

## TOWN OF PORT MCNEILL

**Minutes** of the regular meeting of the Harbour Commission held on April 13, 2010 at 1594 Beach Drive. Called to order at 6:35 pm.

**Present:** J. Furney, B. Jackman, B. McCormick, K. Menzies, K. Schwalm, Councillor G. Wickstrom, recording secretary K. Cessford, and members of the public G. Davidson, B. Foster and G. Robertson.

**Apologies:** C. Stewart

### 1. MINUTES:

Minutes of the Harbour Commission meeting March 2, 2010

007/2010	- Moved, seconded and CARRIED that the March 2, 2010 minutes be accepted as read.	Minutes
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### 2. CORRESPONDENCE & INFORMATION:

a) Pacific Coast Congress of Harbormasters and Port Managers, Inc. Grant Opportunity.

Request by members, of Councillor G. Wickstrom, for more information on the Pacific Coast Congress of Harbormasters and Port Managers, Inc. Grant opportunity.	PCCHPM Grant Opportunity
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b) Copy of new Bylaw No. 558.4, 2009 Port McNeill Harbour Rates.

Request by members to receive and file the Bylaw No. 558.4, 2009 Port McNeill Harbour rates.	Harbour rates Bylaw
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c) Harbour Authority Bulletin No. 11, February 2010.

Request by members to receive and file the Harbour Authority Bulletin No. 11, February 2010.	Harbour Authority Bulletin
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### 3. BUSINESS ARISING & UNFINISHED BUSINESS:

a) Recap of items from B. Jackman for discussion to aide in defining objectives and priorities for the Harbour.

Discussion by members and feedback from Mayor G. Furney and Councillor G. Wickstrom identified the following areas for further discussion and feedback in helping define objectives and priorities for the Harbour: <ul style="list-style-type: none"> <li>- clarification of reasonable return on investment</li> <li>- long and short term parking, payment for such and optional solutions</li> <li>- review of directives (if any) for the Harbour in the existing OCP</li> </ul>	Defining objectives and priorities for the Harbour
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b) Discussion around previous methods and results of towing parked vehicles that were seen to be in violation of parking regulations.

Discussion and suggestions by members around towing parked vehicles seen to be in violation of regulations and some options:

Towing and parking

- have staff wheel lock their own vehicle(s) while parked in a prominent area to "advertise" possible consequences of non-compliance,
- Harbour and/or Town summer students to monitor parked vehicles and record violators and issue warning stickers for 1<sup>st</sup> offences. Call for tow or wheel lock vehicles of repeat/chronic offender(s),
- maximum time limit parking signs to be displayed (30 min/48 hrs/72 hrs),
- parking passes must be displayed to be in compliance.

Towing and parking continued

#### 4. REPORTS:

##### **Council Member's Report**

Councillor G. Wickstrom reported that Council would be interested in a joint meeting with the Harbour Commission (possibly Jun/08/10 at 6:00pm) and confirmed Council's agreement to have the Harbour Commission set up a sub committee to research and follow the hydro usage in the Harbour. She also provided a copy of the new Harbour brochure for members to view.

Council Member Report

##### **Harbour Manager's Report**

H. Ramsey – copies of email report along with the Municipal and Federal Maintenance reports and March Boat Count distributed to members in H. Ramsay's absence.

Harbour Manager Report

##### **Commission Members' Reports**

C. Stewart – away

K. Menzies – K. Menzies commended H. Ramsay and F. A. Sweet on their handle of financial matters for the Harbour. He asked if a written opinion on the conflict of interest had been received. Councillor G. Wickstrom recommended a review of the Town of Port McNeill Conflict of Interest Policy in the absence of the legal opinion.

Harbour Members Reports

B. McCormick – B. McCormick reminded the members that he does not have internet access at this time for contact about meetings. He mentioned that he will be away for the next meeting and also reminded the members that May is the "dock walk". B. McCormick would like some details on what any Harbour fee surplus is used for, how long there has been a surplus and where it "sits". Councillor G. Wickstrom offered to follow-up on this request.

K. Schwalm – K. Schwalm mentioned that the grid was used 7 times by 5 people in March, 2010. She expressed concern over harbour users that unplug the power cord from their boats but not from the outlet. This creates an electrical hazard. K. Schwalm commented that harbour staff should be made aware so they can remind the harbour users of the correct procedure and to watch that the boat cords are in compliance with regulations.

B. Jackman – B. Jackman brought up the issue of the dust on the causeway from the build-up of sand/dirt on the pavement. He suggested the street sweeper could clean that up.

J. Furney – no report given.

5. **NEW BUSINESS:**

6. **RECOMMENDATIONS TO COUNCIL:**

7. **NEXT MEETING:**

The next meeting will be held on May 4, 2010 at 6:30 pm.

Meeting

8. **ADJOURNMENT:**

008/2010 Meeting adjourned at 8:20 pm.

Adjourn

Chairman  
J. Furney



Recording Secretary  
K. Cessford

