

## TOWN OF PORT McNEILL

**AGENDA** for the regular meeting of Council to be held Monday, July 18, 2011 at 7:30 p.m. at 1775 Grenville Place.

### 1. PETITIONS AND DELEGATIONS

### 2. MINUTES

- a) Minutes of the Regular Council meeting, July 04, 2011. M S

### 3. CORRESPONDENCE

- a) E-mail received June 27, 2011 from the Port McNeill Chamber of Commerce regarding ORCAFEST on Saturday August 20, 2011. M S
- b) Thank you picture received June 27, 2011 from the 1<sup>st</sup> Port McNeill Guides in regards to the loan of a Town of Port McNeill flag for their Hands Across the Border event. M S
- c) Letter dated June 09, 2011 from the BC Retired Teachers' Association requesting support of the motion to eliminate MSP premiums for all seniors in BC at the September UBCM Annual General Meeting. M S
- d) Letter dated June 14, 2011 from the Council of Senior Citizens' Organizations of British Columbia requesting support of the motion to eliminate MSP premiums for all seniors in BC at the September UBCM Annual General Meeting. M S
- e) Letter dated July 5, 2011 from the RDMW Loggersports Society requesting support for its Logger Sports competition to be held during ORCAFEST on August 20, 2011. M S

### 4. TABLE ITEMS

- a) Gowlings Publications from H. Brown M S

### 5. REPORTS

- a) Financial Statements for the month of June, 2011 M S

### 6. BYLAWS

- a) Town of Port McNeill Animal Control Bylaw No. 632, 2011. Final Reading. M S

### 7. NEW BUSINESS

### 8. QUESTIONS FROM THE PUBLIC AND THE MEDIA

### 9. ADJOURNMENT M S

**TOWN OF PORT McNEILL**

**MINUTES** of the regular meeting of Council held Monday July 04, 2011 at 7:50 p.m. at 1775 Grenville Place.

**PRESENT:** Mayor G. Furney, Councillors S. Ackland , S. Downey, A. Frost, G. Wickstrom and Staff S. Harvey

**APOLOGIES:** Staff A. Sweet

**1. PETITIONS AND DELEGATIONS**

**2. MINUTES**

a) Minutes of the Regular Council meeting, June 20, 2011.

**124/2011** – Moved, seconded and CARRIED that the June 20, 2011 minutes of the Regular Council meeting be accepted as circulated.

Regular Minutes

**3. CORRESPONDENCE**

a) E-mail received June 13, 2011 from Statistics Canada regarding the National Household Survey.

**125/2011** – Moved, seconded and CARRIED that the above correspondence be received and filed.

Statistics Canada

b) Thank you card received June 14, 2011 from O. Brown in Regards to the Town of Port McNeill Citizenship Scholarship.

**126/2011** – Moved, seconded and CARRIED that the above correspondence be received and filed.

Scholarship Award

c) Letter dated June 20, 2011 from the Port McNeill Family Centre requesting a donation of 40-50 pool passes and use of the Old School Gym for two nights.

**127/2011** – Moved, seconded and CARRIED that the Port McNeill Family Centre request for a donation of 40-50 pool passes and use of the Old School Gym for two nights be granted.

Family Centre summer program

d) Letter dated June 21, 2011 from the Canadian Coast Guard Auxiliary Unit 50 (Port McNeill) requesting free use of the old Harbour office, moorage and parking passes.

- 128/2011** – Moved, seconded and CARRIED that the Canadian Coast Guard Auxiliary Unit 50 (Port McNeill) requesting free use of the old Harbour office, moorage and parking passes be granted. Coast Guard  
Aux  
A. Frost and G. Wickstrom abstained from voting.

**4. TABLE ITEMS**

- 129/2011** – Moved, seconded and CARRIED that the Table Items be received and filed. Table item

**5. REPORTS**

**6. BYLAWS**

- a) Town of Port McNeill Animal Control Bylaw No. 632, 2011 Final Reading.

- 130/2011** – Moved, seconded and CARRIED that the Town of Port McNeill Animal Control Bylaw No. 632, 2011 be not given final reading and tabled to July 18, 2011 regular meeting of Council. Animal Control  
Bylaw No.632,  
2011

**7. NEW BUSINESS**

- a) Request for support for the Island Corridor Foundation's efforts to get the E&N Railway up and running again.

- 131/2011** – Moved, seconded and CARRIED that the Town of Port McNeill Council send a letter to the Transportation Minister in support of the Island Corridor Foundation's efforts to get the E&N Railway up and running again. Island Corridor  
Foundations

**8. QUESTIONS FROM THE PUBLIC AND THE MEDIA**

**9. ADJOURNMENT**

- 132/2011**– Moved, seconded and CARRIED that the meeting be adjourned at 8:05 p.m. Adjourn

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Mayor

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Administrator

## Deputy Administrator

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**From:** Port McNeill Chamber of Commerce [pmccc@island.net]  
**Sent:** Monday, June 27, 2011 10:30 AM  
**To:** Undisclosed-Recipient;  
**Subject:** ORCAFEST 2011: THEME ANNOUNCED  
**Importance:** High



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# ORCAFEST 2011

**Saturday August 20, 2011**

## **THEME: SCALES & TALES...AND OTHER FISH STORIES!**

- **OrcaFest Parade** registration forms can be found at the Port McNeill Chamber Office, emailed or faxed to you.
- **OrcaFest Market** is open for business and registration can be picked up at the Chamber Office.  
Pre-registration fee- \$20; Day of registration fee - \$30.
- **OrcaFest Committee** gratefully accepts any input and participation from Chamber Membership and the Community of Port McNeill at large.

COPY TO Agenda

DATE June 27/2011

26-1  
0220-20

RECEIVED

JUN 27 2011

TOWN OF PORT McNEILL

# 1<sup>st</sup> Port McNeill Guides



Hands Across the Border  
12 June 2011

AG



B.C. RETIRED TEACHERS' ASSOCIATION  
100 - 550 West 6th Avenue  
Vancouver, BC V5Z 4P2

RECEIVED

0400-50 JUL - 6 2011  
27-6 TOWN OF PORT McNeill

COPY TO Agenda  
DATE July 6/11

June 9, 2011

Mayor Gerry Furney  
Town of Port McNeill  
Box 728, 1775 Grenville Place  
Port McNeill, BC V0N 2R0

Dear Mayor Furney and Council:

The British Columbia Retired Teachers' Association (BCRTA) is an organization of 15,000 members. Its branches stretch across the province, and its individual members contribute to the well being of communities in all of BC. In fact, a recent survey done by the BCRTA to look at the range and extent of volunteer activities among retired educators indicates that their contribution is extremely varied in scope and truly impressive in terms of hours of service to BC communities.

We are aware that a resolution, supported by several BC municipalities, will be debated at the September 2011 Annual General Meeting of the Union of BC Municipalities. That resolution calls for the elimination of Medical Services Plan (MSP) premiums for BC seniors.

BC is the only province in Canada where seniors must pay for MSP premiums. Eliminating the premium for seniors seems to be a reasonable way to assist all older people in our province, to enhance the lives of seniors in your jurisdiction, and to enable retired people to contribute even more to the volunteer activities in your community.

We are asking that you and your council support the resolution to eliminate MSP premiums for BC seniors when it comes to the floor of the September AGM.

Yours truly,

Douglas Edgar, President  
BC Retired Teachers' Association

COPY TO Agenda 27-2  
DATE July 5/2011 0530-01

RECEIVED

JUL - 5 2011

TOWN OF PORT McNEILL



Council of Senior Citizens'  
Organization of BC

Representing Seniors Since 1950

June 14, 2011

Mayor Gerry Furney  
Town of Port McNeill  
Box 728, 1775 Grenville Place  
Port McNeill, BC V0N 2R0

Dear Mayor Furney:

The Council Of Senior Citizens' Organizations of BC (COSCO) represents more than 85,000 seniors residing in every municipality in BC.

We understand that a motion proposing the elimination of MSP premiums for all seniors in British Columbia will be considered at the UBCM Annual General Meeting in September. BC is the only province in Canada whose seniors pay for their medical insurance. This inequality needs to be addressed and resolved so that BC seniors receive the same benefits as those in other provinces.

The pensions, both federal and private, that many seniors receive either do not increase at all or only grow by tiny amounts that do not keep up with inflation. Most seniors find their income eroded but cannot return to the workforce to improve their economic situation. Not having to pay MSP premiums would certainly help older adults to cope with increases in their cost of living.

When seniors retire they do not expect that after years in the workforce, to see their income fall over time to the poverty level.

We urge you to support the resolution when it comes on the floor of the Annual General Meeting of the UBCM.

Thank you for your attention to this reasonable and important request to help the seniors of BC.

Yours truly,

Sylvia MacLeay, COSCO President

*Council of Senior Citizens' Organizations of British Columbia*

Visit our Web site at: [www.coscobc.ca](http://www.coscobc.ca)

# RDMW Loggersports Society

PO Box 1332, Port McNeill, BC V0N 2R0

A12-5

0400-50  
1770-20

RECEIVED

JUL - 5 2011

TOWN OF PORT McNEILL

July 5, 2011

COPY TO Al Council Agenda

DATE July 5/11

Town of Port McNeill  
PO Box 728  
Port McNeill, BC  
V0N 2R0

Dear Mayor Furney,

## Port McNeill Loggersports Society – 2011 Loggersports Competition August 20, 2011 - Port McNeill

The Port McNeill Loggersports Society Committee will be hosting a Canadian Logger Sports Association (CANLOG) sanctioned Logger Sports competition as part of our ongoing celebrations during Orcafest. One of our society objectives is to raise awareness of our local logging history and cultural identity for our region. Additionally, with the success and interest from last year's event, we intended to maintain this annual Logger Sports competition on the North Island.

The competition is scheduled for August 20, 2011 to coincide with Orcafest celebrations. We anticipate that this will result in a large audience and increase exposure for both Logger Sports and Orcafest. The competition site is the former Logger Sports show grounds located adjacent to the "A"-Frame spit in Port McNeill.

The scheduled competition events will include:

- Ladies events – Axe Throw, Single Buck and ¼ Split
- Men's events – Axe Throw, Choker Race, Single Buck, Hot Saw, Underhand Chop, Springboard Chop, Obstacle Pole and a Grand Prairie Accuracy Cut
- Mixed event – Jack and Jill Double Buck
- Novice/Local events – Axe Throw, Underhand Chop, Doubling Buck, Obstacle Pole

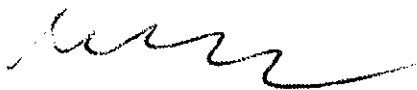
The production company from last year is returning to film our event and town and will be aired again on TSN. The competition will be broken up into three - ½ hour shows, which will be aired this coming fall and again in the spring of 2012. We expect that this event will attract competitors from across BC, Washington State and possibly New Zealand and Australia.

We are seeking financial sponsorship in hosting this competition. We are currently looking for assistance in achieving our prize money goal by providing the opportunity to sponsor the events as mentioned above. Sponsors of the competition will have their name/logo prominently displayed within the show grounds and announcements made throughout the day to recognize our valued sponsors.

If you are interested in sponsoring or being involved in hosting this event, please contact Nick Russell at 250-281-2419 or at [nrussell@westernforest.com](mailto:nrussell@westernforest.com). or Roger Briscoe at 250-230-1187 or [rbriscoe@westernforest.com](mailto:rbriscoe@westernforest.com).

Our group of volunteers, local government, contractors and forest industry companies are committed to the success of this loggersports show and would appreciate any assistance to help us deliver a world-class show.

Yours sincerely,



Gordon Glover  
Director

**TOWN OF PORT MCNEILL**  
**Monthly Financial Report**

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 2011-Jul-13  
 11:44:06 AM

For the Period Ending June 30, 2011

Description	June 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
<b>TAXATION</b>				
GENERAL TAXATION	770.00	946,187.69	946,000.00	(187.69)
UTILITY TAXATION	32,002.98	32,002.98	33,000.00	997.02
FEDERAL GRANTS IN LIEU OF TAX	0.00	0.00	4,500.00	4,500.00
CROWN CORPORATION GRANTS	0.00	3,000.00	3,000.00	0.00
<b>* TOTAL TAXATION</b>	<b>32,772.98</b>	<b>981,190.67</b>	<b>986,500.00</b>	<b>5,309.33</b>
<b>SALE OF SERVICES</b>				
DOCUMENT WITNESSING	0.00	0.00	50.00	50.00
PHOTOCOPYING FEES	80.00	389.47	950.00	560.53
FEDERAL WHARF MOORAGE	2,980.50	40,718.10	65,000.00	24,281.90
FEDERAL WHARF UTILITIES	46.00	2,581.00	18,000.00	15,419.00
MUNICIPAL WHARF UTILITIES	1,836.00	5,315.83	30,000.00	24,684.17
MUNICIPAL WHARF MOORAGE	11,307.00	21,525.36	100,000.00	78,474.64
MUNICIPAL WHARF ANNUAL MOORAGE	(810.00)	88,350.75	100,000.00	11,649.25
BOAT LAUNCH	1,440.00	3,640.00	8,000.00	4,360.00
HARBOUR PARKING	2,240.00	8,164.70	16,350.00	8,185.30
WHARFHEAD/BARGE RAMP	64.80	4,128.80	7,500.00	3,371.20
SHOWERS	293.00	329.00	5,000.00	4,671.00
GARBAGE COLLECTION FEES	0.00	122,778.00	123,000.00	222.00
COMMUNITY HALL RENTAL	0.00	1,280.00	6,000.00	4,720.00
OLD SCHOOL RENTAL	3,772.50	28,450.00	50,000.00	21,550.00
POOL REVENUE	12,380.40	16,526.40	40,000.00	23,473.60
POOL FUND RAISING	0.00	0.00	150.00	150.00
AIRPORT REVENUES	5,600.00	5,527.14	10,000.00	4,472.86
Broughton Campground Revenue	1,515.75	7,299.47	20,000.00	12,700.53
<b>* TOTAL SALE OF SERVICES</b>	<b>42,745.95</b>	<b>357,004.02</b>	<b>600,000.00</b>	<b>242,995.98</b>
<b>OTHER REVENUE</b>				
PLANNING & ZONING REVENUE	800.00	4,525.00	5,000.00	475.00
BUSINESS LICENSE FEES	425.00	16,370.00	17,000.00	630.00
BUILDING PERMITS	850.00	5,510.00	17,000.00	11,490.00
ANIMAL LICENSES AND FEES	67.50	1,782.50	3,000.00	1,217.50
INVESTMENT INCOME	0.00	0.00	500.00	500.00
PENALTIES ON PROPERTY TAXES	0.00	0.00	14,000.00	14,000.00
INTEREST ON PROPERTY TAXES	1,191.23	1,391.78	4,000.00	2,608.22
PENALTIES ON UTILITY FEES	0.00	(1.35)	8,000.00	8,001.35
PUBLIC WORKS REVENUE	2,030.00	3,330.00	7,000.00	3,670.00
CEMETERY FEES	1,366.00	1,366.00	1,000.00	(366.00)
RENTAL INCOME	3,417.45	20,504.67	40,500.00	19,995.33
SUNDRY REVENUE	(70.01)	5,793.49	10,000.00	4,206.51
MUNICIPAL TICKETING	0.00	0.00	1,000.00	1,000.00
<b>* TOTAL OTHER REVENUE</b>	<b>10,077.17</b>	<b>60,572.09</b>	<b>128,000.00</b>	<b>67,427.91</b>

**TOWN OF PORT MCNEILL**  
**Monthly Financial Report**

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For the Period Ending June 30, 2011

Description	June 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
<b>GRANTS</b>				
SMALL COMMUNITY GRANT	0.00	256,612.00	513,000.00	256,388.00
STUDENT GRANTS	0.00	0.00	0.00	0.00
STREET LIGHTING GRANTS	0.00	283.16	650.00	366.84
UBCM COMMUNITY WORKS	0.00	0.00	157,000.00	157,000.00
SUNDRY GRANTS	8,507.00	14,747.00	72,000.00	57,253.00
PLANNING GRANTS	0.00	0.00	0.00	0.00
<b>* TOTAL GRANTS</b>	<b>8,507.00</b>	<b>271,642.16</b>	<b>742,650.00</b>	<b>471,007.84</b>
<b>LEVIES FOR OTHER GOVERNMENTS</b>				
RESIDENTIAL SCHOOL TAX	0.00	558,342.07	558,342.07	0.00
NON-RESIDENTIAL SCHOOL TAX	0.00	224,896.13	224,896.13	0.00
REGIONAL HOSPITAL DISTRICT	0.00	100,671.14	100,614.00	(57.14)
REGIONAL DISTRICT	0.00	469,698.22	469,667.00	(31.22)
MUNICIPAL FINACE AUTHORITY	0.00	57.54	58.00	0.46
B.C. ASSESSMENT	0.00	20,021.80	20,022.00	0.20
POLICE TAX	0.00	107,258.90	107,258.90	0.00
<b>* TOTAL LEVIES FOR OTHER GOVERN</b>	<b>0.00</b>	<b>1,480,945.80</b>	<b>1,480,858.10</b>	<b>(87.70)</b>
<b>SURPLUS &amp; RESERVES</b>				
SURPLUS APPROPRIATION	0.00	0.00	(573,031.00)	(573,031.00)
CAPITAL RESERVE CONTRIBUTION	0.00	0.00	298,649.00	298,649.00
<b>* TOTAL SURPLUS &amp; RESERVES</b>	<b>0.00</b>	<b>0.00</b>	<b>(274,382.00)</b>	<b>(274,382.00)</b>
<b>**P TOTAL REVENUE</b>	<b>94,103.10</b>	<b>3,151,354.74</b>	<b>3,663,626.10</b>	<b>512,271.36</b>

**TOWN OF PORT MCNEILL**  
**Monthly Financial Report**

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 2011-Jul-13  
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For the Period Ending June 30, 2011

Description	June 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
<b>GENERAL GOVERNMENT</b>				
COUNCIL MEMBERS INDEMNITY	2,201.35	13,392.20	27,000.00	13,607.80
COUNCIL MEMBERS EXPENSES	0.00	2,691.79	9,000.00	6,308.21
COUNCIL MEMBERS GENERAL EXPENSES	99.97	3,669.12	8,000.00	4,330.88
WAGES AND BENEFITS	8,009.11	47,900.77	93,000.00	45,099.23
LEGAL	0.00	10.90	2,000.00	1,989.10
AUDIT	7,631.25	7,631.25	6,000.00	(1,631.25)
ADVERTISING	0.00	1,291.49	2,000.00	708.51
OFFICE AND SUNDRY	1,220.18	8,638.96	24,000.00	15,361.04
TELEPHONE	0.00	3,324.91	9,000.00	5,675.09
INSURANCE (ADMIN.)	0.00	4,836.44	6,000.00	1,163.56
PUBLICITY	76.31	1,609.32	5,000.00	3,390.68
MEMBERSHIPS, DUES & SUBSCRIPTIONS	0.00	4,832.65	6,000.00	1,167.35
OFFICE MAINTENANCE	1,323.29	6,086.87	12,000.00	5,913.13
TRAINING AND TRAVEL	(1,200.00)	5,955.35	10,000.00	4,044.65
GRANT AND DONATIONS	11.51	20,078.11	33,000.00	12,921.89
POSTAGE AND COURIER	1,017.50	2,153.66	5,100.00	2,946.34
COTTAGE EXPENSES	34.10	651.15	1,000.00	348.85
HEALTH UNIT EXPENSES	92.54	568.46	1,200.00	631.54
GRANT IN AID	647.50	28,300.00	30,000.00	1,700.00
GENERAL ELECTIONS	0.00	240.21	2,700.00	2,459.79
<b>* TOTAL GENERAL GOVERNMENT</b>	<b>21,164.61</b>	<b>163,863.61</b>	<b>292,000.00</b>	<b>128,136.39</b>
<b>FIRE DEPARTMENT</b>				
INSURANCE (FIRE DEPT.)	0.00	11,680.35	18,000.00	6,319.65
TELEPHONE AND RADIO	0.00	1,419.03	7,000.00	5,580.97
VEHICLE OPERATION AND MAINT.	338.92	2,882.96	5,000.00	2,117.04
BUILDING OPERATION AND MAINT.	165.34	1,716.48	6,000.00	4,283.52
EQUIPMENT OPERATION AND MAINT.	106.95	2,648.22	10,000.00	7,351.78
EQUIPMENT REPLACEMENT	0.00	6,084.22	12,000.00	5,915.78
OFFICE AND SUNDRY	69.10	499.41	3,500.00	3,000.59
WAGES AND BENEFITS	0.00	0.00	10,000.00	10,000.00
UTILITIES	0.00	2,976.34	6,000.00	3,023.66
PRINCIPAL	0.00	13,000.00	13,000.00	0.00
INTEREST	340.48	2,118.84	4,000.00	1,881.16
TRAINING AND TRAVEL	0.00	4,649.69	10,000.00	5,350.31
<b>* TOTAL FIRE DEPARTMENT</b>	<b>1,020.79</b>	<b>49,675.54</b>	<b>104,500.00</b>	<b>54,824.46</b>

# TOWN OF PORT MCNEILL

## Monthly Financial Report

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2011-Jul-13  
11:44:06 AM

For the Period Ending June 30, 2011

Description	June 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
<b>PEP</b>				
ESS - OFFICE & SUNDRY	0.00	223.83	500.00	276.17
ESS - SUPPLIES	0.00	291.50	500.00	208.50
ESS - TRAVEL & TRAINING	0.00	0.00	500.00	500.00
PEP - TRAINING & TRAVEL	205.92	205.92	1,000.00	794.08
PEP TELEPHONE AND RADIOS	0.00	578.93	1,500.00	921.07
PEP - EQUIPMENT & SUPPLES	0.00	282.46	500.00	217.54
* TOTAL PEP	<u>205.92</u>	<u>1,582.64</u>	<u>4,500.00</u>	<u>2,917.36</u>
<b>AMBULANCE</b>				
AMBULANCE HALL EXPENSES	0.00	524.78	1,000.00	475.22
* TOTAL AMBULANCE	<u>0.00</u>	<u>524.78</u>	<u>1,000.00</u>	<u>475.22</u>
<b>ANIMAL CONTROL</b>				
ANIMAL CONTROL OPERATIONS	1,288.40	9,071.26	17,000.00	7,928.74
POUND DONATIONS	154.86	212.69	0.00	(212.69)
* TOTAL ANIMAL CONTROL	<u>1,443.26</u>	<u>9,283.95</u>	<u>17,000.00</u>	<u>7,716.05</u>
<b>TRANSPORTATION SERVICES</b>				
SMALL TOOLS AND EQUIPMENT	621.23	3,685.42	10,000.00	6,314.58
VEHICLE OPERATIONS AND MAINT.	4,261.11	12,226.96	33,000.00	20,773.04
INSURANCE (PUBLIC WORKS)	0.00	13,664.41	15,000.00	1,335.59
DITCH AND DRAIN MAINT.	0.00	12,877.18	17,500.00	4,622.82
ROADS AND STREETS MAINT.	1,131.46	11,481.18	17,500.00	6,018.82
WAGES AND BENEFITS ( P.W.)	11,649.93	66,845.48	138,000.00	71,154.52
TRAINING & TRAVEL (P.W.)	0.00	1,021.10	2,000.00	978.90
OFFICE AND SUNDRY (P.W.)	48.84	293.04	1,000.00	706.96
UTILITIES & TELEPHONE (P.W.)	0.00	792.44	2,000.00	1,207.56
BUILDING INSPECTION	2,353.01	5,800.26	12,000.00	6,199.74
STREET LIGHTING	4,771.54	22,131.21	57,000.00	34,868.79
SIGNAGE	0.00	1,226.83	3,000.00	1,773.17
FEDERAL WHARF OPERATIONS	110.46	21,155.52	7,000.00	(14,155.52)
MUNICIPAL WHARF OPERATIONS	543.74	5,591.07	14,000.00	8,408.93
MUNICIPAL HARBOUR MANAGEMENT	5,509.25	24,708.14	65,000.00	40,291.86
FEDERAL HARBOUR MANAGEMENT	4,641.54	20,276.67	40,000.00	19,723.33
MUNICIPAL HARBOUR TELEPHONE/RADIO	0.00	791.72	2,500.00	1,708.28
FEDERAL HARBOUR TELEPHONE/RADIOS	0.00	770.00	2,500.00	1,730.00
MUNICIPAL HARBOUR UTILITIES	1,604.83	9,447.76	25,000.00	15,552.24
FEDERAL HARBOUR UTILITIES	798.40	798.40	12,500.00	11,701.60
MUNICIPAL HARBOUR BUILDING OPERATI	907.23	3,616.20	5,000.00	1,383.80
FEDERAL HARBOUR BUILDING OPERATIO	907.24	3,616.23	5,000.00	1,383.77
MUNICIPAL HARBOUR OFFICE & SUNDRY	406.45	2,102.38	3,500.00	1,397.62
FEDERAL HARBOUR OFFICE & SUNDRY	406.43	2,101.96	3,500.00	1,398.04
BOAT LAUNCH	3.75	568.32	1,500.00	931.68
HARBOUR PARKING	83.32	3,926.20	4,000.00	73.80
MUNICIPAL MARINA LEASE	0.00	12,244.45	12,500.00	255.55
WHARFHEAD OPERATIONS & MAINT.	51.35	404.90	1,000.00	595.10
HARBOUR STAFF TRAINING & TRAVEL	0.00	1,349.81	3,500.00	2,150.19
HARBOUR COMMISSION	(310.67)	740.62	1,000.00	259.38
MUNICIPAL HARBOUR INSURANCE	0.00	16,643.20	18,000.00	1,356.80
AIRPORT INSURANCE	0.00	3,651.78	4,000.00	348.22
AIRPORT OPERATIONS & MAINT.	807.12	8,818.45	8,000.00	(818.45)
Public Works Yard & Shop	107.47	2,855.48	3,000.00	144.52
* TOTAL TRANSPORTATION SERVICES	<u>41,415.03</u>	<u>298,224.77</u>	<u>550,000.00</u>	<u>251,775.23</u>

**TOWN OF PORT MCNEILL**  
**Monthly Financial Report**

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For the Period Ending June 30, 2011

Description	June 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
<b>RECREATION &amp; CULTURAL SERVICES</b>				
WAGES & BENEFITS (RECREATION)	7,444.60	44,031.57	80,000.00	35,968.43
RECREATION TELEPHONE	0.00	283.35	700.00	416.65
TOWN LOG PUBLICATION	0.00	660.10	1,300.00	639.90
SPECIAL EVENTS	0.00	0.00	1,000.00	1,000.00
INSURANCE (RECREATION)	0.00	11,699.27	8,000.00	(3,699.27)
OLD SCHOOL OPERATIONS	2,372.49	14,099.16	20,000.00	5,900.84
OLD SCHOOL UTILITIES	814.40	2,648.08	5,100.00	2,451.92
OLD SCHOOL HEATING	2,947.89	16,707.48	24,000.00	7,292.52
COMMUNITY HALL OPERATIONS	352.71	6,471.50	8,000.00	1,528.50
COMMUNITY HALL UTILITIES	212.55	697.88	1,600.00	902.12
COMMUNITY HALL HEATING	222.98	4,968.43	8,400.00	3,431.57
MUSEUM UTILITIES	783.56	2,872.37	3,500.00	627.63
MUSEUM OPERATIONS	0.00	1,091.70	15,000.00	13,908.30
POOL - WAGES & BENEFITS	17,090.12	21,230.37	81,400.00	60,169.63
POOL - UTILITIES	0.00	813.93	6,000.00	5,186.07
POOL - OFFICE & SUNDRY	88.15	91.19	1,000.00	908.81
POOL - OPERATIONS & MAINT.	2,330.01	14,647.92	12,000.00	(2,647.92)
POOL - HEATING	8,757.55	10,922.79	30,000.00	19,077.21
POOL - TELEPHONE	0.00	384.41	1,000.00	615.59
SWIMMING LESSON COSTS	20.00	685.60	3,000.00	2,314.40
POOL STAFF TRAINING & DEVELOPMENT	0.00	1,800.00	3,000.00	1,200.00
PARKS OPERATIONS & MAINT.	22,148.50	43,403.12	50,000.00	6,596.88
LIBRARY ASSESSMENT	0.00	36,206.00	72,400.00	36,194.00
Broughton Campground Operations	1,329.33	5,477.52	5,000.00	(477.52)
Broughton Campground Lease	0.00	3,052.50	3,000.00	(52.50)
Broughton Campground Commission	879.31	1,591.23	6,000.00	4,408.77
* TOTAL RECREATION & CULTURAL	<u>67,794.15</u>	<u>246,537.47</u>	<u>450,400.00</u>	<u>203,862.53</u>
<b>ENVIRONMENTAL HEALTH</b>				
GARBAGE COLLECTION	6,958.40	41,328.41	80,000.00	38,671.59
GARBAGE DUMP OPERATIONS	0.00	0.00	1,000.00	1,000.00
RECYCLING CENTRE OPERATIONS	12.75	11,855.13	27,000.00	15,144.87
* TOTAL ENVIRONMENTAL HEALTH	<u>6,971.15</u>	<u>53,183.54</u>	<u>108,000.00</u>	<u>54,816.46</u>
<b>OTHER</b>				
CEMETERY OPERATION	1,194.03	1,194.03	2,000.00	805.97
PLANNING & ZONING	0.00	5,470.55	5,000.00	(470.55)
* TOTAL OTHER	<u>1,194.03</u>	<u>6,664.58</u>	<u>7,000.00</u>	<u>335.42</u>
<b>DEBT CHARGES &amp; DISCOUNTS</b>				
INTEREST & BANK CHARGES	476.41	6,590.48	30,000.00	23,409.52
DISCOUNTS ON PREPAYMENTS	0.00	41,490.99	42,000.00	509.01
DEBENTURE PRINCIPAL	0.00	26,000.00	26,000.00	0.00
DEBENTURE INTEREST	37.51	4,567.89	5,000.00	432.11
MFA Lease Payment	5,282.33	31,693.98	60,640.00	28,946.02
* TOTAL DEBT CHARGES & DISCOUNTS	<u>5,796.25</u>	<u>110,343.34</u>	<u>163,640.00</u>	<u>53,296.66</u>

**TOWN OF PORT MCNEILL**  
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For the Period Ending June 30, 2011

Description	June 2011 Actual	2011 YTD Actual	2011 Budget	2011 Budget Remaining \$
<b>CAPITAL</b>				
RECREATIONS & PARKS CAPITAL	0.00	0.00	0.00	0.00
PUBLIC WORKS EQUIPMENT (CAPITAL)	0.00	0.00	0.00	0.00
ROADS & SIDEWALKS (CAPITAL)	0.00	0.00	0.00	0.00
HARBOUR IMPROVEMENTS (CAPITAL)	0.00	0.00	0.00	0.00
OFFICE (CAPITAL)	(192.31)	5,165.70	8,000.00	2,834.30
SCHOOL HOUSE CREEK	0.00	5,943.89	146,718.00	140,774.11
FIRE DEPARTMENT (CAPITAL)	0.00	0.00	0.00	0.00
AIRPORT IMPROVEMENTS (CAPITAL)	0.00	0.00	0.00	0.00
HARBOUR REDEVELOPMENT PROJECT	2,034.89	53,282.90	330,000.00	276,717.10
<b>* TOTAL CAPITAL</b>	<b>1,842.58</b>	<b>64,392.49</b>	<b>484,718.00</b>	<b>420,325.51</b>
<b>TAXES LEVIED OTHER GOV'T</b>				
RESIDENTIAL SCHOOL TAX	0.00	0.20	558,342.07	558,341.87
NON-RESIDENTIAL SCHOOL TAX	0.00	0.00	224,896.13	224,896.13
REGIONAL HOSPITAL DISTRICT	0.00	0.00	100,614.00	100,614.00
REGIONAL DISTRICT	0.00	0.00	469,677.00	469,677.00
MUNICIPAL FINANCE AUTHORITY	0.00	0.00	58.00	58.00
B.C. ASSESSMENT	0.00	0.00	20,022.00	20,022.00
Police Tax	0.00	0.00	107,258.90	107,258.90
<b>* TOTAL TAXES LEVIED OTHER GOV'T</b>	<b>0.00</b>	<b>0.20</b>	<b>1,480,868.10</b>	<b>1,480,867.90</b>
<b>**P TOTAL EXPENSES</b>	<b>(148,847.77)</b>	<b>(1,004,276.91)</b>	<b>(3,663,626.10)</b>	<b>(2,659,349.19)</b>
<b>***P SURPLUS (DEFICIT)</b>	<b>(54,744.67)</b>	<b>2,147,077.83</b>	<b>0.00</b>	<b>(2,147,077.83)</b>

**TOWN OF PORT MCNEILL**

**Bylaw No. 632, 2011**

**A BYLAW TO PROVIDE FOR THE IMPOUNDING AND REGULATION OF ANIMALS AND FOR LICENSING THEREOF**

WHEREAS pursuant to Section 8 of the *Community Charter* Council, may by bylaw regulate, prohibit and impose requirements in relation to animals; and

WHEREAS Section 48 of the *Community Charter* provides Council authority to regulate the keeping of dogs and other animals in the municipality; and

WHEREAS Section 49 of the *Community Charter* provides special powers in relation to dangerous dogs;

NOW THEREFORE the Council of the Town of Port McNeill, in open meeting assembled enacts as follows:

**1. DEFINITION:**

**“Animal”** means all domesticated animals;

**“Animal Control Officer”** means

- a) A municipal employee, officer, agent or contractor designated by the Council as an Animal Control Officer for the purposes of this section, or
- b) A Police Officer;

**“At large”** means any animal being elsewhere than on the premises of the person owning or having custody, care or control of the animal and not being under the direct and continuous charge of a person who is competent to control it;

**“Cat”** means a domestic animal of the feline species regardless of age or sex;

**“Collector”** means the Treasurer for the Municipality and includes every person acting on behalf of the Treasurer under the authority of the Council;

**“Companion Animal”** means an animal kept as a guide animal;

**“Council”** means the Municipal Council of the Town of Port McNeill;

**“Dangerous Dog”** means a dog that

- a) has killed or seriously injured a person,
- b) has killed or seriously injured a domestic animal, while in a public place or while on private property, other than property owned or occupied by the person responsible for the dog or
- c) an animal control officer has reasonable grounds to believe is likely to kill or seriously injure a person.

**“Dog”** means an animal of the canine species regardless of age or sex;

**“Domesticated”** means a tame animal accustomed to living with or near people;

**“Leash”** means any restraint lead that is attached to the animal by which the animal can be controlled.

**“License”** means a dog or cat license issued in accordance with the provisions of this bylaw;

**“Municipality”** means the Corporation of the Town of Port McNeill;

**“Owner”** means the person having the custody, care, control or possession of any animal, and “owned” includes possessed or harboured in fact and in law;

**“Pound”** means the premises provided by the Council from time to time for the confinement and impoundment of animals;

**“Poundkeeper”** means the official duly appointed by the Council to fill the position and assume the responsibility and duties of the Poundkeeper pursuant to this bylaw and includes the Poundkeeper’s deputies, assistants or employees or any person acting on behalf of/or assisting such Poundkeeper;

**“Seize”** means to take control of (includes impound and detain);

**“Tag”** means a numbered identification tag made of metal, plastic or fiberglass issued by the Town or its representatives.

## **2. ANIMALS PERMITTED:**

2.1 No animals other than domesticated animals such as dogs, cats or other small-domesticated animals may be housed within their owners, possessor’s or harbourer’s dwelling unit.

2.2 No owner shall keep any livestock, horses, donkeys, or poultry on any property within the Town.

## **3. ANIMAL CONTROL OFFICER:**

3.1 The Council is hereby empowered to appoint from time to time an Animal Control Officer and such deputies, assistants or employees as may be required to maintain and operate the Pound.

3.2 The Council is hereby empowered to fix the salary, wages or contract amount of any Animal Control Officer, deputy, assistant or employee as may be required and pay any monies out of the annual revenue of the Town.

3.3 Any person lawfully performing any act in enforcing this bylaw whether voluntarily or at the request of the Animal Control Officer shall be deemed to be an assistant Animal Control Officer.

Town of Port McNeill  
Animal Control Bylaw No. 632, 2011

- 3.4 The Animal Control Officer or representative shall pay over to the Municipal Treasurer all money received by him/her and shall, when requested, produce their books for inspection by the Treasurer or the Corporate Administrator.
- 3.5 The Council is empowered to establish, maintain and operate a Pound for the sheltering of animals at such place or premises as the Council may, by resolution from time to time, determine.
- 3.6 The Animal Control Officer shall be in charge of the Pound and shall deliver all animals apprehended, to this facility and provide them with food and water during the retention periods set out in 3.11.
- 3.7 The owner of any animal impounded may redeem the same from the Pound upon proving ownership thereof and paying to the Animal Control Officer that amount of unpaid and overdue dog or cat license fees, if any, and impoundment fees as listed in Schedule "A" attached hereto and forming part of this bylaw.

In addition, there shall be for each and every animal impounded, fees as set out in Schedule "A", starting on the day of the impoundment, for the care and feeding of such animals for each day the animal is impounded.

- 3.8 The Animal Control Officer may seize and impound any animal which is found to be at large, within the municipality, and upon such seizure and impoundment the Animal Control Officer shall immediately inform the owner of such animal that the animal has been impounded. If the owner of the animal is unknown to the Animal Control Officer or if the Animal Control Officer is unable to contact the owner then, within 24 hours of the impoundment cause notice of such seizure and impoundment to be made in writing and affixed to the notice board at the public works yard, and the posting of such notices as aforesaid shall be deemed for all purposes as sufficient notice to the owner of such animal.
  - 3.8.1 In addition to the authority granted under the Local Government Act, but subject to this section, an Animal Control Officer may seize a dog if the officer believes on reasonable grounds that the dog is a dangerous dog.
  - 3.8.2 Before exercising a power under Section 3.8.1, in the case of a dog that has acted as described in paragraph (a) or (b) of the definition of "dangerous dog" the Animal Control Officer must consider whether the dog was acting while in the course of
    - a) attempting to prevent a person from committing an unlawful act, or
    - b) performing law enforcement work or
    - c) protecting an owner, or person responsible for the dog at the time, while leashed against an unleashed or dog at large or
    - d) protecting itself, while leashed, against an unleashed or dog at large .

- 3.9 Where the Animal Control Officer has reason to believe that any unlicensed dog or cat has taken refuge on any premises, he/she may at all reasonable times request the occupant of such premises to satisfy the Animal Control Officer that such license has been paid and to exhibit such tag, or to forthwith deliver to him/her such dog or cat. The Animal Control Officer or such other person authorized may take the dog or cat to the Pound unless the license fee is immediately paid.
- 3.10 It shall be the duty of the Animal Control Officer before making delivery of any animal impounded, to obtain from the person or persons claiming the same, his or her name and residence and to enter the same in the "Pound book" together with the date when such animal was impounded and the date when the same was redeemed to ensure that the dog or cat is licensed upon return to the owner.
- 3.11 Any **unlicensed** dog or cat which has not been redeemed after a period of 72 hours (3 days) from the time of impoundment and any **licensed** dog or cat which has not been so redeemed after a period of 96 hours (4 days) from the time of impoundment may, if not reclaimed by its owner, be offered for sale, adoption or destroyed in a humane manner by the Animal Control Officer or a Veterinarian.
- 3.12 Any request for euthanasia of an animal shall be accompanied by the fees for this service, including the care and feeding of said animal in accordance with Schedule "A" attached hereto.

#### **4. LICENSES AND FEES:**

- 4.1 Every dog or cat, which is owned, possessed or harboured within the boundaries of the Town shall be duly licensed pursuant to this Bylaw.
- 4.2 The owner of every dog or cat shall make application for a license and pay the fee set out in Schedule "A" of this bylaw on or before the second Monday of January in each year.
- 4.2.1 Any dog or cat that becomes licensable on the first day of July in each year shall be subject to a 50% reduction of the license fee. The only dog or cat to which this provision applies are those dogs or cats that have come in to their owner's possession on/or after the first day of July.
- 4.3 Every person having paid the prescribed fee for a dog or cat license shall receive a license tag, which shall be fastened to a collar or harness worn on the dog or cat for which the said fee was paid.
- 4.4 If a dog or cat is sold, the said license may be transferred to the new owner upon presentation of the current year's license tag.
- 4.5 If any person becomes the owner of any dog or cat after the 1<sup>st</sup> day of January in any year, such person shall make application for a license or transfer of a valid previously issued license from the municipality and pay the license fee set out in Schedule "A" of this bylaw immediately before or after the date of acquiring the said dog or cat.

- 4.6 No person shall keep, harbour or have in his possession or in his care, custody or control, a dog or cat within the municipality unless a dog or cat license has been issued.
- 4.7 A replacement tag may be obtained upon payment of the fee set out in Schedule "A".
- 4.8 Any dog or cat not wearing a collar or harness and license tag as provided by this bylaw may be impounded by the Animal Control Officer and placed in the Pound. In the case of cats an identifiable ear tattoo can be registered with the Town, at the time of purchasing a license, in lieu of the cat having to wear a collar.
- 4.9 No person purchasing or adopting a dog or cat from the Animal Control Officer shall remove the said dog or cat from the pound until a license tag has been obtained pursuant to this bylaw.
- 4.10 The owner of any dog or cat shall be exempt from purchasing a Port McNeill dog or cat license provided that they are not a resident of Port McNeill and can so prove such non-residency, provided however, that should such dog or cat be impounded, impoundment fees and care and feeding charges shall apply.
- 4.11 An application for a license for a neutered or spayed dog or cat shall be accompanied by proof of neutering or spaying from a licensed Veterinarian.

## **5. ANIMAL CONTROL AND PROHIBITIONS**

- 5.1 No person shall keep, possess or harbour more than 7 adult animals including 3 adult dogs within the Town.
- 5.2 No person shall permit any dog to run at large within the municipality.
- 5.3 All dogs within the boundaries of the Town shall be leashed when off the property of the place where they are kept.
- 5.4 No person shall keep within the Town any dog which has killed or seriously injured a person or domestic animal.
- 5.5 No person shall keep within the Town any dog which, when unprovoked, has attacked, chased or approached a person or persons upon a street, sidewalk or any public place in a menacing fashion or apparent attitude of attack.
- 5.6 The owner of a dog which is known by the owner to have a propensity to attack or viciously pursue a person or domestic animal shall confine the dog in a building or secure enclosure and shall keep the dog effectively muzzled, caged, or otherwise under the effective control of an adult person whenever such dog is released from the building.

Town of Port McNeill  
Animal Control Bylaw No. 632, 2011

- 5.7 No person who owns a dog or cat shall permit or cause the dog or cat to cry or bark in a manner that disturbs the quiet, peace, rest, enjoyment, comfort or convenience of the neighbourhood; or of persons in the vicinity of the place where the dog or cat is kept.
- 5.8 An owner whose dog or cat defecates on another person's property or public property shall forthwith remove the defecated matter and deposit it in a suitable refuse container.
- 5.9 No person shall hinder, delay or obstruct the Animal Control Officer or any person or persons lawfully engaged in impounding any animal.
- 5.10 The owner of any dog or cat in heat shall keep her on a leash, unless she is confined within a building or kennel, until she is no longer in heat.
- 5.11 No person shall keep, harbour or have in their possession any animal suffering from an infectious or contagious disease, unless such animal is in isolation under treatment for the cure of the same.
- 5.12 Notwithstanding anything in this Section contained, it shall be lawful for the Medical Health Officer, Mayor, Judge or Senior Police Officer in the municipality to order any animal found to be suffering from any infectious, contagious, or incurable disease destroyed and the Animal Control Officer, on receiving such order, shall forthwith destroy the same without the owner thereof being entitled to any compensation therefore.
- 5.13 Every person who violates any of the provisions of this bylaw or permits any act or thing to be done in contravention or in violation of any of the provisions of this bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this bylaw, shall be deemed to be guilty of an offence against the bylaw and upon summary conviction of an offence, shall be punishable in accordance with the Offence Act.

**6. REPEAL**

6.1 Animal Control Bylaw No. 595, 2008 is hereby repealed.

**7. TITLE**

This Bylaw shall be cited as the Town of Port McNeill "Animal Control Bylaw No. 632, 2011".

Read a first time the 6<sup>th</sup> day of June, 2011.

Read a second time the 6<sup>th</sup> day of June, 2011.

Read a third time the 20<sup>th</sup> day of June, 2011.

Reconsidered, finally passed and adopted on the \_\_\_\_ day of \_\_\_\_, 2011.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

Certified to be a true and correct copy of Bylaw No. 632, 2011 as adopted.

\_\_\_\_\_  
Administrator

**Schedule "A"**  
**Bylaw No. 632, 2011**

<b>LICENSES:</b>	<b>FEE</b>
Annual fee for every non-neutered or unsplayed dog or cat (any age)	30.00
Annual fee for every neutered or spayed dog or cat	15.00
Professionally trained Assistance Animal (an animal used by a physically or mentally challenged person or the RCMP)	No charge
 <b>FINES:</b>	
Dogs or cats at large (plus impoundment fee)	50.00
Failure to remove defecated matter	25.00
 <b>IMPOUNDMENT:</b>	
First impoundment	25.00
Second impoundment	50.00
Third impoundment	75.00
Fourth and subsequent impoundment	100.00
The impoundment record of a dog or cat will be expunged after 3 consecutive years without any impoundment.	
 <b>MISCELLANEOUS:</b>	
Care and feeding fee per day	15.00
Replacement dog or cat tags	10.00
Surrender fee for any animal (Includes veterinary euthanasia or adoption of animals dropped off at pound)	100.00
License Transfer fee	15.00