

TOWN OF PORT McNEILL

AGENDA for the regular meeting of Council to be held Monday, May 03, 2010 at 7:30 p.m. at 1775 Grenville Place.

1. PETITIONS AND DELEGATIONS

2. MINUTES

- a) Minutes of Regular Council meeting, April 19, 2010. M
S

3. CORRESPONDENCE

- a) Letter dated April 12, 2010 from the Union of British Columbia Municipalities regarding the 2010 School Community connections program. M
S

4. TABLE ITEMS

- a) Gowlings Publications from H. Brown. M
S
- b) 2010 Legacies Now Scrapbook. M
S

5. REPORTS

- a) Application for membership with the Port McNeill Volunteer Fire Department for Joe LeBlanc, Trevor Fear and Kevin Kurkiniemi. M
S

6. BYLAWS

- a) Town of Port McNeill Official Community Plan Amendment Bylaw No. 615, 2010. M
S
Second and Third Reading.
- b) Town of Port McNeill Five-Year Financial Plan Bylaw No. 616, 2010. M
S
First, Second and Third Reading.
- c) Town of Port McNeill Tax Rates Bylaw No. 617, 2010. M
S
First, Second and Third Reading.

7. NEW BUSINESS

8. QUESTIONS FROM THE PUBLIC AND THE MEDIA

9. ADJOURNMENT

M
S

TOWN OF PORT McNEILL

MINUTES of the regular meeting of Council held Monday, April 19, 2010 at 7:30 p.m. at 1775 Grenville Place.

PRESENT: Mayor G. Furney, Councillors, S. Ackland, S. Downey, A. Frost and G. Wickstrom, Staff A. Sweet and S. Harvey

1. PETITIONS AND DELEGATIONS

- a) Delegation from Mainstream Canada.

Laurie Jensen and Karin Maier from Mainstream Canada presented Council with an information package and a powerpoint presentation on Aquaculture. Mainstream

- b) Delegation from Rotary.

Debbie Garrett and Wayne Green presented the Town of Port McNeill with a generator for a proposed warm-up center at North Island Secondary School. Rotary

2. MINUTES

- a) Minutes of the Regular Council meeting, March 15, 2010

069/2010 – Moved, seconded and CARRIED that the March 15, 2010 minutes be accepted as circulated. Minutes

3. CORRESPONDENCE

- a) Letter dated March 5, 2010 from North Island Secondary School requesting Mayor Furney attend the school's leaving ceremony.

070/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed. NISS Grad

- b) Letter dated March 11, 2010 from Ministry of Transportation and Infrastructure regarding the use of winter abrasives along Highway 19.

071/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed. Winter abrasives

- c) Letter dated March 23, 2010 from North Island Community Services Society requesting a donation to the next Operation Trackshoe.

April 19, 2010

- 072/2010** – Moved, seconded and CARRIED that the above correspondence be filed for discussion. Operation Trackshoe
- 073/2010** – Moved, seconded and CARRIED that Council will support up to three participants from Port McNeill, with a donation of \$100. for each participant.
- d) Letter dated March 23, 2010 from Ministry of Community and Rural Development regarding Government Procurement.
- 074/2010** – Moved, seconded and CARRIED that the above correspondence be received and filed. Government Procurement
- e) Letter dated March 24, 2010 from Doug Grafton regarding the lack of a central sanitation station.
- 075/2010** – Moved, seconded and CARRIED that the above correspondence be filed for discussion. Central sanitation station
- 076/2010** – Moved, seconded and CARRIED that the request be forwarded to the Public Works Supervisor for research and recommendations.
- f) E-mail dated April 01, 2010 from Triport Dragon Boat Society requesting free moorage for their dragon boat.
- 077/2010** – Moved, seconded and CARRIED that the correspondence be filed for discussion. Triport Dragon Boat Society
- 078/2010** – Moved, seconded and CARRIED that the request be forwarded to the Harbour Manager.
- g) Letter dated April 01, 2010 from Port McNeill Slo-Pitch League requesting assistance with the purchase of building and field supplies.
- 079/2010** – Moved, seconded and CARRIED that the Town of Port McNeill supply the requested lime and fertilizer and that a budget for the lumber be requested from Port McNeill Slo-Pitch. Port McNeill Slo-Pitch
- h) Letter dated April 01, 2010 from Relay for Life 2010 requesting a donation towards their fundraiser Chicks, Flicks and Chocolate.
- 080/2010** – Moved, seconded and CARRIED that the above correspondence be received and filed. Relay for Life

4. TABLE ITEMS

081/2010 – Moved, seconded and CARRIED that the Table Items be received and filed. Table item

5. REPORTS

a) Quotes for replacement of Municipal Town Office Roof.

082/2010 – Moved, seconded and CARRIED that the above correspondence be received and filed. Quotes for Town Office Roof

b) Application for membership with the Port McNeill Volunteer Fire Department for Jeffrey Long and Carter Neilson. PMVFD membership

083/2010 – Moved, seconded and CARRIED that the above applications be accepted for membership.

c) Councillor G. Wickstrom reported on the Harbour Commission meeting. Report G. Wickstrom

d) Councillor S. Downey reported on the School District 85 meeting. Report S. Downey

6. BYLAWS

a) Town of Port McNeill Harbour Advisory Committee Bylaw No. 613, 2010.
Final Reading.

084/2010 – Moved, seconded and CARRIED that the Town of Port McNeill Harbour Advisory Committee Bylaw No. 613, 2010 be given Final Reading. Bylaw No.613, 2010 Harbour Advisory

b) Town of Port McNeill Loan Authorization Bylaw No. 614, 2010.
First, Second and Third Reading.

085/2010 – Moved, seconded and CARRIED that the Town of Port McNeill Loan Authorization Bylaw No. 614, 2010 be given First, Second and Third Reading. Bylaw No. 614, 2010 Loan Authorization

c) Town of Port McNeill Official Community Plan Amendment Bylaw No. 615, 2010.
First Reading.

086/2010 – Moved, seconded and CARRIED that the Town of Port McNeill Official Community Plan Amendment Bylaw No. 615, 2010 be given First Reading. Bylaw No.615, 2010 OCP Amendment

7. NEW BUSINESS

8. QUESTIONS FROM THE PUBLIC AND THE MEDIA

9. Resolution to go "In Camera" as per section 90 (1) (c) employee relations.

087/2010 – Moved, seconded and CARRIED that Council move "In Camera" as per section 90 (1) (c) employee relations.

In Camera

10. ADJOURNMENT

088/2010– Moved, seconded and CARRIED that the meeting be adjourned at 9:10 p.m.

Adjourn

Mayor

Administrator



MEMBER RELEASE – FUNDING OPPORTUNITY

School Community Connections – *Supporting Neighbourhoods Learning Centres*

To: Mayors, Chairs and Administrators
From: Local Government Program Services, UBCM
Date: April 12, 2010

The School Community Connections (SCC) program was launched in 2005 through a one-time \$10 million grant from the provincial Ministry of Education. The program is jointly managed by the Union of BC Municipalities and the BC School Trustees Association and is intended to promote sustainable and innovative collaboration between boards of education and local governments.

The 2010 SCC program, *Supporting Neighbourhood Learning Centres*, is intended to continue the original goals of the program while actively encouraging boards of education and local governments to work cooperatively and with community partners to create neighbourhood learning centres and expand the use of schools to provide community services.

Grants of up to \$30,000 per school district are available to support neighbourhood learning centres by:

- Encouraging the co-location of services for students, their families and the community at large within school facilities;
- Making greater utilization of available or new school facilities; and
- Encouraging collaborative, long-term facilities planning that takes into account the needs of the community as a whole.

All boards of education and local governments in BC are eligible to apply; however, the board of education and local government must apply together. One will act as the primary applicant and the other will act as the partnering agency. The application deadline is June 4, 2010.

To access the Program & Application Guide and the Application Form, please visit the Funding Programs section of www.ubcm.ca. For more information about the funding program, contact:

Local Government Program Services
Union of BC Municipalities
(250) 356-5134
lgps@ubcm.ca

COPY TO AL/Council/Agenda .

0230-20

0400-50

DATE: APR. 12/10

15-2

Reception

From: <dwelch@ubcm.ca>
To: <reception.portmcneill@telus.net>
Sent: Monday, April 12, 2010 9:38 AM
Attach: SCC Member Release.pdf
Subject: Funding Opportunity - School Community Connections
Dear Karen Cessford

APR 12 2010
10:00 AM
RECEIVED
PORT MCNEILL

Please find attached a member release regarding the 2010 School Community Connections program - Supporting Neighbourhood Learning Centres.

The program is intended to continue the original goals of the program while actively encouraging boards of education and local governments to work cooperatively and with community partners to create neighbourhood learning centres and expand the use of schools to provide community services.

Grants of up to \$30,000 per school district are available. The application deadline in June 4, 2010.

For more information, please contact Local Government Program Services at (250) 356-5134 or lgps@ubcm.ca.

**TOWN OF PORT MCNEILL
BYLAW NO. 615, 2010**

A Bylaw of the Town of Port McNeill to authorize the addition of a Climate Action Charter addendum to the Town of Port McNeill Official Community Plan Bylaw No. 490, 1997.

WHEREAS the Local Government Act authorizes a local government to make such amendments as permitted by the Official Community Plan Bylaw No. 490, 1997 and the Local Government Act;

AND WHEREAS the Council of the Town of Port McNeill has deemed it expedient to add an addendum to the Official Community Plan Bylaw No. 490, 1997 to address the Town of Port McNeill's role in reducing greenhouse gas emissions;

NOW THEREFORE the Council of the Town in open meeting assembled enacts as follows:

1. Schedule D is added to the Town of Port McNeill Official Community Plan Bylaw No. 490, 1997 as attached.
2. This bylaw may be cited as "Town of Port McNeill Climate Change Charter Addendum Bylaw No. 615, 2010."

Read a first time the 19th day of April, 2010.

Read a second time the ___ day of ___, 2010.

Read a third time the ___ day of ___, 2010.

Reconsidered finally passed and adopted the ___ day of ___, _____

Mayor

Administrator

Certified to be a true copy of Bylaw No. 615 as adopted.

Administrator

SCHEDULE "D"
To Bylaw No. 615, 2010

Town of Port McNeill
Climate Change Charter Addendum
(refers to Bylaw No. 490, 1997)

1.0 Determining Emission Levels

The Town of Port McNeill will support and assist the Province of BC in the creation of a Community Energy use and Emissions Inventory (CEEI), in order to determine and report the level of energy use and emissions by the Town.

1.1 Report Existing Sustainability Initiatives

The Town of Port McNeill will undertake to review and report existing initiatives that currently aide in the reduction of greenhouse gas emissions.

1.2 Develop Initiatives for Reducing Emission Levels

The Town of Port McNeill will undertake to develop an energy management plan which encompasses a range of actions that are transparent to the public, allow for accurate reporting, and are cost effective and relevant to the reduction of greenhouse gas emissions in Port McNeill.

1.3 Encourage Energy Efficient Planning

The Town of Port McNeill will undertake to encourage the planning, design and construction of energy efficient neighbourhoods and buildings to reduce greenhouse gas emissions during construction and occupation.

1.4 Achieve Climate Change Charter Goals

The Town of Port McNeill will strive to achieve the goal of the Climate Change Charter to become Carbon Neutral by 2012.

TOWN OF PORT McNEILL
FIVE- YEAR FINANCIAL PLAN BYLAW NO. 616, 2010

A Bylaw of the Town of Port McNeill respecting the Five-Year Financial Plan for the years 2010 – 2014.

WHEREAS the Local Government Act provides requirements for financial planning;

NOW THEREFORE the Council of the Town of Port McNeill in open meeting assembled enacts as follows:

- 1. Schedules "A" and "B" attached hereto and made part of this bylaw are hereby declared to be the five-year financial plan of the Town of Port McNeill for the years ending December 31, 2010 – 2014.
- 2. This bylaw may be cited as "Five-Year Financial Plan Bylaw No. 616, 2010".
- 3. Bylaw No. 607, 2009 is hereby rescinded.

Read a first time the day of , 2010

Read a second time the day of , 2010

Read a third time the day of , 2010

Reconsidered, finally passed and adopted the day of , 2010

Mayor

Administrator

Certified to be a true copy of Bylaw No. 616, 2010 as adopted

Administrator

TOWN OF PORT McNEILL FIVE YEAR FINANCIAL PLAN

SCHEDULE A 1 of 2	2010	2011	2012	2013	2014
Revenue					
Taxation - local share	\$ 1,316,166	\$ 1,355,651	\$ 1,396,321	\$ 1,438,210	\$ 1,481,356
Grants	927,000	954,810	983,454	1,012,958	1,043,347
Sale of services	545,000	561,350	578,191	595,536	613,402
Sale of Sewer Services	337,000	347,110	357,523	368,249	379,296
Sale of Water Services	239,000	246,170	253,555	261,162	268,997
Other revenue	110,000	113,300	116,699	120,200	123,806
Taxation levies other governments	963,781	992,694	1,022,475	1,053,150	1,084,744
	<u>\$ 4,437,947</u>	<u>\$ 4,571,085</u>	<u>\$ 4,708,218</u>	<u>\$ 4,849,465</u>	<u>\$ 4,994,948</u>
Expenditure					
General government services	\$ 317,548	\$ 327,075	\$ 336,886	\$ 346,994	\$ 357,404
Protective services	128,000	131,840	135,795	139,869	144,065
Transportation services	620,000	638,600	657,758	677,491	697,815
Trash Collection and Disposal	105,000	108,150	111,395	114,736	118,178
Sewer Service Operations	194,000	199,820	205,815	211,989	218,349
Water Service Operations	110,000	113,300	116,699	120,200	123,806
Planning and Zoning	20,000	20,600	21,218	21,855	22,510
Public health services	2,000	2,060	2,122	2,185	2,250
Recreation services	365,000	375,950	387,229	398,845	410,810
Debt service and discounts	367,034	367,034	367,034	367,034	367,034
Capital expenditures - General	810,011	839,852	867,818	896,623	926,293
Capital expenditures - Water	-	-	8,241	14,032	17,948
Capital expenditures - Sewer	-	5,470	5,634	8,500	13,500
Taxes levied other Governments	963,781	992,694	1,022,475	1,053,150	1,084,744
Regional District Taxes	365,573	376,540	387,836	399,471	411,456
Library Requisition	70,000	72,100	74,263	76,491	78,786
	<u>\$ 4,437,947</u>	<u>\$ 4,571,085</u>	<u>\$ 4,708,218</u>	<u>\$ 4,849,465</u>	<u>\$ 4,994,948</u>

TOWN OF PORT McNEILL FIVE YEAR FINANCIAL PLAN

SCHEDULE A 2 of 2	2010	2011	2012	2013	2014	Total
General Capital Fund						
Office Furniture & Equipment	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 15,000	\$ 45,000
Roads and sidewalks	-	127,852	200,000	200,000	200,000	727,852
Harbour Improvements	-	-	20,000	20,000	50,000	90,000
Fire Protection	-	15,000	25,000	25,000	25,000	90,000
Public Works Equipment	-	25,000	50,000	50,000	85,000	210,000
School House Creek	<u>Note 1</u> 485,611					485,611
Harbour Redevelopment	<u>Note 2</u> 2,200,000	697,000	93,910	90,727	-	3,081,637
Airport Improvements	50,000	25,000	5,000	5,000	5,000	90,000
Municipal Land & Buildings	-	-	-	15,000	30,500	45,500
Recreation Facilities & Parks	<u>Note 3</u> 25,000	30,000	553,908	570,896	605,793	1,785,597
Sewer Capital Fund						
Sewer system improvements	-	5,470	5,634	8,500	13,500	33,104
Water Capital Fund						
Water system improvements	<u>Note 4</u> 4,200,000	-	8,241	14,032	17,948	4,240,221
Total	\$6,960,611	\$ 935,322	\$ 971,693	\$ 1,009,155	\$ 1,047,741	\$ 10,924,522
Source of Funds						
General revenue	\$ 810,011	\$ 839,852	\$ 867,818	\$ 896,623	\$ 926,293	\$ 4,340,597
Debenture debt	1,400,000	-	-	-	-	1,400,000
Capital Grants	4,750,600	90,000	90,000	90,000	90,000	5,110,600
Water Revenue	-	-	8,241	14,032	17,948	40,221
Sewer Revenue	-	5,470	5,634	8,500	13,500	33,104
Total	\$6,960,611	\$ 935,322	\$ 971,693	\$ 1,009,155	\$ 1,047,741	\$ 10,924,522

Note 1. School House Creek Remediation and Improvements

Note 2. Beach Drive Street Improvements and Boater Facilities Building

Note 3. 2012 Outdoor Pool Replacement

Note 4. Water Pipeline Renewal

TOWN OF PORT McNEILL FIVE YEAR FINANCIAL PLAN

Schedule of Revenue & Tax Policy Disclosure
For the fiscal year 2010

SCHEDULE B

Section 165(3.1)(a) of the Community Charter

REVENUE SOURCE	\$	% TOTAL REVENUE
Taxation - local share	1,316,166	30%
Grants	927,000	21%
Sale of services	1,121,000	25%
Other revenue	1,073,781	24%
TOTAL	4,437,947	100%

Goals:

Seek alternative sources of revenue to reduce dependency on property taxes

Section 165(3.1)(b) of the Community Charter

Distribution of property tax revenue among the property classes:

PROPERTY CLASS	\$	% PROPERTY VALUE TAX
Residential	902,623	68%
Utility	49,508	4%
Light Industry	113,751	9%
Business	227,647	17%
Managed Forest	22,637	2%
TOTAL	1,316,166	100%

Goals:

Continue to reduce dependency between classes and work towards no class multiples

TOWN OF PORT McNEILL

TAX RATES BYLAW NO. 617, 2010

Being a bylaw for the levying of rates for Municipal, Hospital, and Regional District purposes for the year 2010.

The Council of the Town of Port McNeill in open meeting assembled enacts as follows:

1. The following rates are hereby imposed and levied for the year 2010:
 - a) for all lawful general and debt purposes of the municipality on the value of land and improvements taxable for general municipal purposes, rates appearing in column "A" of the Schedule attached hereto and forming part hereof; and
 - b) for hospital purposes on the value of land and improvements taxable for Hospital District purposes, rates appearing in column "B" of the Schedule attached hereto and forming part hereof; and
 - c) for the purposes of the Regional District of Mount Waddington on the value of land and improvements taxable for Hospital District purposes, rates appearing in column "C" of the Schedule attached hereto and forming part hereof.
2. The minimum amount of taxation upon a parcel of real property shall be one dollar (\$1.00).
3. This bylaw may be cited as "Tax Rates Bylaw No. 617, 2010".

Read a first time the day of , 2010

Read a second time the day of , 2010

Read a third time the day of , 2010

Reconsidered, finally passed and adopted the day of , 2010

Mayor

Administrator

Certified a true copy of Bylaw No. 617, 2010 as adopted

Administrator

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TOWN OF PORT McNEILL

TAX RATES BYLAW NO. 617, 2010

Schedule "A"

Tax Rates
(Canadian dollars of tax per one thousand dollars (\$1,000) of taxable value)

PROPERTY CLASS		"A" GENERAL MUNICIPAL	"B" HOSPITAL DISTRICT	"C" REGIONAL DISTRICT
1	Residential	4.00	0.3030	1.4850
2	Utility	17.00	1.0605	5.1975
3	Supportive Housing	4.00	0.3030	1.4850
4	Major Industry	17.00	1.0302	5.0490
5	Light Industry	17.00	1.0302	5.0490
6	Business	6.00	0.7424	3.6383
7	Managed Forest	17.00	0.9090	4.4550
8	Recreation / Non-Profit	4.00	0.3030	1.4850
9	Farm	4.00	0.3030	1.4850