential for others.

Recognition

Winning local governments receive a trophy or plaque, news release, recognition at the Union of BC Municipalities Convention in Whistler, and a presentation to the winning Council or Board.

Submission

Please download the **electronic application** from the Community Energy Association website at www.communityenergy.bc.ca (Showcase and Awards category). Further instructions are on the

Deadline

Please submit electronic applications.

Email applications to: awards@communityenergy.bc.ca by **5:00 pm, Friday, August 20, 2010.**

Hard copies will not be accepted.

2009 Energy & Climate Action Award Winners

The 2009 Energy & Climate Action Awards were presented by the **Honourable John Yap, Minister of State for Climate Action**, at the Union of BC Municipalities Convention banquet. **Town of Gibsons** won the **Community Planning and Development** category for the development of the innovative Upper Gibsons Neighbourhood Plan and its centerpiece, the Upper Gibsons Geo-exchange District Energy Utility. **District of Lake Country** won the **Corporate Operations** category for the Lake Country Hydroelectric Generating Station, a low impact micro-hydro project that harnesses clean power from the water supply system.

Honourable Mentions were awarded to **City of Prince George** for a broad spectrum of innovative initiatives demonstrating city-wide dedication and commitment to reducing greenhouse gases and **Corporation of Delta** for its comprehensive and progressive Climate Change Initiative.

2009 Energy & Climate Action Awards Ceremony



2009 Energy & Climate Action Awards - Winners and Presenters (left to right):

Helen Iosfin, Director of Asset Management, BC Hydro;
 Robert Hobson, President, UBCM;
 Richard White, Co-chair, Community Energy Association;
 Honourable John Yap, Minister of State for Climate Action;
 Mayor Barry Janyk, Town of Gibsons;
 Mayor Lois Jackson, Corporation of Delta;
 Mayor James Baker, District of Lake Country;
 Councillor Don Basserman, City of Prince George.

Award Winners

All local governments that engage in energy and greenhouse gas emissions planning and action are winners; cost-savings, energy security and other benefits make sound energy planning a win-win strategy. Past award winners:

Local Government	Population	Description	Year
Town of Gibsons	4,000	Neighbourhood Plan and District Energy Utility	2009 Award – Community
District of Lake Country	11,000	Lake Country Hydroelectric Generating Station	2009 Award – Operations
Resort Municipality of Whistler	9,000	Whistler Athlete Village (WAV)	2008 Award – Community
City of Castlegar	8,000	Energy Efficient Municipal Hall	2008 Award – Operations
District of Ucluelet	1,000	Sustainable Energy Policies	2007 Award – Community
District of Houston	3,000	Ground-source Heated Leisure Centre	2007 Award – Operations
City of Dawson Creek	11,000	Community Energy Planning	2006 Energy Aware Award
City of North Vancouver	47,000	Greenhouse Gas Action Plan	2005 Energy Aware Award
City of Revelstoke	8,000	Renewable-Energy District Heating	2004 Energy Aware Award
City of White Rock	19,000	LEED Gold Operations Building	2003 Energy Aware Award



0400-20
4520-20
25-18

RECEIVED
Agenda
JUN 25 2010
TOWN OF PORT McNEIL
COPY TO AI / Council / bulletin / board
DATE June 25/10

NEWS RELEASE

For Immediate Release
2010FOR0093-000759
June 24, 2010

Ministry of Forests and Range

SMALLER CAMPFIRES COME INTO EFFECT CANADA DAY

VANCOUVER – New regulations that shrink the size of legal campfires will come into effect July 1 to reduce the risk of human-caused wildfires, Forests and Range Minister Pat Bell announced today.

“As we head into peak camping season, I want to remind people that more than 850 fires resulted from careless human behaviour in 2009. That number must come down,” said Bell. “We want people to enjoy the great outdoors, but not at the cost of public safety.”

Under the new regulations, campfires cannot be larger 0.5 metres in height and 0.5 metres in diameter, or approximately a foot-and-a-half by a foot-and-a-half. Previously, campfires were permitted to a maximum size of one-metre by one-metre.

The new rules also require campers to build a fireguard around their fires by scraping down to the dirt and clearing away potentially flammable debris, such as twigs, leaves and needles. A shovel or at least eight litres of water must be stored nearby to extinguish the fire.

Provincial staff will begin educating campers about the new regulations during the Canada Day long weekend, giving people an opportunity to learn about the changes. As summer progresses, failure to comply with the new rules will result in a \$345 fine. An additional \$345 fine will be levied for campfires lit during a ban.

“Make no mistake. If we catch people being careless and causing wildfires this summer, we will aggressively pursue penalties for those responsible,” said Bell. “The message we want to deliver is that we take wildfires seriously – and so should you.”

An advertising campaign has been launched to reinforce the province’s zero tolerance for people who start wildfires. A new website, www.firesafebc.ca, is also available that encapsulates all provincial information related to wildfire activity, campfire bans, health advisories and evacuation orders.

Facebook and Twitter users can follow the latest wildfire information at BCForestFireInfo (www.facebook.com) and BCGovFireInfo (www.twitter.com).

Since April 1, fire crews have responded to 310 fires across the province, of which 260 were human-caused. Anyone who causes a wildfire through arson or recklessness can be fined up to \$1 million or spend three years on prison.

-more-

36)

To report a wildfire or unattended campfire, call *5555 on your cellphone, or toll-free to 1 800 663-5555.

Media Contact: Cheekwan Ho
Public Affairs Officer
Ministry of Forests and Range
250 387-8482

More information on wildfires in British Columbia is available on Twitter at <http://twitter.com/BCGovFireInfo> and on Facebook at <http://facebook.com/BCForestFireInfo>.

For more information on government services or to subscribe to the Province's news feeds using RSS, visit the Province's website at www.gov.bc.ca.



BC GOVERNMENT CAUCUS

NEWS RELEASE

GOVERNMENT OF CANADA
BC GOVERNMENT CAUCUS
NEWS RELEASE

FOR IMMEDIATE RELEASE
JUNE 25, 2010

ONE STOP SHOP FOR BUSINESS LICENCES

PORT MCNEILL- Opening a business has become easier thanks to BizPaL, an online service that gives entrepreneurs a personalized list of permits and licences needed to establish and run their business.

"BizPaL is an easy-to-use program that helps streamline the permitting process and reduce red tape," says Vancouver Island North MP John Duncan. "By providing this service, all levels of government are working together to help small businesses thrive and grow."

"Starting a new business can sometimes feel overwhelming and intimidating, but with the help of this tool entrepreneurs can get their vision up and running much faster than before," says Comox Valley MLA Don McRae.

Entrepreneurs can use BizPaL to receive a personalized list of the permits and licences needed to establish and run their business. This unique partnership between federal, provincial, territorial, regional and local governments is designed to cut through the paperwork burden small businesses face.

Communities that are officially launching their BizPaL website include Port McNeill, Port Hardy, Tofino, Port Alberni and Ucluelet.

"Our governments are to be congratulated on this initiative as it will make it so much easier for people to start their own business," says Port McNeill Mayor Gerry Furney. "The less bureaucracy and less paperwork, the better."

The BizPaL service was developed with the support of Industry Canada, in collaboration with municipalities and the Province of British Columbia. Area business owners and entrepreneurs can access the service by visiting their municipality's website.

The Premier's Innovation and Excellence Awards recognized the BizPaL program in the partnerships category. The goal is to make BizPaL available to all municipalities in British Columbia.

Visit www.bcBizPaL.ca for more information and to access the websites of participating partners.

Port McNeill: <http://www.town.portmcneill.bc.ca/bizPaL.html#top>

Port Hardy: <http://www.porthardy.ca/siteengine/activepage.asp?PageID=107&SearchText=BizPaL>

Tofino: <http://tofino.ca/siteengine/activepage.asp?PageID=177>

Port Alberni: <http://www.portalberni.ca/node/125>



BC GOVERNMENT CAUCUS

NEWS RELEASE

For more information about Don and the Comox Valley constituency, visit www.donmcaemla.bc.ca.

-30-

Media contact: Stacie Dley, BC Government Caucus Communications, 250-356-0389

COPY TO Council/AC/Agenda
DATE June 29/10

26-5
1770-20
4935-01

RECEIVED

JUN 29 2010

TOWN OF FORT McNEILL

Port McNeill Town Council
Town Office
1775 Grenville Place
Box 728
Port McNeill, BC
V0N 2R0

Dear Mayor Furney and Town Council,

The Port McNeill Family Centre has hired me to organize activities and events for local youth this summer. We hope that the council can donate 50 free passes to the Teen Swim (held every Monday and Wednesday night) at the Port McNeill pool. The Teen Swim would be a perfect opportunity to promote healthy and fun alternatives to the teens, and we hope that the town can help us encourage these values. In addition, the program seeks the town's support by asking for the donation of the pool on Monday, July 26th from 6pm to 8pm. This time would allow the program to hold a teen pool party.

Thank you for your support for local youth.

Sincerely,

Marieke Knierim
Youth Coordinator

Marieke Knierim
Box 441
Port McNeill, BC
V0N 2R0

250-230-0865
mlknierim@msn.com

3d)

TOWN OF PORT MCNEILL

Loan Authorization Bylaw No. 614, 2010

A bylaw to authorize the borrowing of the estimated cost of constructing improvements to the water system

WHEREAS it is deemed desirable and expedient to construct improvements to the water system servicing the Town of Port McNeill.

AND WHEREAS the estimated cost of constructing improvements to the water system including expenses incidental thereto is the sum of \$1,400,000, (One Million Four Hundred Thousand) which is the amount of debt created by this bylaw.

NOW THEREFORE, the Council of the Town of Port McNeill in open meeting assembled, enacts as follows:

1. The Council is hereby empowered and authorized to undertake and carry out or cause to be carried out the construction of improvements to the water system generally in accordance with general plans on file in the municipal office and to do all things necessary in connection therewith and without limiting the generality of the foregoing:
 - a) To borrow upon the credit of the Municipality a sum not exceeding \$1,400,000 (One Million Four Hundred Thousand).
 - b) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the construction of the said improvements to the water system.
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is twenty-five (25) years.
3. This bylaw may be cited as the Water Improvements Loan Authorization Bylaw No. 614, 2010.

READ A FIRST TIME THIS 19th day of April, 2010.

READ A SECOND TIME 19th day of April, 2010.

READ A THIRD TIME 19th day of April, 2010.

RECEIVED the approval of the Inspector of Municipalities this ___ day of ___, 2010.

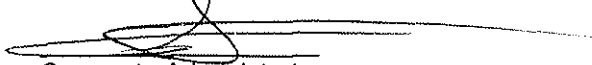
RECEIVED the assent of the electors of Town of Port McNeill on the ___ day of ___, 2010.

RECONSIDERED AND FINALLY PASSED AND ADOPTED this ___ day of ___, 2010.

Corporate Administrator

Mayor

Certified a true copy of Bylaw No.614, 2010 as at third reading.



Corporate Administrator

Certified a true copy of Bylaw No. 614, 2010 as adopted.

Corporate Administrator

Town of Port McNeill Swimming Pool

Mid-Season Report

Prepared For:

Mayor, Gerry Furney

Town Council Members;
Shirley Ackland, Shelley Downey, Aaron Frost & Gaby Wickstrom

Administrator, F. Albert Sweet

Deputy Administrator, Sue Harvey

Prepared by:

Maggie Cessford

Pool Supervisor

June 22, 2010

Town of Port McNeill Pool Update

May & June Overview

The Port McNeill Swimming Pool opened its doors to the public on Monday, May 10, 2010. At the pool we welcomed the residents of the community by hosting free admission to swims all day, including length swims, aquafit, and public swims.

In the weeks leading up to the opening of the facility, we had a staff CPR recertification, a staff orientation and "New & Young Workers" presentation, and a visit from the Health Inspector.

The staff CPR recertification was held on Sunday, May 9th and in attendance was; myself, Maggie Cessford, Mollie Brown, Kara Irwin, Hannah Chester, Alison Gurney, and Brittani Lasota. The course was completed successfully by all.

The staff orientation and presentation was held on Wednesday, May 5th. Pool staff, Public Works staff, Glen Boyd, I (Maggie), and Branko Samoukovic from WorkSafe BC were present. I found the WorkSafe BC presentation very beneficial to those in attendance as 6 of the attendees are new employees to the Town of Port McNeill.

The Health Inspector visited the facility on Friday, May 7th. After the inspection we were given a few things to fix before the opening of the pool on Monday, May 10th. The areas needing improvement were:

1. Improper chemical storage. *Completed by Glen Boyd during inspection.*
2. Depth markings to be repainted. *Completed by myself, Maggie Cessford on May 8th and 9th.*
3. Shallow end railing to be tightened. *Completed by Glen Boyd prior to May 10th.*
4. Repair leaking urinals in boys' changeroom. *Completed by Public Works prior to May 10th.*

Lessons

The swimming season took a slow start but began to gradually increase within days of the facility opening. School lessons, as well as Red Cross Swim lessons began on Monday, May 10th.

The attendance of school lessons was down a bit from 2009 but still substantial. Sunset Elementary School booked 73 x 40 minute sessions. Cheslakees Elementary School booked 21 x 40 minute sessions. AJ Elliott Elementary School booked 6 x 40 minute sessions. Zeballos Elementary School booked 6 x 40 minute sessions. And Alert

Bay's T-School booked 1 x 1.5 hour free swim. School lessons will bring in revenue of \$4,415.00.

During the month of May, Red Cross Lessons were not attended fully, but as we ventured into June the registrations for these picked up enormously. At the beginning of June I increased the number of classes to accommodate all the children being registered. Red Cross lessons have brought in revenue of \$2,845.00.

Corporate Swims

This season there is only one corporate sponsor, which is Western Forest Products. WFP bought 16 hours of swim times for their employees and families. On the upside, this swim is very well attended.

Aquafit

Aquafit classes have been very well attended so far this season. We started the season with 3 morning classes and 2 evening classes during the week. At the beginning of June, an additional 2 morning classes were scheduled to accommodate our senior ladies, at their request.

Pool Revenue

Pool revenue to date is \$13,154.65.

Attendance

We have had a total patron usage of 2,096. This number is a few short of last year but the numbers have shown an increase in the month of June. All swims are quite well attended. The newest swim on the schedule is a Parent & Tot block which was added once a week for the month of June.

The to-date attendances for the scheduled swims are;

Early Bird	= 281	Evening Lengths	= 180
Aquafit (AM)	= 292	Family Swim	= 94
Noon Lengths	= 220	Parent & Tot	= 5
Loonie Swims	= 540		
Public Swims	= 210		
Aquafit (PM)	= 159		
WFP's swim	= 115		

Starting in July, there are a few added programs to the schedule to fill the blocks that had been saved for the possibility of corporate rentals, as well as to fill a few spots from 11am-12pm. New this season I have added a Teen Swim 2 nights a week.

Special Programs

This summer we are offering a few specialty programs to ensure that our future employees are on their way to being fully trained and qualified. We are offering a Junior Lifeguard Club for patrons' ages 10-15. We are also offering 3 Bronze programs, a Bronze Star for those ages 11-13, Bronze Medallion for those ages 13+, and a Bronze Cross for those ages 14+ or those who have completed their Bronze Medallion. The Bronze programs are necessary to lead into the NLS certificate which is the required certificate for lifeguarding for the Town of Port McNeill. We are also offering the AWSI and WSI programs which are those required for teaching Red Cross Swim lessons.

Conclusion

Since the start of the season, patron usage has been consistent. We hope that the numbers will continue to increase as the season motors along. School is ending soon and that should cause an increase in the number of public swim patrons.

Minus a few pot holes, this season has taken off to a good start with very few complaints. The pool received a few new items to better the operations in the facility. We were given new phones, which are greatly appreciated. We also received a "mobile internet stick" so the emails can be checked within the facility as well as necessary internet research for programs, etc. In addition to these items, we received a printer/copier/fax combo which has become very handy for many daily tasks and decreases the need for staff to be spending time at the Town Office away from the pool.

If you have any questions and/or concerns please do not hesitate to stop in at the pool, call or email me.

Again, thank you for your time.

Sincerely,



Maggie Cessford

Aquatic Supervisor

Phone: 250-956-3638

Fax: 250-956-3638

Email: pmpool@telus.net